ZOND 08.22.2022 "ORIGINAL"

City of Bethlehem, Pennsylvania

APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

Building address 25 W 3rd St #300, Bethlehem, PA 18015

Owner of building ArtsQuest; Kassie Hilgert, President & CEO Phone [redacted]

Owner's **email** & mailing address [redacted]: 25 W 3rd St #300, Bethlehem, PA 18015

Applicant MKSD architects; Todd Chambers, AIA Phone: [redacted]

Applicant's **email** & mailing address [redacted] 1209 Hausman Road, Allentown, PA 18104

Street and Number *City* *State* *Zip Code*

APPLICANT MUST ATTEND MEETING FOR CASE TO BE HEARD.
USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS COMPLETE.

Application form, photographs, and drawings must be submitted (see attached for deadline) prior to the regular scheduled meeting in order to be placed on the agenda for the next meeting.

1. **PHOTOGRAPHS** - Photographs of your building and neighboring buildings **must accompany** your application.

2. **TYPE OF WORK PROPOSED** – Check all that apply. Please bring any samples or manufactures specifications for products you will use in this project.

____ Trim and decorative woodwork	____ Skylights
____ Siding and Masonry	____ Metal work
____ Roofing, gutter and downspout	____ Light fixtures
____ Windows, doors, and associated hardware	____ Signs
____ Storm windows and storm doors	X Demolition
____ Shutters and associated hardware	X Other New Construction
____ Paint (Submit color chips – HARB only)	

3. **DRAWINGS OF PROPOSED WORK** – Required drawings **must accompany** your application. Please submit ***ONE ORIGINAL AND TEN (10) COPIES OF DRAWINGS, PHOTOGRAPHS, APPLICATION FORM, AND ANY SPECIFICATIONS***

____ Alteration, renovation, restoration (1/4 or 1/8"=1'0" scale drawings required IF walls or openings altered.)

____ New addition (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

X New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)

X Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site and site plan)

X A scale drawing, with an elevation view, is required for all sign submittals

4. **DESCRIBE PROJECT** – Describe any work checked in #2 and #3 above. Attach additional sheets as needed.
See attached packet & narrative.

5. APPLICANT'S SIGNATURE [signature] DATE: 8/22/2022

OWNER'S SIGNATURE [signature] DATE: 8/22/2022