Cooling Log

Instructions: Fill in the date and food item to be cooled. The first step in the 2-step cooling process, cooling foods from 135 °F to 70 °F, must not exceed 2 hours. The second step then requires food items to reach 41 °F or below. The total process cannot exceed 6 hours or corrective action must be taken. The food employee will initial and indicate a corrective action if necessary. A manger will then initial to verify that cooling procedures have been followed properly.

| | | Start Time and Temperature | | Within 2 Hours 135 °F to 70 °F or below | | Within 4 hours from 70 °F to 41 °F or below (6 total hours from 135 °F to 41 °F or below) | | | | |
|--------|-----------|-------------------------------|-----------|--|-----------|--|-----------|----------------------|--------------------------------------|----|
| Date | Food Item | Time | Temp (°F) | Time | Temp (°F) | Time | Temp (°F) | Corrective Action | Employee Initials/ Verified by | |
| 9/1/20 | Lasagna | 9 am | 135 | 11 am | 70 | 3 pm | 36 | - | CD | JS |
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CORRECTIVE ACTION KEY: (**R**) = Reheat to $165 \,^{\circ}$ F (**D**) = Discard food item



