

Rec'd 04.16.2026  
HARB 06.03.2026

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 523 Main Street Bethlehem, PA 18018

Owner of building Lucy Lennon Phone: [REDACTED]

Owner's email & mailing address [REDACTED]

Applicant Royce Atkins Phone: [REDACTED]

Applicant's email & mailing address [REDACTED]

Street and Number [REDACTED]

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.

USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

*Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.*

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings must accompany your application.

2. **TYPE OF WORK PROPOSED** - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

- |  |   |
|--|---|
| <input type="checkbox"/> Trim and decorative woodwork            | <input type="checkbox"/> Skylights        |
| <input type="checkbox"/> Siding and Masonry                      | <input type="checkbox"/> Metal work       |
| <input type="checkbox"/> Roofing, gutter and downspout           | <input type="checkbox"/> Light fixtures   |
| <input type="checkbox"/> Windows, doors, and associated hardware | <input checked="" type="checkbox"/> Signs |
| <input type="checkbox"/> Storm windows and storm doors           | <input type="checkbox"/> Demolition       |
| <input type="checkbox"/> Shutters and associated hardware        | <input type="checkbox"/> Other _____      |
| <input type="checkbox"/> Paint (Submit color chips - HARB only)  |   |

3. **DRAWINGS OF PROPOSED WORK** - Required drawings must accompany your application. Please submit ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS

- Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
- New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
- A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

*Altering and restoring previous sign for new business.*

5. **APPLICANT'S SIGNATURE** [Signature] DATE: 4/15/26

**OWNER'S SIGNATURE** [Signature] DATE: 4/15/26