## City of Bethlehem, Pennsylvania

## APPLICATION FOR CERTIFICATE OF APPROPRIATENESS (COA)

	Building address	127 E. 4th Street, Beth	nlehem , PA 18015							
	Owner of building	127 E. 4th Street Deve	elopment, LLC	Phone						
	Owner's email & n	Owner's email & mailing address								
	Applicant Rafael Palomino & Jeffrey Quinn Phone:									
	Applicant's email & mailing address 179 Banksville Road, Bedford, NY 10506									
		Street and Number	City	State	Zip Code					
		APPLICANT MUST A	ATTEND MEETING	FOR CASE TO B	E HEARD.					
	USE THE CHECKLIST ON THE BACK OF THIS APPLICATION TO ENSURE YOUR SUBMISSION IS									
			<u>COMPLETE.</u>							
		-			for deadline) prior to the					
reg	guiar scheautea i	meeting in order to be p	viacea on the agena	a jor tne next me	eeting.					
1.	PHOTOGRAPHS	S - Photographs of your buil	ding and neighboring bu	iildings <u>must acco</u>	mpany your application.					
2.	TYPE OF WORK PROPOSED - Check all that apply. Please bring any samples or manufactures specifications for									
	products you will u	use in this project.								
	Trim and decorative woodwork			Skylights						
	Siding and M	Iasonry		Metal work						
	Roofing, gutter and downspout		MINISTER AND ADDRESS OF THE PARTY OF THE PAR	Light fixtures						
	X Windows, do	ors, and associated hardwar	re	Signs						
	Storm windo	ws and storm doors		Demolition						
	Shutters and	associated hardware	MANAGEMENT	Other						
	Paint (Submi	it color chips – HARB only)	)							
3.	DRAWINGS OF P	PROPOSED WORK - Rea	uired drawings must ac	company your appli	cation. Please submit <u>ONE</u>					
					ATION FORM, AND ANY					
	PECIFICATIONS	21V (10) COLLES OF DI	AW 11\(\text{OS}, 11\(\text{IO}\)\(\text{OS}\)	KAI IIS, AI I LICA	ATTON FORM, AND ANT					
SI		anavatian mastaration (1/4 a	r 1/0"-1'0" acola dravvis	as required IE wells	or anonings altered					
		enovation, restoration (1/4 o			or openings altered.)					
	New addition (1/4" or 1/8"=1"0" scale drawings: elevations, floor plans, site plan)									
	New building or structure (1/4" or 1/8"=1'0" scale drawings: elevations, floor plans, site plan)									
	Demolition, removal of building features or building (1/4" or 1/8"=1'0" scale drawings: elevation of remaining site									
		and site plan)  A scale drawing, with an elevation view, is required for all sign submittals								
	A scale draw	ing, with an elevation view,	is required for all sign s	submittals						
4.	DESCRIBE PRO	JECT – Describe any work	checked in #2 and #3 a	bove. Attach additio	nal sheets as needed.					
	. DESCRIBE PROJECT – Describe any work checked in #2 and #3 above. Attach additional sheets as needed. Adaptive re-use of former Holy Infancy School to convert into 24 apartments and commercial tenant. Exterior work is limited to opening previously closed window									
	openings and replacing all doors / windows with new. The exterior ramp will be									
	reconstructed on the side of the building to accommodate ADA compliance.									
AL ,										
5.	5. APPLICANT'S SIGNATURE									
	OWNER'S SIGNA			DAT						

## City of Bethlehem, Pennsylvania Historical Architectural Review Board Historic Conservation Commission Checklist

Please use the following checklist to ensure your application is complete.

Incomplete submissions shall be returned to the applicant.

# AN ORIGINAL AND 10 COPIES OF APPLICATION AND ALL ACCOMPANYING DOCUMENTATION MUST BE SUBMITTED FOR CASE TO BE HEARD

- 1. <a href="PHOTOGRAPHS">PHOTOGRAPHS</a> All submissions MUST have photographs. Provide clear photographs of your structure and the structures on either side of it so we can understand the property as it relates to its neighbors. Close up views of the work to be done can assist us in the review of your project.
- 2. TYPE OF WORK PROPOSED Tell us what you wish to do by checking the appropriate category or categories on the application.
- 3. <u>DRAWINGS</u> Drawings are required for Alterations, renovations, or restoration IF walls or openings in walls (windows, doors) are altered. This includes additions, new structures and signs including location of sign. Scale drawings with an elevation view are required for sign submittals.
- 4. <u>DESCRIPTION OF WORK</u> Provide all information required under this heading. For example, if you are planning to paint your home, add a skylight, and replace the front door, you will need to bring paint chips for each color you plan to use (north side HARB only), and provide manufacturer's descriptions (specifications) and pictures of the skylight and door you plan to use.
- 5. DESCRIBE THE PROJECT Describe your project as clearly and completely as you can.
- 6. SIGNATURE Don't forget to sign and date your application.

For Demolition/New Construction\*

#### 2022 HCC

#### MEETING THIRD MONDAY OF EACH MONTH AT 6 PM IN TOWN HALL

#### DEADLINE FOR SUBMISSION

#### MEETING DATE

ror D	emonition/rew Constituction	
January 3	December 27	January 24 (note change)
February 7	January 31	February 28 (note change)
February 28	February 22 (note change)	March 21
March 28	March 21	April 18
April 25	April 18	May 16
May 31 (note change)	May 23	June 20
June 27	June 20	July 18
July 25	July 18	August 15
August 29	August 22	September 19
September 26	September 19	October 17
October 31	October 24	November 21
November 28	November 21	December 19

#### **2022 HARB**

#### MEETING FIRST WEDNESDAY OF EACH MONTH AT 5 PM IN TOWN HALL

#### DEADLINE FOR SUBMISSION

#### MEETING DATE

	For Demolition/New Construction*	
December 15	December 8	January 5
January 12	January 5	February 2
February 9	February 2	March 2
March 16	March 9	April 6
April 13	April 6	May 4
May 11	May 4	June 1
June 15	June 8	July 6
July 13	July 6	August 3
August 17	August 10	September 7
September 14	September 7	October 5
October 12	October 5	November 2
November 16	November 9	December 7

Please be aware the submission deadline has been changed to 3 weeks prior to the meeting date.

<sup>\*</sup>If the project includes demolition or new construction then the deadline for submission shall be 4 weeks and a meeting is required with City staff and the Historic Officer prior to submission.