

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 1 EAST 4TH STREET (329 -337 NEW ST)
Owner of building AMICUS PA LLC Phone [REDACTED]
Owner's **email** & mailing address [REDACTED] // 414 WEBSTER STREET BETHLEHEM PA 18015
Applicant KAREN GREENLEE // UPPER DARBY SIGN CO dba PRO SIGNS Phone: [REDACTED]
Applicant's **email** & mailing address [REDACTED] // 251 BOOT ROAD DOWNINGTOWN PA 19335
Street and Number City State Zip Code

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.
USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

2. **TYPE OF WORK PROPOSED** – Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

- | | |
|--|---|
| <input type="checkbox"/> Trim and decorative woodwork | <input type="checkbox"/> Skylights |
| <input type="checkbox"/> Siding and Masonry | <input type="checkbox"/> Metal work |
| <input type="checkbox"/> Roofing, gutter and downspout | <input type="checkbox"/> Light fixtures |
| <input type="checkbox"/> Windows, doors, and associated hardware | <input checked="" type="checkbox"/> Signs |
| <input type="checkbox"/> Storm windows and storm doors | <input type="checkbox"/> Demolition |
| <input type="checkbox"/> Shutters and associated hardware | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Paint (Submit color chips – HARB only) | |

3. **DRAWINGS OF PROPOSED WORK** – Required drawings **must accompany** your application. Please submit **ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS**

- Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)
- New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)
- Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)
- A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** – Describe any work checked in #2 and #3 above. Attach additional sheets as needed.
INSTALL TWO NEW NON-ILLUMINATED, WALL-MOUNTED SIGNS WITH UPDATED "SUBWAY" LOGO BRANDING

5. **APPLICANT'S SIGNATURE** [Signature] **DATE:** 4/5/23
OWNER'S SIGNATURE AUTHORIZATION ATTACHED **DATE:** _____

City of Bethlehem, Pennsylvania
 Historical Architectural Review Board
 Historic Conservation Commission
 Checklist

Please use the following checklist to ensure your application is complete.
 Incomplete submissions shall be returned to the applicant.

**AN ORIGINAL AND 10 COPIES OF APPLICATION AND ALL ACCOMPANYING DOCUMENTATION
 MUST BE SUBMITTED FOR CASE TO BE HEARD**

1. **PHOTOGRAPHS** – All submissions **MUST** have photographs. Provide clear photographs of your structure and the structures on either side of it so we can understand the property as it relates to its neighbors. Close up views of the work to be done can assist us in the review of your project.
2. **TYPE OF WORK PROPOSED** – Tell us what you wish to do by checking the appropriate category or categories on the application.
3. **DRAWINGS** – Drawings are required for Alterations, renovations, or restoration **IF** walls or openings in walls (windows, doors) are altered. This includes additions, new structures and signs including location of sign. Scale drawings with an elevation view are required for sign submittals.
4. **DESCRIPTION OF WORK** – Provide all information required under this heading. For example, if you are planning to paint your home, add a skylight, and replace the front door, you will need to bring paint chips for each color you plan to use (north side HARB only), and provide manufacturer's descriptions (specifications) and pictures of the skylight and door you plan to use.
5. **DESCRIBE THE PROJECT** – Describe your project as clearly and completely as you can.
6. **SIGNATURE** – Don't forget to sign and date your application.

2023 HCC

MEETING THIRD MONDAY OF EACH MONTH AT 6 PM IN TOWN HALL

DEADLINE FOR SUBMISSION

MEETING DATE

For Demolition/New Construction*

January 3	December 27	January 23 (note change)
February 6	January 30	February 27 (note change)
February 27	February 21 (note change)	March 20
March 27	March 20	April 17
April 24	April 17	May 15
May 30 (note change)	May 22	June 19
June 26	June 19	July 17
July 24	July 17	August 21
August 28	August 21	September 18
September 25	September 18	October 16
October 23	October 16	November 20
November 27	November 20	December 18

2023 HARB

MEETING FIRST WEDNESDAY OF EACH MONTH AT 5 PM IN TOWN HALL

DEADLINE FOR SUBMISSION

MEETING DATE

For Demolition/New Construction*

December 14	December 7	January 4
January 11	January 4	February 1
February 8	February 1	March 1
March 15	March 1	April 5
April 12	April 5	May 3
May 10	May 3	June 7
June 14	June 7	July 6 (note change)
July 12	July 5	August 2
August 16	August 9	September 6
September 13	September 6	October 4
October 11	October 4	November 1
November 15	November 8	December 6

Please be aware the submission deadline has been changed to 3 weeks prior to the meeting date.

*If the project includes demolition or new construction then the deadline for submission shall be 4 weeks and a meeting is required with City staff and the Historic Officer prior to submission.



Your Brand Realized

251 Boot Road Downingtown, PA 19335



Owner / Landlord Authorization

As owner (or agent of the owner) for the property listed below, I am aware of and give my permission for the procurement of permits and the erection of signage as described in the attached permit application/drawings.


Property Name: Subway
Address: 1 E 4th St
Bethlehem PA 18015

Owner's Entity Name: Amicus PA LLC
Address: 414 Webster St.
Bethlehem PA 18015

Contact Name: Austin Scoggin

Contact Phone Number: 

Contact Email: 

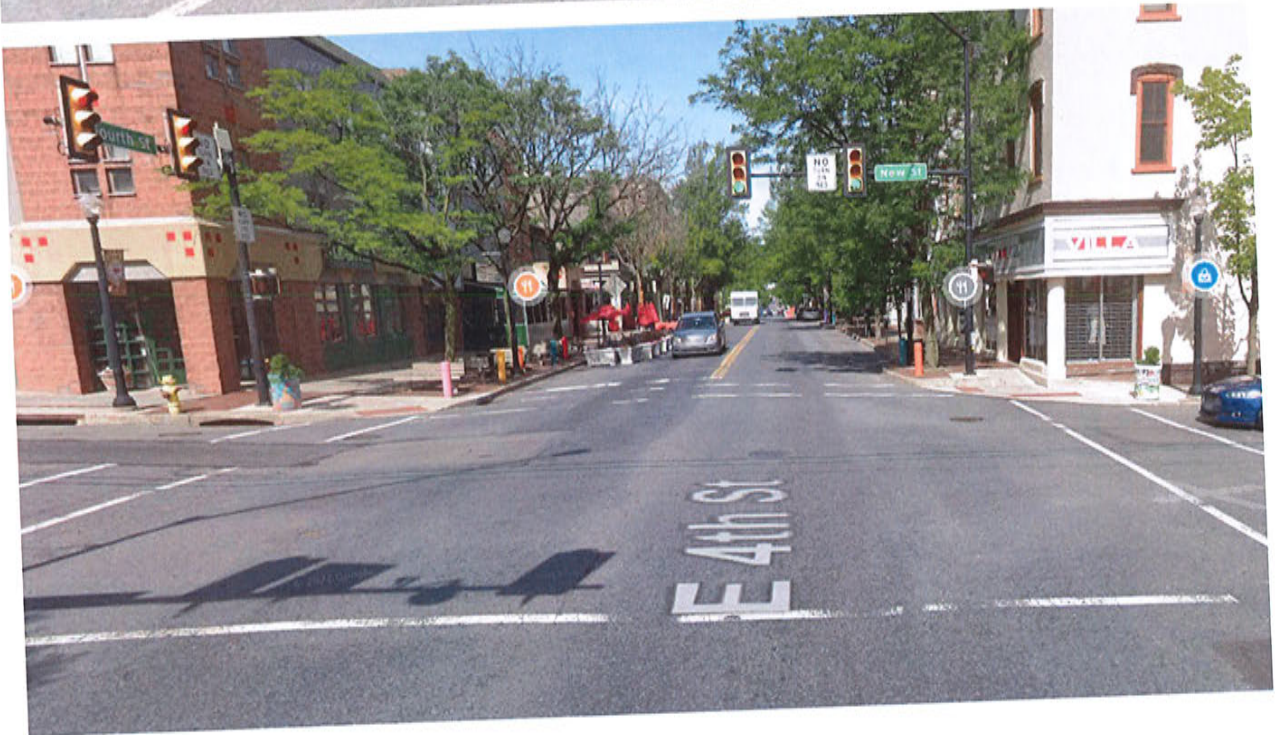
Owner / Landlord Signature: 

Printed Name: Austin Scoggin

Title: GM

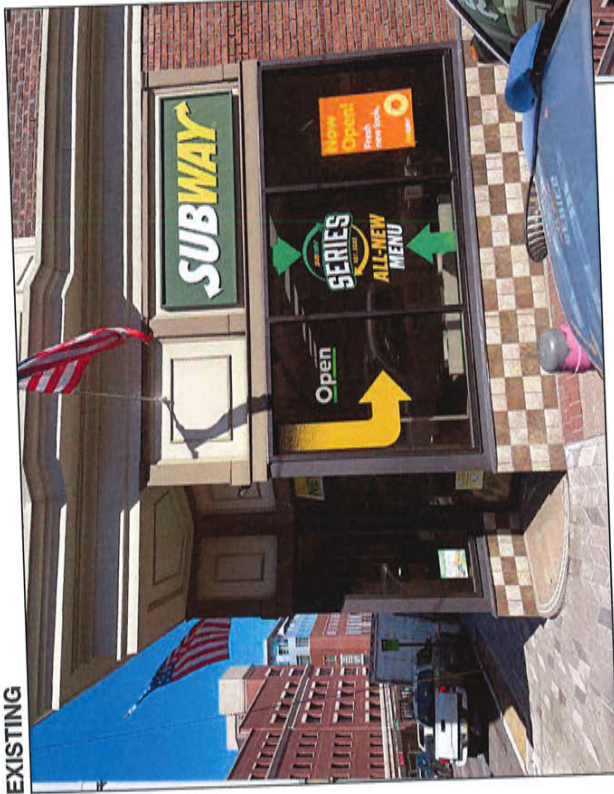
Date: 04/04/2023







Fourth Street



EXISTING

PROPOSED



PROPOSED

Color Palette | Pantone • Paint • Vinyl

	Pantone Color: 7548C	3M Marigold #9630-75
	Pantone Color: 2428C	3M Virid Green #6830-156
	CMYK: C: 0% M: 29% Y: 100% K: 0%	RGB: R: 255 G: 194 B: 13
	HEX: FFC20D	HEX: 009132



Photo Re-Image
0-1 Scale | MTS

pro signs
Your Brand Realized™
251 Broad Road
Downingtown, PA 19335
610.518.5881
610.518.5244
info@prosigns.net

FRONT OF BUILDING | PHOTO RE-IMAGE

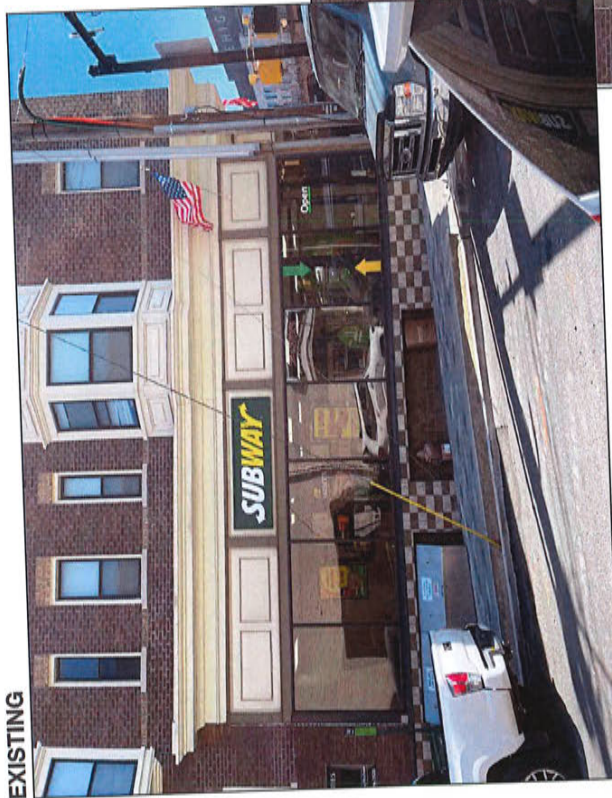
REVISIONS:
1. 9/6/2022 - Revised drawing per PM/ES
2. 9/6/2022 - Revised drawing per PM/ES
3. 9/6/2022 - Revised drawing per PM/ES

PM: ES
DESIGNER: PN
DATE: 9/6/2022

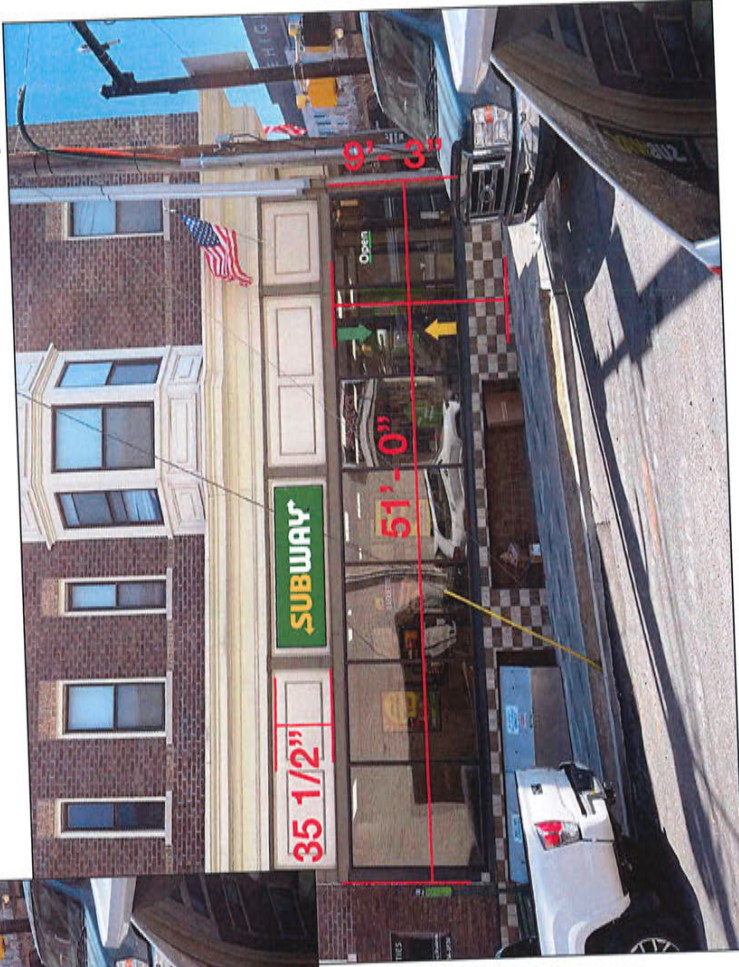
US Flag Locations
©2022
US Subway | STATES/PA/Bethlehem/17016-4 - FROM-SUBWAY_Bethlehem_PA.cdr



New Street



PROPOSED



Color Palette | Pantone • Paint • Vinyl

	Pantone Color: 7548C
	Pantone Color: 2425C
	Vinyl: 3M Manigold #9630-75
	Vinyl: 3M Vivid Green #3630-156
	CMYK: C: 0% M: 29% Y: 100% K: 0%
	CMYK: C: 87% M: 13% Y: 100% K: 12%
	RGB: R: 255 G: 194 B: 13
	RGB: R: 0 G: 145 B: 50
	HEX: FFC20D
	HEX: 009132



Photo Re-Image
Scale | MTS

Pro Signs
Your Brand Realized™
251 Boat Road
Dover, PA 19333
610.518.5881
610.518.5244
info@prosign.net

FRONT OF BUILDING | PHOTO RE-IMAGE

REVISIONS:
Per Owner - Revised drawing per
Per Owner - Revised drawing per
Per Owner - Revised drawing per
Per Owner - Revised drawing per
DATE: 9/6/2022

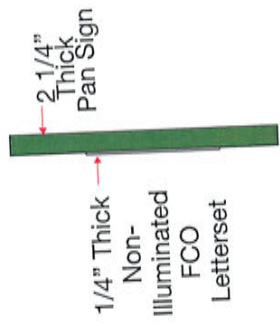
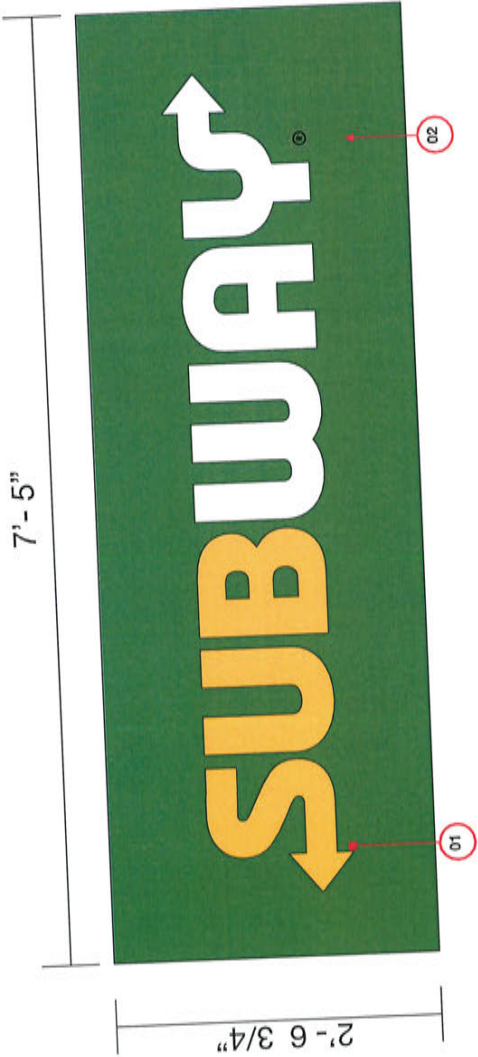
PM: ES
DESIGNER: PN

Copyright, Pro Sign Company, 2022
This drawing includes data that is the property of Pro Sign Company. It is to be used only for the project and location specified. No part of this drawing may be reproduced or transmitted in any form or by any means, electronic or mechanical, including photocopying, recording, or by any information storage and retrieval system, without the prior written permission of Pro Sign Company. If a drawing is to be used for any other project, the user must obtain the permission of Pro Sign Company. The user assumes all liability for the use of this drawing in any other project.

US File Location
DWG:
N:\Subway\SITES\PA\Subway\17016\ESSN\17016-1_PPHSUBWAY_Blanham_PA.rvt

Non-Lit FCO Letterset

Fourth Street



1000 Locust St.
Philadelphia, PA 19106

ACCT #: 17016

PERMIT

This sign, including its structure and related components, shall be installed in accordance with the applicable provisions of the Pennsylvania Sign Code, 25 Pa.C.S. §§ 0101-0104, 0106-0107, 0109-0110, 0112-0113, 0115-0116, 0118-0119, 0121-0122, 0124-0125, 0127-0128, 0130-0131, 0133-0134, 0136-0137, 0139-0140, 0142-0143, 0145-0146, 0148-0149, 0151-0152, 0154-0155, 0157-0158, 0160-0161, 0163-0164, 0166-0167, 0169-0170, 0172-0173, 0175-0176, 0178-0179, 0181-0182, 0184-0185, 0187-0188, 0190-0191, 0193-0194, 0196-0197, 0199-0200, 0202-0203, 0205-0206, 0208-0209, 0211-0212, 0214-0215, 0217-0218, 0220-0221, 0223-0224, 0226-0227, 0229-0230, 0232-0233, 0235-0236, 0238-0239, 0241-0242, 0244-0245, 0247-0248, 0250-0251, 0253-0254, 0256-0257, 0259-0260, 0262-0263, 0265-0266, 0268-0269, 0271-0272, 0274-0275, 0277-0278, 0280-0281, 0283-0284, 0286-0287, 0289-0290, 0292-0293, 0295-0296, 0298-0299, 0301-0302, 0304-0305, 0307-0308, 0310-0311, 0313-0314, 0316-0317, 0319-0320, 0322-0323, 0325-0326, 0328-0329, 0331-0332, 0334-0335, 0337-0338, 0340-0341, 0343-0344, 0346-0347, 0349-0350, 0352-0353, 0355-0356, 0358-0359, 0361-0362, 0364-0365, 0367-0368, 0370-0371, 0373-0374, 0376-0377, 0379-0380, 0382-0383, 0385-0386, 0388-0389, 0391-0392, 0394-0395, 0397-0398, 0399-0400, 0402-0403, 0405-0406, 0408-0409, 0411-0412, 0414-0415, 0417-0418, 0420-0421, 0423-0424, 0426-0427, 0429-0430, 0432-0433, 0435-0436, 0438-0439, 0441-0442, 0444-0445, 0447-0448, 0450-0451, 0453-0454, 0456-0457, 0459-0460, 0462-0463, 0465-0466, 0468-0469, 0471-0472, 0474-0475, 0477-0478, 0480-0481, 0483-0484, 0486-0487, 0489-0490, 0492-0493, 0495-0496, 0498-0499, 0501-0502, 0504-0505, 0507-0508, 0510-0511, 0513-0514, 0516-0517, 0519-0520, 0522-0523, 0525-0526, 0528-0529, 0531-0532, 0534-0535, 0537-0538, 0540-0541, 0543-0544, 0546-0547, 0549-0550, 0552-0553, 0555-0556, 0558-0559, 0561-0562, 0564-0565, 0567-0568, 0570-0571, 0573-0574, 0576-0577, 0579-0580, 0582-0583, 0585-0586, 0588-0589, 0591-0592, 0594-0595, 0597-0598, 0599-0600, 0602-0603, 0605-0606, 0608-0609, 0611-0612, 0614-0615, 0617-0618, 0620-0621, 0623-0624, 0626-0627, 0629-0630, 0632-0633, 0635-0636, 0638-0639, 0641-0642, 0644-0645, 0647-0648, 0650-0651, 0653-0654, 0656-0657, 0659-0660, 0662-0663, 0665-0666, 0668-0669, 0671-0672, 0674-0675, 0677-0678, 0680-0681, 0683-0684, 0686-0687, 0689-0690, 0692-0693, 0695-0696, 0698-0699, 0701-0702, 0704-0705, 0707-0708, 0710-0711, 0713-0714, 0716-0717, 0719-0720, 0722-0723, 0725-0726, 0728-0729, 0731-0732, 0734-0735, 0737-0738, 0740-0741, 0743-0744, 0746-0747, 0749-0750, 0752-0753, 0755-0756, 0758-0759, 0761-0762, 0764-0765, 0767-0768, 0770-0771, 0773-0774, 0776-0777, 0779-0780, 0782-0783, 0785-0786, 0788-0789, 0791-0792, 0794-0795, 0797-0798, 0799-0800, 0802-0803, 0805-0806, 0808-0809, 0811-0812, 0814-0815, 0817-0818, 0820-0821, 0823-0824, 0826-0827, 0829-0830, 0832-0833, 0835-0836, 0838-0839, 0841-0842, 0844-0845, 0847-0848, 0850-0851, 0853-0854, 0856-0857, 0859-0860, 0862-0863, 0865-0866, 0868-0869, 0871-0872, 0874-0875, 0877-0878, 0880-0881, 0883-0884, 0886-0887, 0889-0890, 0892-0893, 0895-0896, 0898-0899, 0901-0902, 0904-0905, 0907-0908, 0910-0911, 0913-0914, 0916-0917, 0919-0920, 0922-0923, 0925-0926, 0928-0929, 0931-0932, 0934-0935, 0937-0938, 0940-0941, 0943-0944, 0946-0947, 0949-0950, 0952-0953, 0955-0956, 0958-0959, 0961-0962, 0964-0965, 0967-0968, 0970-0971, 0973-0974, 0976-0977, 0979-0980, 0982-0983, 0985-0986, 0988-0989, 0991-0992, 0994-0995, 0997-0998, 0999-1000.

Color Palette | Pantone • Paint • Vinyl

Pantone Color: 7548C

Vinyl: 3M Marigold #8630-75

CMYK: RGB: C: 0% R: 255 M: 28% G: 194 Y: 100% B: 13 K: 0%

HEX: FFC20D

Pantone Color: 2425C

Vinyl: 3M Vivid Green #830-156

CMYK: RGB: C: 87% R: 0 M: 13% G: 145 Y: 100% B: 50 K: 12%

HEX: 009132

- 01 **SUBWAY:**
-Flat Cut Out Letterset
-Stud Mounted to Backer Panel
- 02 **Registered Trademarks:**
-3M Black Vinyl Registration circle decal applied first surface to 1/8" thick ACM Backer

All Mounting Hardware to be non-corrosive
 All Holes & Seams to be Caulked & Sealed

2511 Boot Road
Downingtown, PA 19335
610.518.5981
610.518.5244
info@prosign.net

REVISIONS:

1. Per 10/2022 - Revised drawing per 10/2022	PM: ES
2. Per 10/2022 - Revised drawing per 10/2022	DESIGNER: PN
3. Per 10/2022 - Revised drawing per 10/2022	DATE: 9/6/2022

Copyright: Pro Sign Company, 2022
 All drawing contents shall be in accordance with the applicable provisions of the Pennsylvania Sign Code, 25 Pa.C.S. §§ 0101-0104, 0106-0107, 0109-0110, 0112-0113, 0115-0116, 0118-0119, 0121-0122, 0124-0125, 0127-0128, 0130-0131, 0133-0134, 0136-0137, 0139-0140, 0142-0143, 0145-0146, 0148-0149, 0151-0152, 0154-0155, 0157-0158, 0160-0161, 0163-0164, 0166-0167, 0169-0170, 0172-0173, 0175-0176, 0178-0179, 0181-0182, 0184-0185, 0187-0188, 0190-0191, 0193-0194, 0196-0197, 0199-0200, 0202-0203, 0205-0206, 0208-0209, 0211-0212, 0214-0215, 0217-0218, 0220-0221, 0223-0224, 0226-0227, 0229-0230, 0232-0233, 0235-0236, 0238-0239, 0241-0242, 0244-0245, 0247-0248, 0250-0251, 0253-0254, 0256-0257, 0259-0260, 0262-0263, 0265-0266, 0268-0269, 0271-0272, 0274-0275, 0277-0278, 0280-0281, 0283-0284, 0286-0287, 0289-0290, 0292-0293, 0295-0296, 0298-0299, 0301-0302, 0304-0305, 0307-0308, 0310-0311, 0313-0314, 0316-0317, 0319-0320, 0322-0323, 0325-0326, 0328-0329, 0331-0332, 0334-0335, 0337-0338, 0340-0341, 0343-0344, 0346-0347, 0349-0350, 0352-0353, 0355-0356, 0358-0359, 0361-0362, 0364-0365, 0367-0368, 0370-0371, 0373-0374, 0376-0377, 0379-0380, 0382-0383, 0385-0386, 0388-0389, 0391-0392, 0394-0395, 0397-0398, 0399-0400, 0402-0403, 0405-0406, 0408-0409, 0411-0412, 0414-0415, 0417-0418, 0420-0421, 0423-0424, 0426-0427, 0429-0430, 0432-0433, 0435-0436, 0438-0439, 0441-0442, 0444-0445, 0447-0448, 0450-0451, 0453-0454, 0456-0457, 0459-0460, 0462-0463, 0465-0466, 0468-0469, 0471-0472, 0474-0475, 0477-0478, 0480-0481, 0483-0484, 0486-0487, 0489-0490, 0492-0493, 0495-0496, 0498-0499, 0501-0502, 0504-0505, 0507-0508, 0510-0511, 0513-0514, 0516-0517, 0519-0520, 0522-0523, 0525-0526, 0528-0529, 0531-0532, 0534-0535, 0537-0538, 0540-0541, 0543-0544, 0546-0547, 0549-0550, 0552-0553, 0555-0556, 0558-0559, 0561-0562, 0564-0565, 0567-0568, 0570-0571, 0573-0574, 0576-0577, 0579-0580, 0582-0583, 0585-0586, 0588-0589, 0591-0592, 0594-0595, 0597-0598, 0599-0600, 0602-0603, 0605-0606, 0608-0609, 0611-0612, 0614-0615, 0617-0618, 0620-0621, 0623-0624, 0626-0627, 0629-0630, 0632-0633, 0635-0636, 0638-0639, 0641-0642, 0644-0645, 0647-0648, 0650-0651, 0653-0654, 0656-0657, 0659-0660, 0662-0663, 0665-0666, 0668-0669, 0671-0672, 0674-0675, 0677-0678, 0680-0681, 0683-0684, 0686-0687, 0689-0690, 0692-0693, 0695-0696, 0698-0699, 0701-0702, 0704-0705, 0707-0708, 0710-0711, 0713-0714, 0716-0717, 0719-0720, 0722-0723, 0725-0726, 0728-0729, 0731-0732, 0734-0735, 0737-0738, 0740-0741, 0743-0744, 0746-0747, 0749-0750, 0752-0753, 0755-0756, 0758-0759, 0761-0762, 0764-0765, 0767-0768, 0770-0771, 0773-0774, 0776-0777, 0779-0780, 0782-0783, 0785-0786, 0788-0789, 0791-0792, 0794-0795, 0797-0798, 0799-0800, 0802-0803, 0805-0806, 0808-0809, 0811-0812, 0814-0815, 0817-0818, 0820-0821, 0823-0824, 0826-0827, 0829-0830, 0832-0833, 0835-0836, 0838-0839, 0841-0842, 0844-0845, 0847-0848, 0850-0851, 0853-0854, 0856-0857, 0859-0860, 0862-0863, 0865-0866, 0868-0869, 0871-0872, 0874-0875, 0877-0878, 0880-0881, 0883-0884, 0886-0887, 0889-0890, 0892-0893, 0895-0896, 0898-0899, 0901-0902, 0904-0905, 0907-0908, 0910-0911, 0913-0914, 0916-0917, 0919-0920, 0922-0923, 0925-0926, 0928-0929, 0931-0932, 0934-0935, 0937-0938, 0940-0941, 0943-0944, 0946-0947, 0949-0950, 0952-0953, 0955-0956, 0958-0959, 0961-0962, 0964-0965, 0967-0968, 0970-0971, 0973-0974, 0976-0977, 0979-0980, 0982-0983, 0985-0986, 0988-0989, 0991-0992, 0994-0995, 0997-0998, 0999-1000.

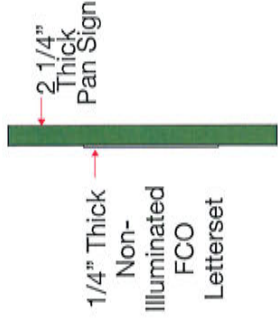
File Locations
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 Y:\S:\Subway\STES\PN\Brenham\17016-1_PAN-SUBWAY_Sunshine_PA.cdr

Non-Lit FCO Letterset

New Street

8' - 5"

2' - 6 3/4"



18750 N. 1st
Scottsdale, AZ 85255

ACCT #: 17016
DWG #: 17016

PERMIT

Note: This permit is required for the installation of any sign on a building or structure. The permit holder is responsible for obtaining all necessary permits from the appropriate authorities. The permit holder is responsible for ensuring that the sign meets all applicable codes and regulations.

Color Palette | Pantone • Paint • Vinyl

	Pantone Color: 7548C
	Pantone Color: 2425C

Color Palette | Pantone • Paint • Vinyl

	3M Merigold #3630-75
	3M Void Green #3630-168

CMYK: C: 0% M: 28% Y: 100% K: 0%
 RGB: R: 255 G: 194 B: 13
 HEX: FFC20D

CMYK: C: 0% M: 14% Y: 100% K: 12%
 RGB: R: 45 G: 50 B: 50
 HEX: 009132

- 01 **SUBWAY:**
-Flat Cut Out Letterset
-Stud Mounted to Backer Panel
- 02 **Registered Trademark:**
-3M Black vinyl Registration circle decal applied first surface to 1/8" thick ACM Backer

All Mounting Hardware to be non-corrosive
 All Holes & Seams to be Caulked & Sealed

851 Becht Road
Columbiana, PA 15305
610.518.5681
info@prosign.net

REVISIONS:

1. 11/15/2022 - Revised drawing per 11/15/2022	PM: ES
2. 12/15/2022 - Revised drawing per 12/15/2022	DESIGNER: PN
3. 1/6/2023 - Revised drawing per 1/6/2023	DATE: 9/6/2022

Job File Locations
 V:\Subway\SITES\PA\Baltimore\17016\DESIGN\17016-1_PRM-SUBWAY_Baltimore_PA.rvt