

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 239 E Wall Street  
Owner of building Emilie Galle Phone [REDACTED]  
Owner's email & mailing address [REDACTED]  
Applicant Holencik Exteriors Phone: [REDACTED]  
Applicant's email & mailing address [REDACTED]  
Street and Number City State Zip Code

**APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.**  
**USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.**

*Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.*

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

2. **TYPE OF WORK PROPOSED** - Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project:

- |   |   |
|---|---|
| <input type="checkbox"/> Trim and decorative woodwork             | <input type="checkbox"/> Skylights      |
| <input type="checkbox"/> Siding and Masonry                       | <input type="checkbox"/> Metal work     |
| <input checked="" type="checkbox"/> Roofing, gutter and downspout | <input type="checkbox"/> Light fixtures |
| <input type="checkbox"/> Windows, doors, and associated hardware  | <input type="checkbox"/> Signs          |
| <input type="checkbox"/> Storm windows and storm doors            | <input type="checkbox"/> Demolition     |
| <input type="checkbox"/> Shutters and associated hardware         | <input type="checkbox"/> Other _____    |
| <input type="checkbox"/> Paint (Submit color chips - HARB only)   |   |

3. **DRAWINGS OF PROPOSED WORK** - Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

- ☐ Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)  
☐ New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)  
☐ New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)  
☐ Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)  
☐ A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** - Describe any work checked in #2 and #3 above. Attach additional sheets as needed.

Will be redoing roof with GAF products. Color would be Pewter Gray.

5. **APPLICANT'S SIGNATURE**

[Signature]

DATE:

9/8/25

**OWNER'S SIGNATURE**

[Signature]

DATE:

9/9/25