

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 241 E Market St  
Owner of building Campbell Real Estate Holdings LLC Phone [REDACTED]  
Owner's email & mailing address [REDACTED]  
Applicant Cozy Campbell Phone: [REDACTED]  
Applicant's email & mailing address [REDACTED]  
Street and Number [REDACTED]

**APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**  
**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

**Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.**

1. PHOTOGRAPHS - Photographs of your building and neighboring buildings must accompany your application.

2. TYPE OF WORK PROPOSED - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

<input type="checkbox"/> Trim and decorative woodwork	<input type="checkbox"/> Skylights
<input checked="" type="checkbox"/> Siding and Masonry	<input type="checkbox"/> Metal work
<input checked="" type="checkbox"/> Roofing, gutter and downspout	<input type="checkbox"/> Light fixtures
<input checked="" type="checkbox"/> Windows, doors, and associated hardware	<input type="checkbox"/> Signs
<input type="checkbox"/> Storm windows and storm doors	<input checked="" type="checkbox"/> Demolition
<input type="checkbox"/> Shutters and associated hardware	<input checked="" type="checkbox"/> Other <u>Addition</u>
<input checked="" type="checkbox"/> Paint (Submit color chips - HARB only)	

3. DRAWINGS OF PROPOSED WORK - Required drawings must accompany your application. Please submit ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS

Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)

New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)

A scale drawing, with an elevation view, is required for all sign submittals

4. DESCRIBE PROJECT - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

Adding a 2nd story addition to the garage. Each level will be a one bedroom unit.

5. APPLICANT'S SIGNATURE [Signature] DATE: 6/25/25  
OWNER'S SIGNATURE [Signature] DATE: 6/25/25