

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 330 E 4th Street, Bethlehem, PA 18015

Owner of building Nabila Youssef

Phone: [REDACTED]

Owner's email & mailing address [REDACTED]

Applicant Factory39

Phone: [REDACTED]

Applicant's email & mailing address [REDACTED]

Street and Number [REDACTED]

**APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**

**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

*Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.*

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

2. **TYPE OF WORK PROPOSED** - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

Trim and decorative woodwork

Skylights

Siding and Masonry

Metal work

Roofing, gutter and downspout

Light fixtures

Windows, doors, and associated hardware

Signs

Storm windows and storm doors

Demolition

Shutters and associated hardware

Other \_\_\_\_\_

Paint (Submit color chips - HARB only)

3. **DRAWINGS OF PROPOSED WORK** - Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)

New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

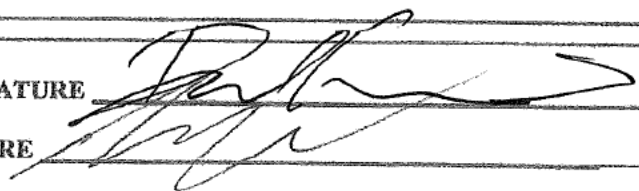
Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)

A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

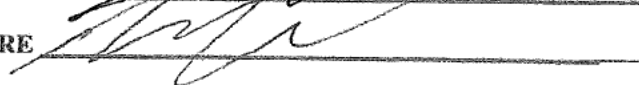
New Construction of a mixed-use commercial/residential building with (4) apartment units and (1) commercial space

5. **APPLICANT'S SIGNATURE**



DATE: 3/26/26

**OWNER'S SIGNATURE**



DATE: 3/26/26