

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2026 40 Linden Street Two-Way Construction Inspection

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works

DATE: September 9, 2026

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above-referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

 X The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? X yes ___no
- Identify contract funding sources (general fund, grants, loans, etc.....):

69999-662035 – Federal/State

- The name and address of the recommended Contractor/Professional Service Provider:

Greenman-Pedersen, Inc. (GPI)
1320 Hausman Road
Ste. 204
Allentown, PA 18104

- Term of contract or estimated completion date, subject to standard extensions: October 31, 2027
- Description of project or scope of services to be provided:

This contract is to provide professional engineering/construction inspection services for the Linden Street Two-Way Conversion project. PennDOT requires certified inspection services for projects that they provide funding for and will be reimbursing the city for all costs.

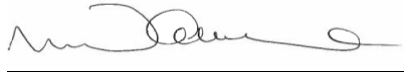
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$197,144.62

- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

The City received five (5) statements of interest from inspection firms through PennDOT's ECMS advertisement process. After thorough review, GPI was found to have extensive experience inspecting similar projects, a long-standing working relationship with PennDOT, and substantial experience with PennDOT procedures and standards for such projects. GPI's statement of interest also had a major focus on reducing the impact of the work on the public and shareholders, so that nearby business owners and residents may retain as much parking and access to their property as possible for the duration of the work.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: 
Director of Public Works

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Procurement Bureau
Controller
Project Manager

Attachment: Proposed Resolution

RESOLUTION NO. 2026-_____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Greenman-Pedersen, Inc. (GPI)
2. Project or Contract Reference: 2026 40 Linden Street Two-Way Construction Inspection

Sponsored by: /s/ _____

ADOPTED by Council this _____ day of _____, 2026.

/s/ _____
President of Council

ATTEST:

/s/ _____
City Clerk