



Community Development
Block Grant Program

Home Investment
Partnership

2021 Annual Action Plan



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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Bethlehem has prepared the 2021 Annual Action Plan (AAP) to implement goals and objectives and further priority housing and community development needs outlined in the City's 2020-24 Five-Year Consolidated Plan. This AAP covers the period from January 1, 2021 to December 31, 2021.

The AAP allows the City to continue to receive federal housing and community development funds as a direct Entitlement from the U.S. Department of Housing and Urban Development (HUD). In order to continue to receive these funds for fiscal year 2021, the City of Bethlehem must submit its AAP to HUD.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City intends to make full use of the flexibility inherent in the CDBG program to address the myriad of needs identified throughout our community. Additionally, CDBG efforts will be coordinated with the housing support available through the HOME program. The City has identified goals to be met each year and the specific activities that will be supported to achieve those goals.

The overall needs, identified through extensive community input for this and other related plans that will be addressed over the next five years are:

- Improve existing housing stock, both rental and owner-occupied
- Increase home ownership opportunities
- Improve public spaces, including parks, streets and other infrastructure
- Enhance public safety through services and environmental improvements such as lighting
- Support economic development, including infrastructure improvements to commercial areas serving nearby residential neighborhoods and through support for commercial facade improvements
- Support neighborhood stabilization efforts and blight elimination initiatives through increased code enforcement and property clearance or rehab programs
- Support a wide range of eligible public services and facilities, including affordable child care, before- and after-school programming, job readiness services, mental health services, child nutrition services, financial literacy programs (including foreclosure prevention) and food pantries and homeless shelters.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

As detailed in its Consolidated Annual Performance and Evaluation Reports (CAPERs), Bethlehem consistently operates CDBG and HOME programs that are timely, compliant and, most importantly, an asset to our residents, especially the City's most vulnerable residents.

The pandemic has caused staff turnover and challenges within City as well as its subrecipients and community partners. The City is focused on directing HUD resources as well as COVID funds to address current public service and facility needs of its residents. The City recognizes the importance of its HUD funding to keep needed citywide programs and services that help the homeless, low-moderate income households as well as improve public facilities. City staff strive to efficiently provide CDBG and HOME program delivery. City staff, Council and the Community Development Committee have reviewed project activities and the public and subrecipients have participated in the AAP outreach process.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City completed a robust citizen participation process in the development of this Plan. Two public hearings were conducted, including technical assistance workshops for local agencies applying for CDBG funding. To help assess the impacts of the COVID-19 pandemic, the City surveyed public service entities as well as City businesses and had a focus group meeting to openly discuss the challenges and needs they face in raising funding, providing services and retaining volunteers.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A complete set of documents concerning public participation can be found in the Appendix of the Plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments or views were excluded from consideration in the development of this Plan.

7. Summary

By coordinating the AAP process with other pertinent planning efforts in the City and by incorporating the City staff's experience in operating the CDBG and HOME programs, the City believes it has

developed a workable, effective road map for the use of HUD resources -- one that maximizes the impact of those resources to improve the lives of our residents.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	BETHLEHEM	
CDBG Administrator	BETHLEHEM	Department of Community and Economic Development
HOME Administrator	BETHLEHEM	Department of Community and Economic Development

Table 1 – Responsible Agencies

Narrative (optional)

The AAP stipulates that the City's Department of Community and Economic Development (DCED) will administer the community development programs for the Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) Programs.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City has prepared an AAP in order to strategically implement its CDBG Program, which funds housing, community development and economic development activities. Through a collaborative planning process that involved a broad range of public and private agencies, the City has developed a plan that allocates federal entitlement funds available through the CDBG Program.

Consultation to educate and inform the AAP - took place in a variety of ways:

First, there is the ongoing technical assistance that DCED staff provides to a wide range of community partners, including non-profits and other City departments. This results in continuous dialogue and data gathering to find out the needs of residents and the public service entities striving to meet those needs.

Next, there are public meetings, workshops and subrecipient training specifically intended to shape this plan. On September 16, 2020, a public hearing was held to solicit input on community needs. A second public hearing was held on March 23, 2021 to allow input into the first draft of the Annual Action Plan.

In addition to these direct methods of public participation in this process, the City has recently undertaken two very relevant community planning programs, one directed at a specific geographic area and one directed at blight issues that Bethlehem wishes to address before it worsens. The Bethlehem Blight Betterment (B3) Initiative, completed in 2018, brought together a wide representation of City stakeholders - government, private sector and community - to assess the issue of blighted properties while the scope of the problem is still manageable. The B3 Initiative continues to provide recommendations that are incorporated in this AAP.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

During the development of the AAP HUD approved the Northside 2027 NRSA. During the development of the Northside 2027 Neighborhood Plan and the Bethlehem Blight Betterment (B3) Initiative, the City engaged a wide range of stakeholders in the process of shaping the City's future. Those conversations, AAP public hearings plus numerous focus groups and presentations connected to the other planning efforts, provided a huge opportunity to establish various community connections. New partnerships were established with housing providers and an array of service providers - to share perspectives on meshing resources with needs. Participants included private and governmental health, mental health and other service agencies.

As the City continues to move forward implementing its Consolidated Plan through the development of consistent AAP. New community development initiatives and opportunities will continue be created in

the City to better serve emerging resident needs. The City is the conduit of information and point of connection among and between the various stakeholder groups who contribute in planning efforts. The City affirmatively seek to strengthen these joint efforts through information exchange, coordination of services and the facilitation of networking opportunities.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in the Lehigh Valley Regional Homeless Advisory Board (LVRHAB), which is part of the Eastern Pennsylvania Continuum of Care (CoC) and is charged with devising a community plan meant to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency, particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth.
<https://pennsylvaniacoc.org/lehigh-valley-rhab>

Each year, a Point-in-Time Count is conducted in January and includes persons residing in shelter and transitional housing facilities as well as persons living unsheltered in county and City. In 2020 there were 49 people counted at the Bethlehem Emergency shelter. When reviewing unique Bethlehem Coordinated Entry Enrollments in 2020 having a Bethlehem zip code there were 131 unduplicated homeless households counted. Data is not yet available from the 2021 PIT count. Detailed HMIS data is collected on the County level. Data in Plan narratives is taken from the Lehigh County and Northampton County Point-in-Time Counts.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City actively participates in the RHAB. In 2021 RHAB, in collaboration with St. Luke's, hired a program coordinator to manage the monthly tasks and assist with resource development and disbursement. Through those channels, the City provides input in determining how to allocate regional ESG and COVID resources, develop performance standards, evaluate outcomes, and develop funding policies and procedures related to homeless services and systems.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	City of Bethlehem Department of Community and Economic Development
	Agency/Group/Organization Type	Other government - County Grantee Department
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	DCED department heavily informed the AAP based on information gleaned from elected officials, private developers, service providers and the public.
2	Agency/Group/Organization	Center for Humanistic Change
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization participated in a Focus Group on November 6, 2020.
3	Agency/Group/Organization	Northeast Community Center
	Agency/Group/Organization Type	Services - Housing Services-Elderly Persons Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Public Housing Needs Market Analysis Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization participated in a Focus Group on November 6, 2020.
4	Agency/Group/Organization	The Salvation Army (Bethlehem Corps)
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Education
	What section of the Plan was addressed by Consultation?	Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the	The organization participated outreach surveys and educational sessions.

	consultation or areas for improved coordination?	
5	Agency/Group/Organization	North Penn Legal Services
	Agency/Group/Organization Type	Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization participated in a Focus Group on November 6, 2020.
6	Agency/Group/Organization	Greater Valley YMCA - Bethlehem Branch
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis Economic Development Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization participated in a Focus Group on November 6, 2020.
7	Agency/Group/Organization	New Bethany Ministries
	Agency/Group/Organization Type	Housing Services - Housing Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Market Analysis Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The organization participated in a Focus Group on November 6, 2020.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Eastern Pennsylvania CoC	LVRHAB Board meetings help shape CoC Work Plan and identifies opportunities for CDBG and HOME funds that complement CoC efforts.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Through the multi-pronged efforts described above, a plethora of information was collected from a wide range of community perspectives to give the APP the breadth and depth needed to produce a comprehensive strategy, presented in this Annual Action Plan. The Plan allocates and uses its CDBG and HOME resources in an efficient, effective, unduplicated and coordinated manner.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

With a foundation of community dialogue built through the Northside 2027 Neighborhood Plan and the citywide Bethlehem Blight Betterment (B3) Initiative, the City added input and review options specific to this Annual Action Plan by:

- Holding a public hearing in September 2020 to further explore and identify community needs, especially those that could fall within the purview of the CDBG and HOME programs
- Distributing and collecting data relevant Pandemic-related surveys to public service entities and small businesses
- Hosting routine technical service and educational workshops and focus groups
- Holding a public hearing in March 2021 to review the first draft of this plan

The consensus of community input and data analysis were used to set the overarching goals of this Annual Action Plan as:

- Improve existing housing stock, both rental and owner-occupied
- Increase home ownership opportunities
- Improve public spaces, including parks, streets and other infrastructure
- Enhance public safety through services and environmental improvements such as lighting
- Support economic development, including infrastructure improvements to commercial areas serving nearby residential neighborhoods and through support for commercial facade improvements
- Support neighborhood stabilization efforts and blight elimination initiatives through increased code enforcement and property clearance or rehab programs
- Support a wide range of eligible public services and facilities, including affordable child care, before- and after-school programming, job readiness services, mental health services, child nutrition services, financial literacy programs (including foreclosure prevention) and food pantries and homeless shelters.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	On September 16, 2020, and March 23, 2021 public hearings.	Approximately 20 individuals participated. Comments: more affordable housing and the economic impacts of COVID-19.	All comments were accepted.	
2	Public Workshops & Focus Group Meeting	Non-profit Organizations	On September through November 2020, the City conducted two technical assistance workshops and a focus group for nonprofit organizations to discuss the impacts of COVID-19 on various aspects of operations and services.		All comments were accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

In addition to the entitlement grant amounts announced by HUD, the City brings a wide variety of resources and effort to bear on addressing the community's needs. All potential funding sources - state, federal and private - are investigated and pursued as appropriate. The City has several million dollars in applications pending to further redevelop low-moderate income neighborhoods and homes as well as the adjoining commercial areas being aided or matched with CDBG or HOME funds. Finding more funding to implement the City's Consolidated Plan's goals plays a significant role in ongoing efforts to improve the quality of life for all of our residents.

In addition to the 2021 CDBG and HOME allocations, this section also includes the reprogramming of prior year CDBG funds. Specifically, the City intends to reprogram unused funds previously allocated to recreation.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,391,664	0	146,445	1,538,109	4,114,000	Estimated at 3 times estimated Year 2 allocation
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction	388,033	0	0	388,033	1,164,000	Estimated at 3 times estimated Year 2 allocation

		Multifamily rental rehab New construction for ownership TBRA						
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Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City provides only a portion of the cost of activities: affordable housing, public facilities/infrastructure or public services. CDBG funds for public services activities is matched with numerous state funding sources and local donations. Most public facilities /infrastructure projects are primarily funded through state grants and City Bonds with CDBG being local match or providing for a funding gap.

With respect to affordable housing, HOME funds require a 25% match from other sources, but with the shrinking HOME budget, the other funding sources generally exceed the City investment and thus the match requirement.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

City parks and streets being improved are the only publicly owned land or property located within the jurisdiction that is currently anticipated to be used to address the needs identified in the plan.

Discussion

While available resources are insufficient to meet all needs, careful monitoring, diligent leveraging and ongoing coordination helps the City assure that its residents receive the most benefit from the CDBG and HOME funding received.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Create and Preserve Affordable Rental Housing	2020	2024	Affordable Housing	City of Bethlehem	Improve the quality of existing housing Foster Strong, Vibrant Neighborhoods Housing (NS)	CDBG: \$40,000 HOME: \$98,500	Rental units rehabilitated: 138 Household Housing Unit
2	Preserve Owner-Occupied Housing	2020	2024	Affordable Housing	City of Bethlehem	Improve the quality of existing housing Foster Strong, Vibrant Neighborhoods Housing (NS)	CDBG: \$388,108 HOME: \$191,030	Homeowner Housing Rehabilitated: 14 Household Housing Unit
3	Address Impediments to Fair Housing Choice	2020	2024	Affordable Housing Public Housing Homeless	City of Bethlehem	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services Housing (NS)	CDBG: \$15,500	Public service activities for Low/Moderate Income Housing Benefit: 30 Households Assisted
4	Support High Quality Public Services	2020	2024	Non-Housing Community Development	City of Bethlehem	Support the Growth of the Local Economy Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services Housing (NS) Local Economy (NS)	CDBG: \$425,000	Public service activities other than Low/Moderate Income Housing Benefit: 92000 Persons Assisted

5	Enhance Homeownership Opportunities	2020	2024	Affordable Housing	City of Bethlehem	Increase the rate of homeownership Foster Strong, Vibrant Neighborhoods Housing (NS)	HOME: \$59,700	Homeowner Housing Added: 2 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted
6	Support Homeless Housing and Services	2020	2024	Homeless	City of Bethlehem	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services	CDBG: \$35,000	Public service activities for Low/Moderate Income Housing Benefit: 200 Households Assisted Homelessness Prevention: 25 Persons Assisted
7	Improve Public Facilities & Infrastructure	2020	2024	Non-Housing Community Development	City of Bethlehem	Provide quality infrastructure and comm facilities Foster Strong, Vibrant Neighborhoods Transportation & Streetscape (NS)	CDBG: \$300,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 90000 Persons Assisted
8	Create and Preserve Local Jobs	2021	2024	Non-Housing Community Development	City of Bethlehem Northside 2027	Support the Growth of the Local Economy Local Economy (NS)	CDBG: \$40,000	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted Businesses assisted: 2 Businesses Assisted
9	CDBG/HOME Program Administration	2020	2024	Non-Housing Community Development	City of Bethlehem Northside 2027	Planning and Administration	CDBG: \$274,291 HOME: \$38,803	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Create and Preserve Affordable Rental Housing
	Goal Description	Projects that invest in the creation and preservation of quality rental affordable housing.
2	Goal Name	Preserve Owner-Occupied Housing
	Goal Description	This project includes the hard and soft costs required to rehabilitate owner-occupied housing under both the CDBG and HOME programs.
3	Goal Name	Address Impediments to Fair Housing Choice
	Goal Description	Services that help low and moderate income individuals and families address barriers to live where they want.
4	Goal Name	Support High Quality Public Services
	Goal Description	This goal supports a wide array of programming and investment to that directly assist low and moderate income families with social services, education, training and other support.
5	Goal Name	Enhance Homeownership Opportunities
	Goal Description	This goal covers both a rehabilitation & resale activity as well as direct homebuyer assistance.
6	Goal Name	Support Homeless Housing and Services
	Goal Description	This goal captures investments in wrap around services, outreach and housing investments for families and individuals struggling with homelessness.
7	Goal Name	Improve Public Facilities & Infrastructure
	Goal Description	Investing in public facilities and infrastructure that serve primarily low and moderate income residents.
8	Goal Name	Create and Preserve Local Jobs
	Goal Description	The goal supports investments into local businesses to help them create and preserve low and moderate income jobs in the community.
9	Goal Name	CDBG/HOME Program Administration
	Goal Description	This goal is intended to represent the City's activities for overall administration of the HOME and CDBG programs.

Projects

AP-35 Projects – 91.220(d)

Introduction

With input from a variety of stakeholders, data from a variety of sources, and with hands-on experience in front-line services to the most vulnerable populations in the City, DCED plans a mix of activities in FY 2021 to address the priority needs. Infrastructure improvements, housing rehab, recreation and support for public service facilities improvements are just some of the approaches to improving neighborhoods, houses and, most importantly, families in Bethlehem. Applications for funding are made available around July of each year. However due to the pandemic, applications were due in November 2020. Application information was made available on the City's website and was directly emailed to public service organizations in the region that have either requested funding during the previous program year and or remain interested in future funding. The City keeps a list of new and interested organizations that are in contact during the year and directly mails applications to these groups as well. Applications were reviewed and evaluated by an internal committee based on the quality of the project, the need for the project, project or service duplication, recipient performance history, value of the resources versus the number of residents served and alignment with the city's goals and needs. Funding is awarded based on annual allocation award, level of impact, beneficiaries, and need for the project, service or program. DCED allocation recommendations are reviewed by both the Mayor and City Council for final approval.

Projects

#	Project Name
1	Administration & Planning
2	Lehigh Valley Fair Housing Project (North Penn Legal Services)
3	Project SUCCESS (Center for Humanistic Change)
4	PLACE (Lehigh Valley Center for Independent Living)
5	Representative Payee Program (New Bethany Ministries)
6	Eviction Prevention & Rapid Rehousing Program (New Bethany Ministries)
7	Faith In Action (ShareCare)
8	TechGYRLS (YWCA)
9	Empowerment Program (Hispanic Center Lehigh Valley)
10	Substance Abuse Counseling (Hogar CREA)
11	Recreation Projects (City of Bethlehem)
12	SouthSide Residential Facades (CADCB)
13	CDBG and HOME Housing Rehabilitation (City of Bethlehem)
14	Housing Rehab Program Delivery (City of Bethlehem)
15	Blight Remediation Program Delivery (RDA)
16	NS2027 Commercial Facades (CADCB)

17	Street Reconstruction-Main and Union (City of Bethlehem)
18	Child Care Wing Renovations - Phase II (YMCA)
19	Housing Rehabilitation (CACLV)
21	Affordable Housing TBD (HOME)

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

CDBG and HOME deliberations are also based on, funding activities that have the greatest benefit while being spent in a timely, manner without redundancy. The system for establishing the priority for selection of these projects is predicated upon the following criteria:

- Meeting the statutory and regulatory requirements of the CDBG and HOME Programs
- Meeting the needs of low- and moderate-income residents
- Focusing on low- and moderate-income areas or neighborhoods
- Coordination and leveraging of resources
- Response to expressed needs
- Sustainability and/or long-term impact, and
- The ability to demonstrate measurable progress and success.

AP-38 Project Summary

Project Summary Information

1	Project Name	Administration & Planning
	Target Area	City of Bethlehem
	Goals Supported	CDBG/HOME Program Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: \$278,333 HOME: \$38,803
	Description	Salary and wages of local staff as well as professional fees for consultants to assist with the administration of the HOME and CDBG programs.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	N/A
	Planned Activities	This activity will reimburse the City for salary and wages of employees administering the CDBG and HOME programs. Funds may also be used to pay for professional services.
2	Project Name	Lehigh Valley Fair Housing Project (North Penn Legal Services)
	Target Area	City of Bethlehem
	Goals Supported	Address Impediments to Fair Housing Choice
	Needs Addressed	Foster Strong, Vibrant Neighborhoods
	Funding	CDBG: \$15,500
	Description	The project includes coordinating fair housing training and outreach events, distribution of fair housing materials, work on fair housing cases, and participation in additional county-wide fair housing opportunities.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 20 families will be served.
	Location Description	559 Main St Ste 200, Bethlehem, PA 18018
	Planned Activities	The Project will fund Fair Housing staff working on City cases and events that implement the Lehigh Valley Fair Housing Project. The staff attorney, paralegal, and communications manager work out of the NPLS Bethlehem Office and serve

		City residents. Project activities include coordinating fair housing training and outreach events, distribution of fair housing materials, work on fair housing cases, and participation in additional county-wide fair housing opportunities.
3	Project Name	Project SUCCESS (Center for Humanistic Change)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Support High Quality Public Services
	Needs Addressed	Enhance the Availability of Community Services
	Funding	CDBG: \$19,000
	Description	Project SUCCESS is an evidence based mentoring program for students in middle and high school that prevents and/or reduces substance abuse and helps participants who are in danger of academic failure or other high-risk behaviors develop resiliency and coping skills.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately fifteen (15) at-risk high-school students are targeted by the program.
	Location Description	Northeast Middle School on Fernwood Street in Bethlehem.
	Planned Activities	Project SUCCESS provides students in 6th-12th grade, who school personnel identifies as "at-risk," with the social-emotional support and practical skills needed to identify and develop personal character and resiliency, succeed in school, graduate from high school, and cope with challenges in life. A staff mentor works with students through three main activities: <ol style="list-style-type: none"> 1. Mentoring small groups of students who need to develop specific life skills. 2. Working one-on-one with individual students. 3. Providing classroom-based resiliency programs.
4	Project Name	PLACE (Lehigh Valley Center for Independent Living)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Address Impediments to Fair Housing Choice Support High Quality Public Services
	Needs Addressed	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services Housing (NS)
	Funding	CDBG: \$35,000
	Description	LVCIL Community Support Coordinators will provide consumers with housing

		options and will connect them to community services they need to achieve or maintain their independence. LVCIL housing staff will also educate landlords, property managers, and realtors on the benefits of renting to people with disabilities and will conduct extensive community outreach and training to benefit consumers.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The PLACE program will serve 35 City residents with disabilities and their family members who are living on limited income and may be at-risk of homelessness.
	Location Description	713 N. 13th St., Allentown, PA
	Planned Activities	LVCIL Community Support Coordinator will meet with the clients to gather all essential information needed for project activities. This initial assessment will determine the consumer’s eligibility for the PLACE program and will provide a full understanding of their housing needs, including accommodations, income level, rent range, and other factors. Public services also include housing counseling; support coordination, independent living skills education, and community outreach and training.
5	Project Name	Representative Payee Program (New Bethany Ministries)
	Target Area	City of Bethlehem
	Goals Supported	Support Homeless Housing and Services Support High Quality Public Services
	Needs Addressed	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services
	Funding	CDBG: \$35,000
	Description	The Representative Payee Program is New Bethany Ministries homeless prevention program, which provides financial management services to adults who are struggling with mental health problems and/or are unable to manage their finances.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Representative Payee Program is New Bethany Ministries’ homeless prevention program, which provides financial management services to approximately 50 adults who are struggling with mental health problems and/or are unable to manage their finances. Of those payees that reside within the city of Bethlehem, and for whom we are asking funding, 97% are within the 0-30% AMI and 3% in the 31-50% AMI.
	Location Description	333 W. 4th Street, Bethlehem, PA
	Planned Activities	Staffing and administration costs for the Representative Payee Program.

6	Project Name	Eviction Prevention & Rapid Rehousing Program (New Bethany Ministries)
	Target Area	City of Bethlehem
	Goals Supported	Create and Preserve Affordable Rental Housing Support Homeless Housing and Services
	Needs Addressed	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services Housing (NS)
	Funding	CDBG: \$20,000
	Description	These funds will supplement CARES Act funding to help low income families remain in place and provide housing to the homeless.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Up to eight (8) low income families will benefit from the activity.
	Location Description	Throughout the City and within the Northside 2027 neighborhood.
	Planned Activities	The cost of rental assistance payments.
7	Project Name	Faith In Action (ShareCare)
	Target Area	City of Bethlehem
	Goals Supported	Support High Quality Public Services
	Needs Addressed	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services
	Funding	CDBG: \$10,000
	Description	ShareCare strives to help older adults and those with disabilities to enjoy a quality of life and remain independent as long as possible by providing caregiving assistance such as transportation to and from appointments, light household and yard chores, visitation to prevent isolation, Caregiver Canines program and respite care.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	The program will serve approximately eighty (80) adults with disabilities.
	Location Description	321 Wyandotte Street, Bethlehem, PA
	Planned Activities	ShareCare provides caregiving assistance to people who are elderly or disabled. The majority of the requests are for transportation to and from doctor's appointments. Additional requests are received for assistance with shopping, visitation, Caregiver Canines®, respite care, light chores, and yard work. All services

		are provided by volunteers at NO COST to the recipients and/or their families.
8	Project Name	TechGYRLS (YWCA)
	Target Area	City of Bethlehem
	Goals Supported	Support High Quality Public Services
	Needs Addressed	Enhance the Availability of Community Services
	Funding	CDBG: \$10,000
	Description	The TechGYRLS Afterschool STEM delivers high-quality, hands-on science, technology, engineering, and math enrichment to Bethlehem girls ages 9 - 13.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 100 girls between the ages of 9 and 13 will be served by the program.
	Location Description	Classes may be held virtually for the various schools throughout the City, including: Northeast Middle, Broughal Middle, Donegan Fountain Hill Freemansburg, Thomas Jefferson, and Lincoln Marvine William Penn.
	Planned Activities	Staffing and supplies costs associated with running a STEM program.
9	Project Name	Empowerment Program (Hispanic Center Lehigh Valley)
	Target Area	City of Bethlehem
	Goals Supported	Create and Preserve Local Jobs
	Needs Addressed	Support the Growth of the Local Economy
	Funding	CDBG: \$10,000
	Description	The Community Empowerment Program (CEP) provides resources to stabilize individuals and families in crisis, enable educational success, and promote financial independence. CEP works adult with members of the community to assist them in attaining employment and other services that lead to self-sufficiency.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Up to fifty (50) low and moderate income families in crisis will be served by the program.
	Location Description	520 East Fourth Street, Bethlehem, PA
	Planned Activities	CEP staff connects clients to community resources, educational classes and plays an active role in coordinating annual community events open to the public.
10	Project Name	Substance Abuse Counseling (Hogar CREA)
	Target Area	City of Bethlehem
	Goals Supported	Support High Quality Public Services

	Needs Addressed	Enhance the Availability of Community Services
	Funding	CDBG: \$52,168
	Description	People suffering from the disease of addiction are able to come to the Hogar and receive intensive inpatient treatment in a therapeutic community.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 25 females with the disease of addiction will be served.
	Location Description	1920 E. Market Street, Bethlehem, PA
	Planned Activities	Staffing expenses related to running an inpatient treatment facility for women.
11	Project Name	Recreation Projects (City of Bethlehem)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Support High Quality Public Services
	Needs Addressed	Foster Strong, Vibrant Neighborhoods Enhance the Availability of Community Services
	Funding	CDBG: \$15,000
	Description	Funding for expansion of recreational programs, amenities and facilities.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Low and moderate income families will benefit from the activity.
	Location Description	City parks in serving low income residents, including the Northside 2027 target area.
	Planned Activities	Staffing and supplies for expanding recreational opportunities in the City.
12	Project Name	SouthSide Residential Facades (CADCB)
	Target Area	City of Bethlehem
	Goals Supported	Create and Preserve Affordable Rental Housing Preserve Owner-Occupied Housing
	Needs Addressed	Improve the quality of existing housing Foster Strong, Vibrant Neighborhoods
	Funding	CDBG: \$30,000
	Description	Targeted residential facade improvement program to improve the appearance of Southside Vision 20/20 neighborhoods.

	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Two properties will be targeted with facade improvements.
	Location Description	Addresses have not yet been determined.
	Planned Activities	Construction and program delivery costs related to facade improvements.
13	Project Name	CDBG and HOME Housing Rehabilitation (City of Bethlehem)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Preserve Owner-Occupied Housing
	Needs Addressed	Improve the quality of existing housing Housing (NS)
	Funding	CDBG: \$228,108 HOME: \$191,030
	Description	Funds will be used to rehabilitate homes throughout the City.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately thirty (30) families will benefit from the rehabilitation activities.
	Location Description	To be determined.
	Planned Activities	Construction costs associated with full home rehabilitation, emergency home rehabilitation and façade improvements.
14	Project Name	Housing Rehab Program Delivery (City of Bethlehem)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Preserve Owner-Occupied Housing
	Needs Addressed	Improve the quality of existing housing Housing (NS)
	Funding	CDBG: \$130,000
	Description	Soft costs associated with administering the CDBG rehabilitation program.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A

	Location Description	N/A
	Planned Activities	Cost of salary and fringe for City staff to administer the housing rehabilitation program.
15	Project Name	Blight Remediation Program Delivery (RDA)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Create and Preserve Affordable Rental Housing Preserve Owner-Occupied Housing
	Needs Addressed	Improve the quality of existing housing Foster Strong, Vibrant Neighborhoods Housing (NS)
	Funding	CDBG: \$20,000
	Description	Salary and fringes for staff that administer the City's blighted property program.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City-wide, including the Northside 2027 neighborhood.
	Planned Activities	The cost of wages and fringes for staff to manage the City's blighted property program.
16	Project Name	NS2027 Commercial Facades (CADCB)
	Target Area	Northside 2027
	Goals Supported	Create and Preserve Local Jobs
	Needs Addressed	Local Economy (NS) Transportation & Streetscape (NS)
	Funding	CDBG: \$30,000
	Description	Implement a targeted commercial facade improvement program to improve the appearance of the Northside 2027 neighborhood.
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Approximately two (2) low-income area business owners will benefit.
	Location Description	Locations within the Northside 2027 neighborhood have not yet been chosen.
	Planned Activities	Staffing and construction costs associated with improving the facades of commercial buildings.

17	Project Name	Street Reconstruction-Main and Union (City of Bethlehem)
	Target Area	Northside 2027
	Goals Supported	Improve Public Facilities & Infrastructure
	Needs Addressed	Provide quality infrastructure and comm facilities Transportation & Streetscape (NS)
	Funding	CDBG: \$300,000
	Description	Street reconstruction of Main Street and Union Boulevard. Main street will be reconstructed from Broad Street to Goepf Street. Union Boulevard will be reconstructed between the railroad tracks to the west to the intersection at Main Street.
	Target Date	11/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This activity will benefit all residents living in the Northside NRSA neighborhood.
	Location Description	This reconstruction project is entirely located in the Northside NRSA neighborhood. This area is considered the north central in the City of Bethlehem.
	Planned Activities	Road surface reconstruction of 2,500 linear feet of existing roadway on Union Boulevard and on Main Street. This may include improvements to curbs and ramps. Main street will be reconstructed from Broad Street to Goepf Street. Union Boulevard will be reconstructed between the railroad tracks to the west to the intersection at Main Street.
18	Project Name	Child Care Wing Renovations - Phase II (YMCA)
	Target Area	City of Bethlehem
	Goals Supported	Support High Quality Public Services
	Needs Addressed	Provide quality infrastructure and comm facilities
	Funding	CDBG: \$300,000
	Description	
	Target Date	12/31/2021
	Estimate the number and type of families that will benefit from the proposed activities	Thirty six (36) low and moderate income families will benefit from the proposed project.
	Location Description	430 East Broad Street, Bethlehem, PA
	Planned Activities	Building renovations and security updates in the Child Care portion of the YMCA facility.
19	Project Name	Housing Rehabilitation (CACLV)

	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Preserve Owner-Occupied Housing Enhance Homeownership Opportunities
	Needs Addressed	Improve the quality of existing housing Increase the rate of homeownership Housing (NS)
	Funding	HOME: \$59,700
	Description	This CHDO set aside project will fund a project to acquire, rehabilitate and resell a home to a low income family.
	Target Date	12/31/2027
	Estimate the number and type of families that will benefit from the proposed activities	One low income household will benefit from the proposed activity.
	Location Description	To be determined.
	Planned Activities	Acquisition, rehabilitation and resale of a home to a low income buyer.
20	Project Name	Affordable Housing TBD (HOME)
	Target Area	City of Bethlehem Northside 2027
	Goals Supported	Create and Preserve Affordable Rental Housing Preserve Owner-Occupied Housing
	Needs Addressed	Improve the quality of existing housing Increase the rate of homeownership
	Funding	HOME: \$98,500
	Description	Undertake affordable housing projects that can be City, private or nonprofit developer driven.
	Target Date	12/31/2022
	Estimate the number and type of families that will benefit from the proposed activities	To be determined.
	Location Description	To be determined.
	Planned Activities	Perform planning and development activities and pay for other related services and due diligence required to undertake affordable housing projects.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

In this second year of including an NRSA designation for the Northside neighborhood, the City is targeting approximately 10% of CDBG funds specifically to the neighborhood.

Geographic Distribution

Target Area	Percentage of Funds
City of Bethlehem	90

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Some of the needs the Consolidated Plan seeks to address exist citywide. Housing rehab, assistance to seniors and services for special needs populations are not limited by geographic boundaries.

CDBG and HOME resources will be allocated geographically as:

- Citywide
- Northside 2027 Neighborhood - Having received the NRSA designation allows the full range of HUD-funded benefits to be focused here.

Other low-mod areas - largely, but not exclusively, on the City's Southside. While focusing on the Northside, the City will remain cognizant of the fact that work remains on the Southside as well and will seek to leverage CDBG and HOME resources here with other federal, state and local support.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The preservation and expansion of affordable housing opportunities are stated goals from the City's 2020-24 Five Year Consolidated Plan. In addition, the City intends to improve the housing stock in the Northside 2027 NRSA neighborhood. As such, affordable housing activities for FY2021 include:

- Rehabilitation of homes owned and occupied by low income residents;
- Facade improvements to homes; and
- The acquisition, rehabilitation and resale of homes for low income buyers.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	185
Special-Needs	110
Total	295

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	8
The Production of New Units	5
Rehab of Existing Units	110
Acquisition of Existing Units	1
Total	124

Table 10 - One Year Goals for Affordable Housing by Support Type

AP-60 Public Housing – 91.220(h)

Introduction

The Bethlehem Housing Authority (BHA) owns and operates more than 1200 affordable housing units across 11 properties in the City of Bethlehem.

Actions planned during the next year to address the needs to public housing

BHA reports that almost all complexes are in good condition, with a few considered fair. The BHA will continue annually to make improvements to complexes in general and housing units where needed to guarantee a safe, decent home for each resident.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Since the passing of “The Quality Housing and Work Responsibility Act of 1998”, the BHA has had a Resident Advisory Board, comprised of a representative from each development/ building. The Board members meet monthly to assist the Authority in preparation and updating of the Five Year and Annual Plans.

BHA encourages and funds Resident Councils in all of their developments/ buildings. The resident Council members are voted by the residents in an election process which is overseen by BHA staff. Councils are required to hold meetings and set up information sessions that are of interest and importance to the residents. A meeting with Health Care Providers / Agencies is a popular topic. This year, the pandemic changed the focus to unemployment, reduced wages, making rent payment, and free or reduced cost internet service.

Representatives from the City receive all BHA meeting agendas and minutes and review all to become familiar with concerns of the board and, more importantly, the resident advisory board. We supply information regarding HOME funded units to the Director and have requested our HOME funded organizations directly solicit residents of the BHA when marketing their apartment units or income qualified homes.

Information on the City's Bethlehem Housing Assistance Program will be provided to Housing Authority residents.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Bethlehem Housing Authority is not troubled.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City continues to cooperate with various social agencies, low-income housing advocates and affordable housing providers to address the underserved needs of area residents. Through the City's continued participation in regional housing forums, fair housing activities and event, and most notably the LVRHAB. The City works with public service providers, including the Bethlehem Emergency Shelter, Northampton County and Lehigh County Homeless Assistance Programs (HAP) to address emergency shelter and transitional housing needs. The City participates in LVRHAB and is represented by its Housing and Community Development Administrator.

In order to effectively meet the demand for homeless services, Homeless Assistance Program (HAP) funds are block granted to all 67 Pennsylvania counties. HAP funds help assure: 1. homelessness can be avoided through a variety of prevention services assisting clients to maintain affordable housing; 2. people who are homeless can find refuge and care; and 3. homeless and near homeless clients are assisted in moving toward self-sufficiency. City residents in Northampton County can access services through the Northampton County Department of Human Services in Easton, while the residents within Lehigh County receive services through the Lehigh County Department of Aging and Adult Services in Allentown. In general, the City refers all applications for assistance, relative to homelessness, to the Eastern PA Continuum of Care/LVRHAB.

The 2020 Point in Time Count was conducted in January 2020 – prior to the COVID 19 pandemic. The Point in Time Count does not provide isolated figures for homeless individuals and families with the City of Bethlehem. However, the figures collected across the geographic area represented by the CoC are a strong indicator of the incidence of homelessness within the City. The Eastern Pennsylvania CoC 2020 Point in Time Count saw modest increases in homelessness across virtually all categories. Since 2019:

- Homeless households without children grew by 7%;
- Homeless households with children grew by 6%;
- The total number of homeless persons grew by more than 10%; and
- The total number of homeless households grew by 7%.

The only category that did not see an increase between 2019 and 2020 was homeless youth (18-24) which saw a decline of 14%.

During the period between January 1, 2020 and December 31, 2020, the Eastern Pennsylvania CoC saw a 50% increase in number of persons enrolled in the Coordinated Entry system – 65% of which were considered “literally homeless” with the remaining 35% “at risk” of homelessness.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City participates in and supports regional efforts to contact and serve the homeless and at-risk populations. While no CDBG funds in 2021 are targeted for homeless assistance, CARES funds are being allocated to the Bethlehem Emergency Shelter for shelter and counseling services. The City continues to participate in efforts that address and assess and house homeless populations.

Addressing the emergency shelter and transitional housing needs of homeless persons

In 2020 and 2021 an Affordable Housing Task Force was created to help guide future actions needed with development and land use regulations. In addition, City administration is working closely with the Bethlehem Emergency Shelter, a non-profit entity in charge of organizing a winter shelter currently located in a local church in the city. The Shelter and its partners are reviewing current and future options for a permanent home for a shelter and supportive housing of the homeless population.

Additionally, through the CoC and County Homeless Assistance Programs, comprehensive and varied programs are available in Bethlehem and the region to assist the homeless make the transition to permanent housing and to address the special needs of persons who are not homeless.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The larger population of homeless in the City of Bethlehem does not meet HUD's definition of chronically homeless. Instead, they are individuals or families who increasingly cannot find affordable housing or are evicted from their homes.

Some forms of assistance relate to the individual or family's housing situation and referrals can be made to the Pennsylvania Coalition Against Domestic Violence (PCADV), the National Alliance to End Homelessness, the National Coalition for the Homeless or specific programs of the US Department of Housing and Urban Development (HUD).

Additionally, Turning Point of the Lehigh Valley provides assistance in finding permanent, safe housing for victims of domestic violence and Valley Youth House assists with permanent housing solutions for homeless children.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Several 2021 activities are aimed at preventing homelessness:

- The City's owner-occupied housing rehab program helps keep homeowners in their homes and out of the homeless or social support system.
- The Representative Payee Program operated by New Bethany Ministries combats homelessness by providing financial management services - including paying rent on time - to individuals with mental health and other challenges.
- New Bethany's Eviction Prevention Program was added this year as another means to prevent homelessness among rent-burdened households.
- Lehigh Valley Center for Independent Living's PLACE program helps locate housing for special needs residents.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Bethlehem, as a participant in the HUD CDBG and HOME Investment Partnership Programs, annually re-examines the area of “barriers to affordable housing”. The City makes changes to public policy and programs as necessary to remove barriers as they become evident.

The cities of Allentown, Bethlehem, and Easton, in partnership with Northampton County, have prepared a joint Analysis of Impediments to Fair Housing Choice (AI). The partnership is recognized as the Bethlehem, Easton, Allentown, Northampton (“BEAN”) Fair Housing Partnership. An Analysis of Impediments is a planning document that examines any public or private actions that have the effect of restricting housing choice, or the availability of housing, based on an individual’s race, color, religion, sex, disability, familial status, or national origin. Impediments to fair housing choice identified in the AI, which was completed in April 2021, have been incorporated are as follows:

- Disparities in Mortgage Lending
- Need for Increased Fair Housing Education
- Need for Increased Coordination among Fair Housing
- Condition of Affordable Housing Stock

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

While the Bethlehem, Easton, Allentown, Northampton (“BEAN”) Fair Housing Partnership’s FY 2020 Analysis of Impediments to Fair Housing Choice did not find any policy policies in the City that are creating barrier to affordable housing, the City is aware of rising housing costs in the community and continues to fund its housing and economic development programs, assisting low income households to cope with these rising costs. This is particularly prevalent during the pandemic. To date, New Bethany Ministries has provided rental assistance to over 100 families in the City. The City will continue to make certain its public policies are not discriminatory and consider policies in light of their impacts on housing affordability.

An examination of 2010 Census data documents that the number of minorities, Hispanics and African Americans, have increased throughout the City. The percentage of Hispanics has increased in seventeen (17) of the eighteen Census Tracts while African American percentages have increased in sixteen (16) of the eighteen (18) Tracts. Many of the Tracts with the smallest ratios of minorities in 2000 had the largest percentage increases in 2010. Clearly there are no discernable barriers to minorities in accessing housing throughout the City.

Additionally, City staff is active on two housing steering committees 1) Lehigh Valley Regional Housing Group and 2) Northside 2027 Housing Subcommittee. Lehigh Valley Planning Commission in collaboration with Northampton County are completing housing assessment. LVPC has created model ordinances for municipalities that help remove or reduce zoning/policy barriers to the creation of affordable housing.

Discussion:

In some cases the barriers to affordable housing are directly linked to Fair Housing. In 2021, the City plans to work with North Penn Legal to create virtual educational events related to fair housing. All event information can be found on the City’s website as well as North Penn Legal.

The Bethlehem, Easton, Allentown, Northampton (“BEAN”) Fair Housing Partnership’s FY 2020 Analysis of Impediments to Fair Housing Choice has identified the following strategies to affirmatively further fair housing:

Actions to be taken re Disparities in Mortgage Lending:

Bethlehem has joined other Lehigh Valley grantees in support of North Penn Legal Services, an organization that provides Fair Housing information and advocacy in the region, and will continue to do

so in the 202a Program Year. While looking for ways to fund the recommended testing of lenders, North Penn Legal will continue its public Fair Housing education efforts, including a bus advertising campaign and a Fair Housing Forum. Topics will include information on filing complaints on housing issues, including possible lending discrimination. The City will continue to actively support those efforts with CDBG funds and by linking the City website to the North Penn Legal Services website for Fair Housing information.

The Bethlehem Housing Assistance Program, initiated in early 2021 is focused on increased homeownership for low and moderate income families. The program provides down payment and closing costs for income eligible families. Local and regional banking institutions are supportive of the program and intend to provide any assistance they can to begin to reduce affordable housing issues in the region.

Actions to be taken re Need for Increased Fair Housing Education:

The City will continue to partner with North Penn Legal Services' fair housing efforts and to plan outreach events and take on complaint cases as part of the Lehigh Valley Fair Housing Project. Outreach efforts center on reaching minority and disabled populations as well as landlords/property managers.

Through the Project, during the 2021 Program Year, the communities of the Lehigh Valley, including the City, will:

- Provide assistance to at least 15 residents to resolve potential fair housing complaints and violations;
- Educate at least 100 residents on fair housing rights and recourses;
- Disseminate 800 copies of "The Right Stuff About Renting" to provide tenants with information about their rights, including those under fair housing laws;
- Provide four training sessions to the Greater Lehigh Valley Realtors Association;
- Virtual Fair Housing Conference including four sessions a in Fair Housing Awareness Month in April.

Actions to be taken: Increased Coordination Among Fair Housing Providers:

- Include the Bethlehem Human Relations Commission on future regional fair housing dialogue and events.
- Coordinate fair housing events with the City's public service providers

Actions to be taken: Assess the Conditions of Affordable Housing:

- Continue housing rehabilitation activities in owner-occupied units, support efforts to rehabilitate vacant units for sale to eligible households, and support other housing entities whose mission is to increase affordable housing in the City.

AP-85 Other Actions – 91.220(k)

Introduction:

Whether fostering partnerships among the City of Bethlehem's various public services agencies and organizations or looking to continue to develop staff or keeping on top of the latest tools to combat poverty, the City's Housing & Community Development Program will continue going beyond minimum requirements and basic expectations for one simple reason –City's most vulnerable residents deserve it.

Actions planned to address obstacles to meeting underserved needs

The City has not identified any obstacles to meeting underserved needs except for lack of resources. Bethlehem plans to continue addressing that obstacle by continuing to pursue all appropriate funding opportunities for infrastructure, economic development, health care, education, public safety and all other aspects of our community's needs.

Actions planned to foster and maintain affordable housing

As detailed in AP-38 - Projects - and AP-55 - Affordable Housing, the City is taking a number of steps to foster and maintain affordable housing, including subsidizing the creation of new affordable units, the purchase and rehab of units and the preservation of existing units.

Actions planned to reduce lead-based paint hazards

The City and its partners, Northampton County and the City of Easton work together successfully obtained Lead-Healthy-Homes funding to target, assess and remediate lead risks for low-moderate income households. The City's Healthy Homes Program provides a thorough, customized home visiting program. The process includes: a walk-through of the home, assessment documentation, education and leave-behind materials to help residents create and maintain a healthy and safe environment. This program teamed with the Lead Hazard Control Program, provides needed lead assessment and abatement from the hazards that central to lead poisoning. The Health Bureau and the Housing and Community Development Bureau work together to conduct lead abatement construction activities for income-eligible homeowners as part of the Housing Rehabilitation Program. The Lead-Healthy Homes funding is used in combination with CDBG/HOME funds to reach more properties and remediate lead issues at the same time.

Additionally, any property owner in the City can request a lead inspection of their property. The City assesses a fee for this service to cover the cost of the inspectors' time. The Health Bureau and the Housing Rehabilitation staff coordinate on issues where elevated blood lead levels are identified.

Actions planned to reduce the number of poverty-level families

Poverty, of course, is a function of income, which is related to education, job training and employment

opportunities. Over a prolonged period of time, the City transitioned from a steel-making industry to a thriving revitalized place where offices, entertainment, and new market-rate residential neighborhoods now exist. Such development has pushed and compressed the City's affordable neighborhoods into smaller pockets.

The City has a comprehensive economic development program that support of the goals outlined by the Lehigh Valley Comprehensive Economic Development Strategy. Components of the economic development program include:

- Maintaining an inventory of available land and buildings
- Offering entrepreneurs and business owners technical assistance
- Offering Local Economic Revitalization Tax Assistance (LERTA), a tax abatement program
- Providing tax credits for certain specified Pennsylvania taxes, and
- Assisting with substantial land development projects, urban renewal, and improvements through the Lehigh Valley Regional Loan Pool.

Recaptured CDBG funds, previously lent out for business development, will continue to support a revolving business loan fund, now being administered through Rising Tide. Ongoing communication between the City and Rising Tide exists through a programmatic agreement to help direct program income to future businesses and business promotion and marketing efforts. This Program has virtually reached a point of self-sufficiency.

The activities described above create job opportunities that help alleviate poverty in the community. The City will continue to invest in job-creation activities with an emphasis on the hiring of low income residents and to pursue economic development in all forms to increase the supply of higher-paying jobs available to City residents.

In the award of contracts, the City will continue to implement the Section 3 Plan, which promotes the utilization of firms owned by or employing low income persons.

Actions planned to develop institutional structure

Ongoing staff development, consultant input and community dialogue will continue to strengthen the Housing and Community Development Program's performance in upcoming years.

One new initiative this year were two special training sessions with potential applicants to help them understand the requirements of the CDBG and HOME programs prior to applying. In the Fall of 2020, a special session was held to help organizations understand the application process. Early in 2021, the City held a special training session on the CDBG regulations surrounding construction projects, most notably labor standards.

DCED also applies for and administers other funding sources, ensuring all resources are highly integrated

and administered efficiently. Housing and Community Development Program and its staff are responsible for the following:

- Program management and oversight
- Inter-department/agency coordination
- Sub-recipient contract administration and monitoring
- Program evaluation and risk assessment
- Report preparation and submission
- Technical assistance
- Special project development
- Consolidated Plan and Annual Action Plan preparation, monitoring, and evaluation
- Housing programs
- Economic development programs and initiatives

Beyond city staff, the Housing & Community Development Program will retain its strong relationships with public agencies including the governments of Lehigh and Northampton counties, the Bethlehem Housing Authority and a network of non-profit and public service organizations.

Actions planned to enhance coordination between public and private housing and social service agencies

As a common partner with so many of the public and private housing and social service providers, the Housing & Community Development Program has been a natural conduit for communication and interaction among these entities. This Program will continue to serve in that capacity while respecting the autonomy and uniqueness of each partner.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City has identified all CDBG and HOME activities to be undertaken in FY 2021 in the Projects Section, PR-35 and PR-38, including administrative, project delivery, public services, public facilities and infrastructure and affordable housing, both rehabilitation and new construction.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	0.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City will not provide forms of assistance that are inconsistent with 24CFR 92.205 as detailed in 92.205(b) Forms of assistance (1) and (2). All assistance provided by the City under its Owner-Occupied Housing Rehabilitation Program, Bethlehem Housing Assistance Program; and or acquisition, rehab and resale activities conducted by other non-profit entities; and any new construction rental housing development activities must meet these requirements.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The City operates two HOME-funded homebuyer programs, the Bethlehem Homebuyer Assistance Program, which provides down payment and closing cost assistance for the purchase of existing units by eligible homebuyers and a Rehab and Resale Program.

For both programs, the City has selected the **RECAPTURE option** for enforcing the HOME-required period of affordability. Under the HOME affordability requirements, homebuyers are required to own and continue to occupy the HOME-assisted property as their principal residence, for the entire applicable period of affordability. In the event that the property is sold during the period of affordability, the City must be notified of the sale, and it can be sold to any willing buyer at any price, and a portion of the HOME subsidy will be recaptured, as outlined below.

Non-compliance:

Failure to comply with the recapture requirements means that 1) the original HOME-assisted homebuyer no longer occupies the unit as his or her principal residence (i.e., unit is rented or vacant), or 2) the home was sold during the period of affordability and the applicable recapture provisions were not enforced. If this noncompliance occurs, the buyer is responsible for repaying to the City the total amount of HOME funds invested in the housing (i.e., any HOME development subsidy to the developer plus any direct HOME subsidy, including down payment or other assistance (e.g., closing costs) provided to the homebuyer) minus any HOME funds already repaid (i.e., payment of principal on a HOME loan).

Monitoring:

The City will monitor compliance with the ownership and occupancy requirements by:

- Recording a mortgage on the property that will notify by way of title search any potential buyers of the HOME obligation;
- Requiring owners to periodically confirm their continued ownership of the property and its use as

their principal residence;

- Receiving notification from the City's tax office of the transfer of all residential properties in the City and comparing it to the list of HOME-assisted properties.

The HOME program's investment, and thus the period of affordability, is ensured in all cases by a mortgage and note payable to the City of Bethlehem.

As the **RECAPTURE option** has been selected, subsequent homebuyers will not be limited to income-eligible households.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The HOME program's investment, and thus the period of affordability, is ensured in all cases by a mortgage and note and or recorded fee. The following recapture policies are in place for ongoing HOME fund owner-occupied housing activities:

Bethlehem Housing Assistance Program:

The Program requires Deferred Payment Loan (DPL) compliance. DPL guidelines include the borrower has a 10-year period of affordability. If the property is sold or transferred prior to 10 years the following applies: years 1-5 – all funds must be repaid; if a property transfer occurs during year six through year ten, a prorated share of 20% per year of the original loan amount will be forgiven at each anniversary date of the original financing settlement.

Owner-Occupied Housing Rehabilitation Program:

The City's Owner-Occupied Housing Rehabilitation Program uses a DPL Program that involves a lien being placed on the property with no forgiveness for the first five years. The lien will be forgiven at the rate of 20% each year from year six to year ten. The entire amount of the DPL will be forgiven at the end of the ten year period provided that the property owner continues to reside in and maintains the improvements in good condition for the period.

The property owner must continue to reside in and maintain the improvements for ten years. If the homeowner sells or transfers title to the property for the first five years, the entire amount of the loan must be repaid. A prorated share of 20% per year will be forgiven from year six (6) through year ten (10). The loan is completely forgiven after ten (10) years. A prorated amount is due and payable if the property is sold or transferred prior to the 10th year.

CACLV-Acquisition-Rehabilitation-Resale Program:

CACLV's program is very intentional in keeping units affordable. Deed restrictions on affordability

remain in effect for a period of 99 years from the day and year the deed is signed by CACLV and the original grantee. The restrictions shall survive the transfer of the premises from CACLV to the original grantee and all subsequent transfers from owner to buyer over the entire term. There are detailed restrictions on future selling prices, income-qualifications, income increases over time, transfer limitations, building additions, inheritance clauses, foreclosure guidelines.

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

N/A

Appendix A – SF424, SF424D and Certifications

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text" value="03/26/2021"/>	4. Applicant Identifier: <input type="text"/>	
5a. Federal Entity Identifier: <input type="text" value="B-21-MC-42-0003"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="City of Bethlehem"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="24-6000689"/>	* c. Organizational DUNS: <input type="text" value="9315138320000"/>	
d. Address:		
* Street1: <input type="text" value="10 E Church Street"/>	Street2: <input type="text"/>	
* City: <input type="text" value="Bethlehem"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="PA: Pennsylvania"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="18018-6005"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Community/Economic Development"/>	Division Name: <input type="text" value="Community Development"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Alicia"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="Miller Karner"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="Director, Community & Economic Development"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="610-865-7085"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="akarner@bethlehem-pa.gov"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing & Community Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.218

* Title:

HUD Community Development Block Grant

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Bethlehem CDBG Program - activities to improve housing and neighborhoods, and foster economic development opportunities for low/moderate income persons. Specific activities in FY 2021 Action Plan.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="1,371,454.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="1,371,454.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:


* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

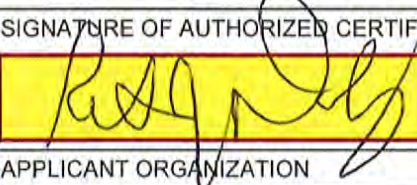
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Bethlehem - CDBG Program	4/2/21

Application for Federal Assistance SF-424

* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
---	---	--

* 3. Date Received: <input type="text" value="03/27/2021"/>	4. Applicant Identifier: <input type="text"/>
---	---

5a. Federal Entity Identifier: <input type="text" value="M-21-MC-42-0217"/>	5b. Federal Award Identifier: <input type="text"/>
---	--

State Use Only:

6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>
--	--

8. APPLICANT INFORMATION:

* a. Legal Name: <input type="text" value="City of Bethlehem"/>	
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="24-6000689"/>	* c. Organizational DUNS: <input type="text" value="9315138320000"/>

d. Address:

* Street1:	<input type="text" value="10 E Church Street"/>
Street2:	<input type="text"/>
* City:	<input type="text" value="Bethlehem"/>
County/Parish:	<input type="text"/>
* State:	<input type="text" value="PA: Pennsylvania"/>
Province:	<input type="text"/>
* Country:	<input type="text" value="USA: UNITED STATES"/>
* Zip / Postal Code:	<input type="text" value="18018-6005"/>

e. Organizational Unit:

Department Name: <input type="text" value="Community/Economic Development"/>	Division Name: <input type="text" value="Community Development"/>
--	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <input type="text" value="Ms."/>	* First Name: <input type="text" value="Alicia"/>
Middle Name: <input type="text"/>	
* Last Name: <input type="text" value="Miller Karner"/>	
Suffix: <input type="text"/>	

Title: <input type="text" value="Director, Community & Economic Development"/>

Organizational Affiliation: <input type="text"/>
--

* Telephone Number: <input type="text" value="610-865-7085"/>	Fax Number: <input type="text"/>
--	---

* Email: <input type="text" value="akarner@bethlehem-pa.gov"/>

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing & Community Development

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

14.239

* Title:

HOME Investment Partnership Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Bethlehem HOME Program - activities to improve housing for low/moderate income persons. Specific activities in FY 2021 Action Plan.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="388,033.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="388,033.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

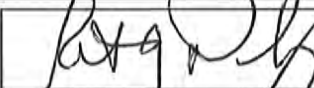
Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

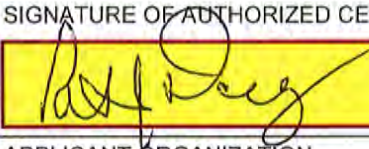
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Bethlehem - HOME Program	DATE SUBMITTED 2/2/21

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

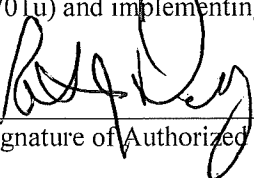
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

4/7/21

Date

Mayor

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

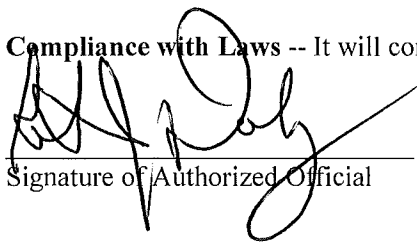
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

4/7/21

Date

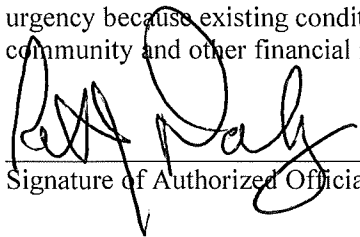
Mayor

Title

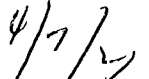
OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official



Date

Mayor

Title

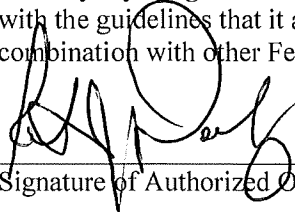
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

4/7/21

Date

Mayor

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Appendix B – City of Bethlehem Resolution



RESOLUTION NO. 2021-073

WHEREAS, Federal regulations allow the City of Bethlehem, Pennsylvania, as a U.S. Department of Housing and Urban Development (HUD) entitlement community, to prepare the 2021 Community Development Block Grant Program Annual Action Plan; and

WHEREAS, the City of Bethlehem held a public hearing on March 23, 2021 and made the documents available for public display for the required 30-day comment period from March 8, 2021, to April 6, 2021, and made the Plan available to the public online at www.bethlehem-pa.gov.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Annual Action Plan for PY 2021 for the City of Bethlehem for the period from January 1, 2021 to December 31, 2021, is hereby approved.
2. That the Mayor of the City of Bethlehem is authorized to submit the PY 2021 Annual Action Plan and the necessary assurances and certifications for HUD approval.

Sponsored by: /s/ Michael G. Colón

/s/ Adam R. Waldron

ADOPTED by Council this 6th day of April, 2021.

/s/ Adam R. Waldron
President of Council

ATTEST:

/s/ Robert G. Vidoni, Esq.
City Clerk

Appendix C – Evidence of Citizen Participation





Community Development
Block Grant Program

Home Investment Partnership

Citizen Participation – 2021 Annual Action Plan



Community and Economic Development
City of Bethlehem
10 East Church Street
Bethlehem, PA 18018

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**NOTICE OF PUBLIC HEARINGS
COMMUNITY DEVELOPMENT BLOCK GRANT and
HOME INVESTMENT PARTNERSHIP PROGRAMS
CITY OF BETHLEHEM**

The City of Bethlehem is initiating planning for the 2021 Annual Action Plan as part of its application for funding to the U.S. Department of Housing and Urban Development (HUD). The Community Development Block Grant for FY 2021 is estimated at \$1,300,000 and HOME funds are estimated to be \$400,000. Funds may be used to assist persons with low to moderate incomes, remove slums and blight, or address urgent needs.

The first public hearing will be held Wednesday, September 16, 2020, at 6:30 p.m. The public hearing will be conducted virtually using an online meeting service.

<https://global.gotomeeting.com/join/899548741>

Access Code: 899-548-741

While interested parties are encouraged to participate in the meeting by connecting to the site above, participation via phone is also available by calling (408) 650-3123 and using the Meeting ID and Passcode above when prompted.

Citizens are invited to provide written or verbal comments at or prior to the hearing. Information will be made available to citizens regarding Application procedures, timing, eligible activities, and other regulations related to the CDBG and HOME Programs.

Areas of particular interest include comments regarding homeless prevention services, homeless shelters and transitional housing, affordable housing development, housing and services for those with special needs, community services for the low and moderate income community, economic development and public facilities/infrastructure in low and moderate income neighborhoods. Representatives from the City will also be available to answer questions that may arise at this hearing or any of the work sessions.

The draft 2021 Annual Action Plan will be prepared following the public hearing and various work sessions. These documents will be available for public review for seven (7) days starting Tuesday, December 8, 2020 in order to meet the timing and submission requirements established by HUD. The City will hold a second public hearing to be advertised at a future date to receive comments on the proposed Plans prior to finalizing these documents.

Comments can also be sent to the Department of Community & Economic Development, City Hall, 10 E. Church Street, Bethlehem, PA 18018 prior to Tuesday, December 15, 2020.

Applications for FY2020 CDBG and HOME funds will be received by the Department of Community and Economic Development until November 17, 2020.

BY ORDER OF THE CITY OF BETHLEHEM
Robert J. Donchez, Mayor



State of New Jersey,) ss
County of Hunterdon)

Melissa Wilchak being duly sworn, deposes that he/she is principal clerk of NJ Advance Media; that Express Times is a public newspaper, with general circulation in Warren County, and this notice is an accurate and true copy of this notice as printed in said newspaper, was printed and published in the regular edition and issue of said newspaper on the following date(s):

Express Times 09/11/2020

Principal Clerk of the Publisher

Sworn to and subscribed before me this 24th day of September 2020

Notary Public

Commonwealth of Pennsylvania - Notary Seal
Cathy D. Stephano, Notary Public
Northampton County
My commission expires April 24, 2023
Commission number 1290207
Member, Pennsylvania Association of Notaries

**NOTICE OF PUBLIC HEARINGS
COMMUNITY DEVELOPMENT BLOCK GRANT and
HOME INVESTMENT PARTNERSHIP PROGRAMS
CITY OF BETHLEHEM**

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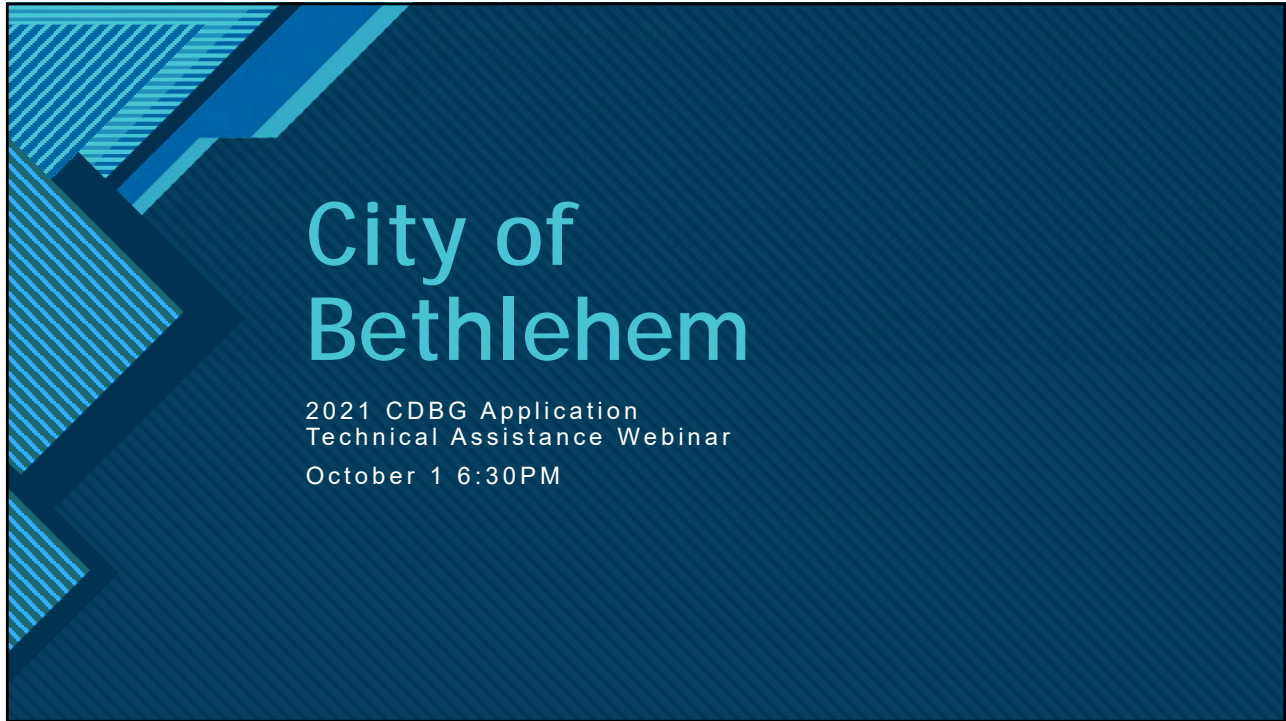
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BY ORDER OF THE CITY OF BETHLEHEM
Robert J. Donchez, Mayor

072357-01



1



2020-24 Consolidated Plan Goals

City of Bethlehem Goals

1. Improve the Quality of Existing Housing
2. Increase the Rate of Homeownership
3. Provide Quality Infrastructure And Community Facilities
4. Enhance Public Safety
5. Support the Growth of the Local Economy
6. Foster Strong, Vibrant Neighborhoods
7. Enhance the Availability of Community Services

Northside Neighborhood

1. Housing
2. Local Economy
3. Transportation & Streetscape

2

Bethlehem City CDBG Program

Program Eligibility

- Activities serving local housing needs
- Activities encouraging local economic development
- Activities relating to neighborhood revitalization needs
- Activities providing needed public facilities or services

Importance of Success

Any project considered for funding must be:

- (a) achievable,
- (b) fiscally sound, and
- (c) not have an adverse environmental impact.

3

Local Priorities

Higher priority will be given to those requests for which there are prior public commitments as well as for those projects, which leverage other public and private investments. In addition, the following policies will also be applied:

1. The City is committed to providing financing assistance for **rehabilitation of housing**, provided the beneficiaries are principally low and moderate income.
2. The City is willing to undertake **economic development activities** such as: commercial rehab loan programs, or technical assistance for enabling businesses to start-up or to properly operate, provided the enterprise principally serves low- and moderate- income areas or retains/hires employees, the majority of which are low and moderate income.
3. Both non-profit as well as for-profit applicants to the program must make or obtain **other public or private commitments** if requesting CDBG funds for a facility that has a direct benefit to a private entrepreneur.

4

2020 CDBG Application

Section I. Basic Information Form and Proposal summary

Section II. Project Narrative

Section III. Agency Information

Section IV. Plan for Monitoring and Recordkeeping

Section V. Budget Request Forms

Program Budget; Budget Narrative and Timetable; Listing of Other Resources; Funding Commitment Letters; Organization Budget Summary; Organization Budget and Sources of Revenue

Section VI. Standard Required Documents

IRS 501 (C) Determination Letter; Copy of most recent audit; List of Board Members; Agency Budget

5

5

Eligibility Criteria

- The beneficiaries of the proposed activities must be residents of the City of Bethlehem with annual incomes at or below 80 percent of the area median.
- The proposed activities must be directed towards improving the community's public services and facilities including but not limited to, those concerned with the housing, employment, crime prevention, child care, health, drug abuse, education, welfare, energy conservation or recreation needs of low- and moderate-income residents and low- and moderate-income areas of the City.

6

6

Eligibility Criteria (continued)

- Agencies receiving funds for public services for the first time must document that the proposed activity is either a new service or the funding will allow a substantial increase in the level of service (substantial is defined as a 25% increase in service) above that which was provided during the 12 calendar months preceding the grant period.
- All public service requests may not exceed \$20,000 unless located in the Northside 2027 NRSA area. Activities in the Northside 2027 may not exceed \$40,000. Information on the NS2027 area can be found here: <https://www.northside2027.org/>

7

Additional Criteria

- The proposed activities must be carried out in a **cost-effective** manner.
- The proposed activities must have **broad-based community support**, which may be demonstrated by letters of support.
- The proposed activities **must not duplicate** other services in operation or known to be in development.
- The sponsoring organization must have the **experience and expertise** to meet the proposed objectives in the defined time period.
- The sponsoring organization must have the **fiscal accountability** and the **commitment of other resources** necessary to accomplish the proposed objectives.
- The sponsoring organization must have established any necessary **relationships with other organizations** to meet the proposed objectives.

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Monitoring & Recordkeeping

- All subgrantees are required to document basic information on the clientele served, including income documentation
- Quarterly progress reports with related metrics
- Annual progress report containing information as required by City staff
- Periodic site visits by City staff
- Subgrantee must remit all supporting documentation with all requests for funding drawdowns
- Construction projects over \$2,000 are subject to federal labor compliance regulations, including Davis Bacon regulations which set a certain wage for workers performing the work

9

Calculating Low/Mod Income

Median Income

- \$78,200 (based on a family size of 4)

Moderate Income

- 80% of Median or \$62,250

Low Income

- 50% of Median or \$39,100

Extremely Low Income

- 30% of Median or \$26,200

10

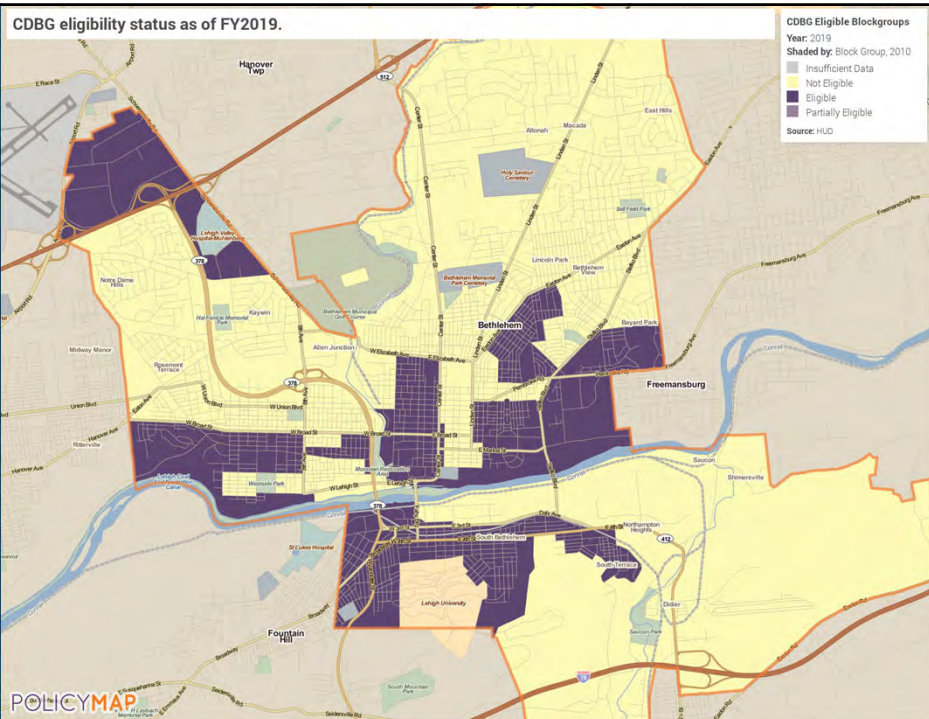
2020 Income Limits

FAMILY SIZE	VERY LOW INCOME (0% TO 30% OF MEDIAN)	LOW INCOME (30% TO 50% OF MEDIAN)	MODERATE INCOME (50% TO 80% OF MEDIAN)	INELIGIBLE (Over 80% of Median)
1 person	\$0 - \$16,450	\$16,451 - \$27,400	\$27,401 - \$43,800	Over \$43,800
2 persons	\$0 - \$18,880	\$18,881 - \$31,300	\$31,301 - \$50,050	Over \$50,050
3 persons	\$0 - \$21,720	\$21,721 - \$35,000	\$35,001 - \$56,300	Over \$56,300
4 persons	\$0 - \$26,200	\$26,201 - \$39,100	\$39,101 - \$62,550	Over \$62,550
5 persons	\$0 - \$30,680	\$30,681 - \$42,250	\$42,251 - \$67,600	Over \$67,600
6 persons	\$0 - \$35,160	\$35,161 - \$45,400	\$45,401 - \$72,600	Over \$72,600
7 persons	\$0 - \$39,640	\$39,641 - \$48,500	\$48,501 - \$77,600	Over \$77,600
8 persons	\$0 - \$44,120	\$44,121 - \$51,650	\$51,651 - \$82,600	Over \$82,600

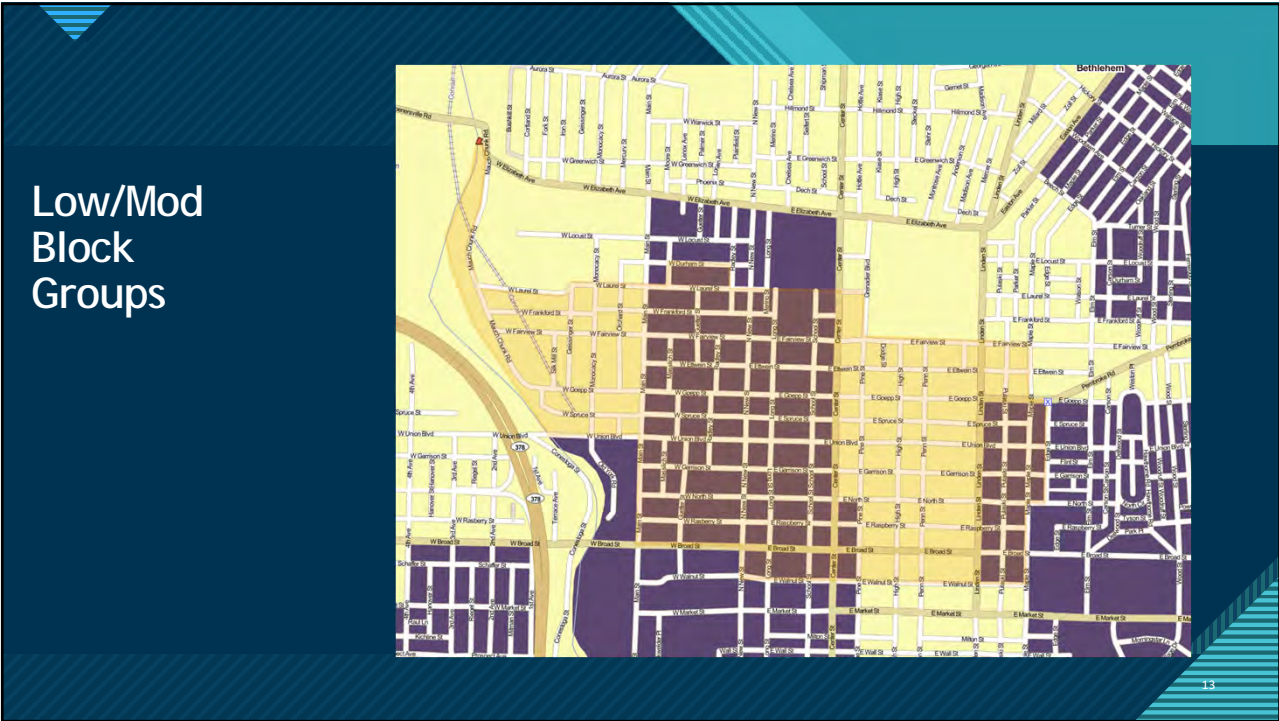
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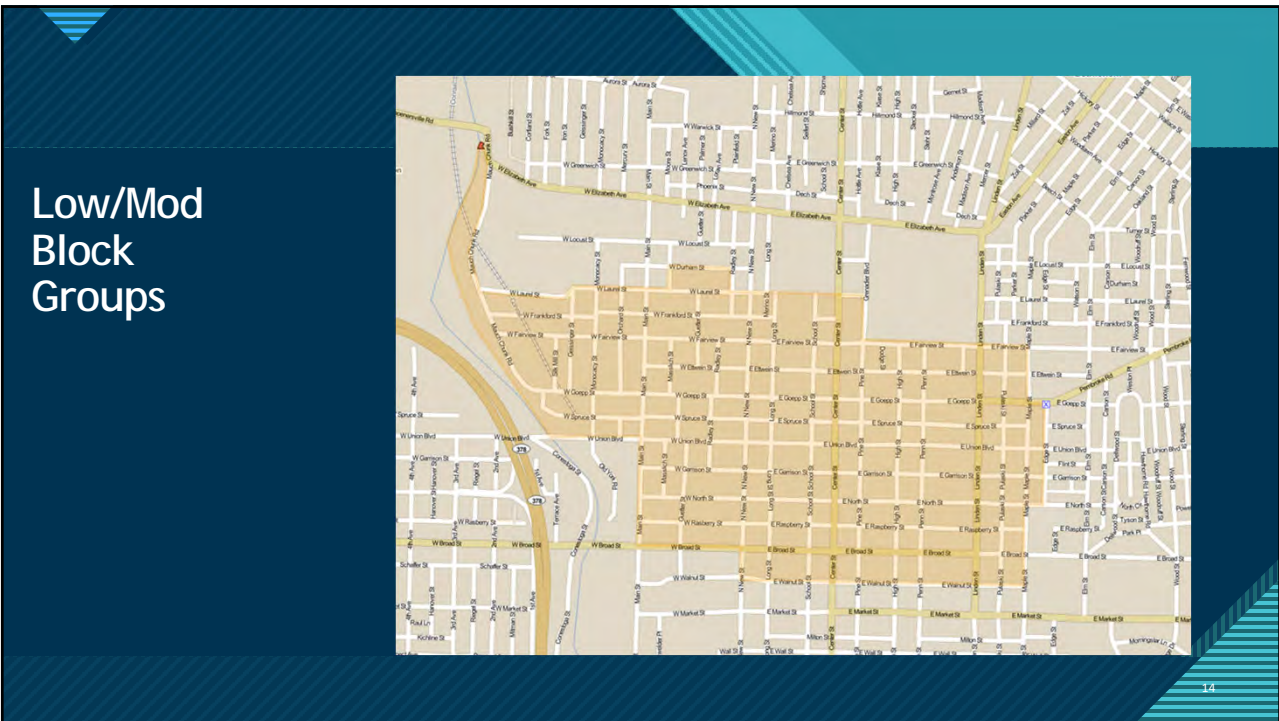
Low/Mod Block Groups



12



13



14

Neighborhood Revitalization Strategy Area



15

Neighborhood Revitalization Strategy Area



www.northside2027.org

16

CDBG Construction

- Labor Standards/Prevailing Wages/Davis Bacon
- Section 3
- Environmental Review Record, including historic review
- Use of Architects/Engineers
- WBE/MBE

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2021 CDBG Schedule

Wednesday, September 9, 2020	City advertises for first and second hearings. Letter on Application Available on City Website and sent to non-profits, City departments, etc.
Wednesday, September 16, 2020	1st public hearing on 2020 Annual Action Plan - needs hearing, 6:30 P.M. - Virtual.
Monday, September 21, 2020	Application Released
Week of September 28th	Virtual Tech Support Meeting for Applicants (2)
Tuesday, November 17, 2020	4:00 p.m. - Deadline for submission of proposals from interested agencies
Saturday, November 21, 2020	Staff reviews applications for eligibility and fundability.(Triad Associates at City Hall)
Saturday, November 28, 2020	Advisory committee meets for funding decisions
Thursday, December 3, 2020	Funding recommendations reviewed by the Mayor.
Tuesday, December 8, 2020	Draft 2020 Annual Action Plan put on display (5-day review).
Tuesday, December 8, 2020	City advertises for second public hearing on Annual Action Plan
Monday, December 14, 2020	Conducts 2 nd public hearing 2020 Annual Action Plan program – draft review, 6:00 P.M. at City Hall.
Tuesday, December 15, 2020	2020 Annual Action Plan approved by City Council.
Friday, December 18, 2020	City submits 2021 Annual Action Plan to HUD.*
Friday, January 1, 2021	2021 Program Year begins.

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Contact Information

Tina Roseberry, AICP
Housing & Community Development Administrator
Office: (610) 997-5731
croseberry@bethlehem-pa.gov

City of Bethlehem CDBG Web Page

<https://www.bethlehem-pa.gov/Community-Economic-Development/Community-Development/CDBG-Home>

Results of Public Service Agency COVID Impact Survey

How has COVID-19 impacted your agency's budget?

- Revenue has been reduced by 70%
- Below budget on revenue
- Decreased revenue
- Only produced 2% of normal revenue
- We lost some fundraiser opportunities
- Lost major contributors and individual donors
- Shifting to remote prevented the drawdown of some grant funds
- Significantly. We have lost out on fundraisers and corporate support
- High costs of PPE
- Furlough staff to save costs
- Added cost to work from home and virtual meeting capabilities
- Loss of revenue due to decreased programming capability
- Loss of revenue due to decreased number of participants in programs
- Increased demand on services but limited availability of staff and facilities

How has COVID-19 impacted management processes at your agency?

- Management has been remote since March
- Management working at home
- Remote work
- Some management has been able to work from home
- More virtual meetings and events
- Virtual meetings
- Technology challenges to be able to work from home
- We haven't been able to be directly supporting our staff
- We've had to set up new paperless processes which can be cumbersome for data entry and billing processes.
- COVID-19 has not changed our management process

How has COVID-19 impacted staffing at your agency?

- Reduced staffing, furloughed staff, positions left unfilled
- Nursing staffing is very difficult. Finding and retaining staff is difficult.
- We have high turnover throughout the crisis
- Difficulty filling vacancies due to unemployment benefits.
- Struggling to fill vacant positions
- Shifts in programs have become more physically demanding
- Starting on March 16th all staff worked from home
- We've added positions to help address increased need
- The hiring pool looks very different during the pandemic

- COVID-19 has not impacted our staffing here
- Limited vacations/time off for staff due to coverage issues with exposures and quarantining
- Longer hours and work weeks for leadership to keep up with changing regulation
- We furloughed our administrative assistant, stopped paying our executive director, and cut back on staff
- we lost some volunteers and continue to have a waiting list for services

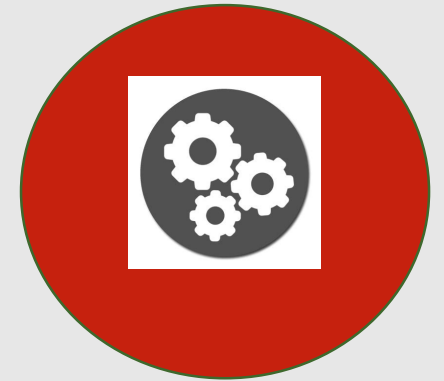
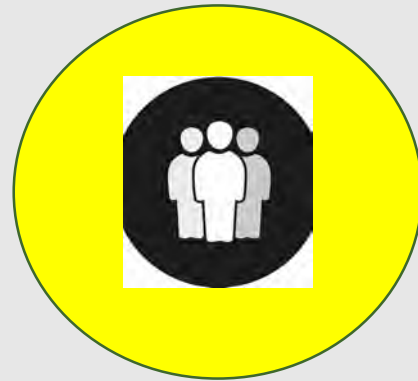
How has COVID-19 impacted programming at your agency?

- We have not been able to provide the full program on site
- We were only able to run 1/3 of our normal programs
- More virtual events, more outdoor events/dining
- Lower number of attendees at events.
- Unexpected cancelations of events/programs due to regulations.
- Construction timelines have been delayed about nine weeks, mostly due to materials shortage and delay in contractor work.
- We are trying to maintain programs
- Now offer limited contact services
- The digital divide makes it hard to provide remote services in our Community Empowerment Program.
- Our Senior Center faces the challenges of the digital divide attempting to provide our seniors with more virtual programming
- An increased need in our food pantry makes it difficult to keep our shelves stocked
- Significant increase in community feeding program
- It's more difficult to engage with students in a virtual setting
- (We) modified services. The Transportation program was put on hold from March 16 to May 1, 2020. During that period staff mobilized volunteers to assist in grocery shopping and telephone reassurance calls. Staff also stayed connected to clients and responded to all calls as they came in. May 1, 2020 we started the transportation program for vital appointments.
- Volunteer and client guidelines were established for the pandemic.
- Shift to more virtual clinics and remote services
- Now operating at 35% capacity
- We've stalled programs requiring indoor operations (life skills courses, some residential placements). Other programs have greatly expanded (housing and rental assistance). Pantry operations are moving to a hybrid remote ordering and in-person pickup system. More staff are required to compensate for significant loss in volunteers.
- All services are currently in full operation.



COVID-19
Coronavirus

Impacts of COVID 19



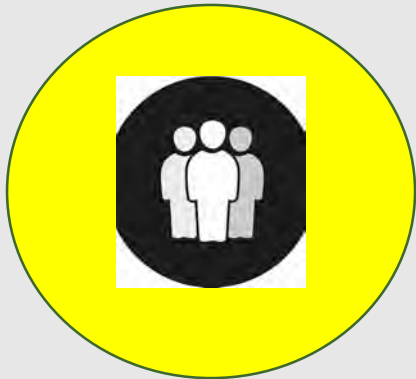
COVID 19 Agency Impacts:
BUDGET, STAFFING, PROGRAMMING AND OPERATIONS

COVID and Your Budget



- Lost Revenue
- Lost Fundraising Opportunities
- Downsizing
- Unforeseen/nonbudgeted new equipment costs

COVID and Staffing



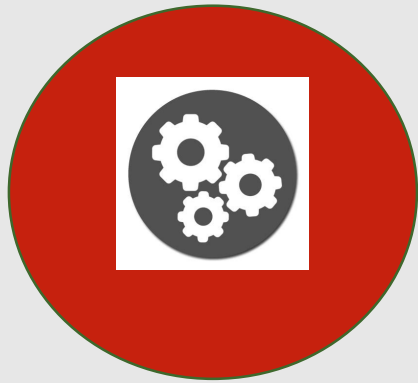
- Reduced staffing
- Staffing turnover
- Working from home/productivity

COVID and Agency Programming



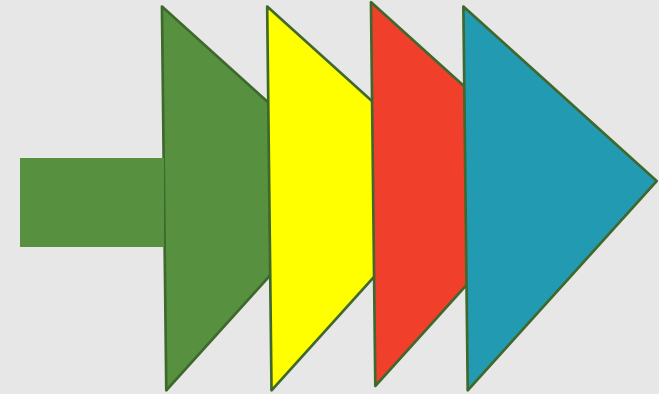
- Limited client contact
- Sudden increase for services/limited capacity
- Stalled programs

COVID and Operations/Mgmt.




- Learning to work remotely
- Virtual meetings/technology changes
- Assistance for support staff

Going Forward... 2021



What are your greatest fears
going into 2021?



Thank You For Participating

COVID-19 Impacts on Public Service Agencies Meeting Notes

Date: November 6, 2020 – GoToMeeting

Time: 10:00-11:00 AM

Attendees:

- Tina Roseberry, Alicia Karner, Shawn Fuller, Grace Young; Kris Hettrick; Elaine Rader; Sean Morrow, Tiffany Henning, Marc Rittle, Kaitlyn CHC,

1. How is COVID impacting your budget?

- Budgets were cut to fund needed new staff
- Staff development funds were significantly reduced
- Equipment upgrades, new equipment, and new furniture was needed to conduct business from either at the office or at home
- Increase costs and staff time converting printed materials to presentations online; upgrades to websites to provide public information
- Cleaning costs have significantly gone up
- Funding was not coming in. Loss of expected funding.
- Donors were giving less
- Reduced or canceled fund raisers

2. How is COVID impacting your staff?

- Layoffs were low, if any
- Volunteer assistance has reduced. Many volunteers are elderly. Many volunteers stopped working or were afraid of COVID
- Staff turnover is high. There is a large need to build capacity
- Staff training costs and time has increased
- The pool for future staffing has changed. So many people are just not qualified or look at the job as temporary.

3. How is COVID impacting your programming?

- Habitat – corporate sponsors were stepping up to help fund and provide labor construction project. Construction was halted for several months.
- Programs shifted
- Programs were cancelled for most of the year. (i.e. day shelter has closed)
- Some program staff could not adapt from in-person to virtual
- Shifts in programs to offer to-go meals and or outside dining
- Daycare and meals are at 50% capacity

4. How is COVID impacting your agency operations?

- Loss of temporary transitional housing for families
- More people are homeless

5. What is your agency's greatest fear for 2021?

- Cold weather and homelessness
- Lack of temporary housing
- Lost revenues will cause larger economic health crisis
- 100% virtual assistance may not work/help clients
- Reduced revenues. Donations over the holiday season for Salvation Army may really go down
- Increased rental assistance, vouchers will reach new levels

General Comment:

Agency's employees/volunteers have done an excellent job with precautionary measures to avoid contracting the virus.



COVID-19 Business Assistance Survey November 19, 2020

The survey was open for one week November 11-18.

We received 67 unduplicated responses from across commercial districts:

- 70% - CB*
- 13% - CL
- 10% - CM
- 6% - RT/I(R)

*Responses from CB District were evenly split between NorthSide and SouthSide

The survey was distributed electronically through email and social media channels:

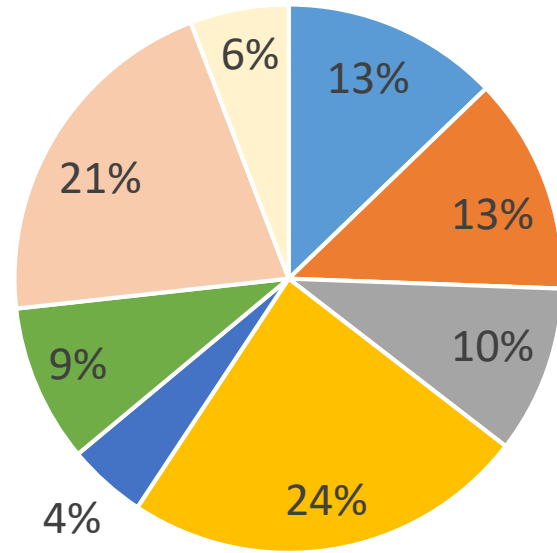
- Bethlehem DCED Twitter
- Bethlehem DCED Homepage
- SSAD Email Distribution
- DBA Member Email Distribution
- DBA Weekly Zoom Meeting



Question 1 – I am most concerned about:

The top urgent concern for business owners is Losing Work (clients, projects, sales), followed closely by concerns over Customer Traffic. This loss of revenue translates into concerns over paying expenses, with a combined 26% of respondents naming this month's Rent/Mortgage and Payroll a primary concern.

I am most concerned about:

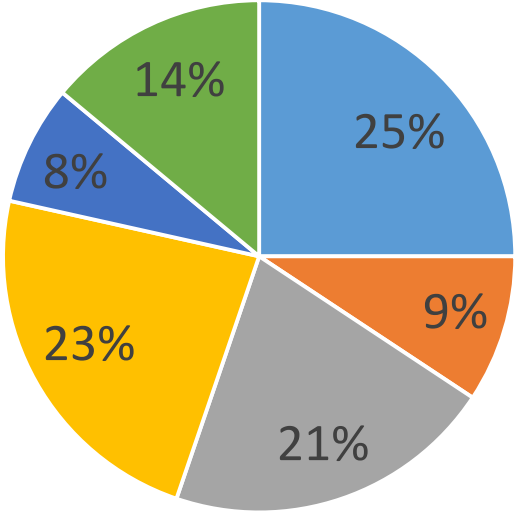


- Paying the rent/mortgage
- Making payroll
- Employee's financial welfare
- Losing work (clients, projects, sales)
- Losing employees
- Getting inventory
- Customer traffic
- Accessing government support

Question 2 – In the next 6 months I will need to:

Looking in the near term (less than 6 months), most businesses said they would need to obtain financial assistance. Following that are needs to develop online sales/websites and increase their marketing to attract more business.

In the next 6 months I will need to:

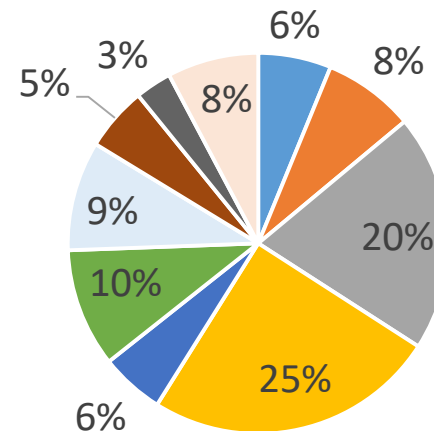


- Obtain financial assistance
- Develop online sales
- How to keep customers & employees safe
- Identify new supply chain
- Increase marketing
- Identify & hire staff

Question 3 – The assistance that would be most helpful to my business is:

Nearly half of the businesses responding said right now they mostly need additional cash or a reprieve on expenses. The negative cash flow many are experiencing has eroded reserves and is adding to overall debt load. About 20% are looking for technical assistance with online sales development and social media, while another 11% are looking for help in exiting the business.

The most helpful assistance is:



- How to protect employees
- Short-term financial assistance
- How to modify my business model
- Technical training on website development
- Information on succession planning
- How to protect customers
- Penalty-free extensions on expenses
- Technical training on social media
- How to provide new services like delivery
- Information on selling my business

CITY OF BETHLEHEM
PUBLIC NOTICE
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
2021 PROGRAM YEAR

Posting Date: March 8, 2021

Public Review Period

Notice is hereby provided that the City of Bethlehem, PA has completed its first draft of the 2021 Annual Action Plan for the Community Development Block Grant (CDBG) and HOME Investment Partnership (HOME) Programs.

The required 30 day Public Review and Comment Period will begin on Monday, March 8 through Tuesday April 6, 2021, during which period the draft plan is available to the public for review on **the City's website at the following address:**

<https://www.bethlehem-pa.gov/Community-Economic-Development/Community-Development/CDBG-Home>

The public is invited to email comments to Tina Roseberry (croseberry@bethlehem-pa.gov). The public is also invited to participate in a virtual public hearing on the draft 2021 Annual Action Plan.

Community Development Committee Meeting
Tuesday, March 23, 2021 at 6:00PM

Members of the public may watch the above public hearing live-streamed on YouTube at **"City of Bethlehem Council"** YouTube channel at the following website address: <https://www.youtube.com/channel/UCRLFG5Y9Ui0jADKaRE1W3xw>. You can also view the meeting by doing a YouTube search for "City of Bethlehem Council" during the hearing.

PUBLIC COMMENT PHONE INSTRUCTIONS. The foregoing hearing will be held in the Town Hall Rotunda Building, 10 East Church Street, Bethlehem, PA 18018. However, due to COVID-19, public access to Town Hall is closed. Public comments will be taken only by telephone. If you would like to sign up to make public comments **by phone, please email the City Clerk's office** (cityclerk@bethlehem-pa.gov) no later than 2:00 PM on the hearing date or call (610) 997-7963 during the meeting when the Community Development Committee Chair announces she will take public comment calls. A five minute time limit will apply to any public comments. Calls will only be accepted during the public comment period of the hearing.

SUMMARY OF 2021 BETHLEHEM CITY ANNUAL ACTION PLAN

Community Development Block Program: \$1,371,454 +146,445 in PY20 Funds

Administration	\$ 274,291
Public Services	\$ 205,500
North Penn Legal: LV Fair Housing Project	
CHC: Project SUCCESS Program	
LVCIL: PLACE Program for Disabled Individuals	
New Bethany Ministries: Rep Payee Program	
New Bethany Ministries: Rental Assistance Program	
ShareCare: Senior Care Program	
YWCA: TechGYRLS Program	
Hispanic Center: Empowerment Program	
Hogar CREA: Substance abuse counseling	
Recreation Projects	
Facilities & Infrastructure	\$ 600,000
Curb and Ramp Reconstruction	
YMCA Child Care Wing Renovations	
Housing Rehabilitation	\$ 408,108
SouthSide Residential Facades	
Blight Remediation	
City Housing Rehab Program	
Economic Development	\$ 30,000
NS2027 Commercial Facades	

HOME Grant funds: \$388,033

Administration	\$ 38,803
CACLV (CHDO Set-aside)	\$ 59,700
Affordable Housing Development	\$ 98,500
Housing Rehabilitation	\$ 191,030

This notice is issued in accordance with the CDBG and HOME regulations. The City of Bethlehem does not discriminate based on disability.

BY ORDER OF CITY OF BETHLEHEM
Robert Donchez, Mayor



HOME / COMMUNITY & ECONOMIC DEVELOPMENT / COMMUNITY DEVELOPMENT / CDBG/HOME

CDBG/HOME

RECENTLY ADDED POSTS....

03/08/2021 - 2021 Annual Action Plan Second Public Hearing to be held on Tuesday March 23, 2021 at 6:00PM. See notification [here](#).

03/08/2021 - 2021 Annual Action Plan Draft is now available. Click [here](#) to access the plan.

12/4/2020 - CARES Act Funding Substantial Amendment to the 2019 Annual Action Plan goes to the December 15th Council Meeting. See notification [here](#).

2020-2024 Consolidated Plan

The City of Bethlehem has submitted its Consolidated Plan for 2020-2024. The



NEW TRAINING AVAILABLE!



CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

Phone: 610-865-7085

Fax: 610-865-7330

TDD: 610-865-7086

www.bethlehem-pa.gov

Memo

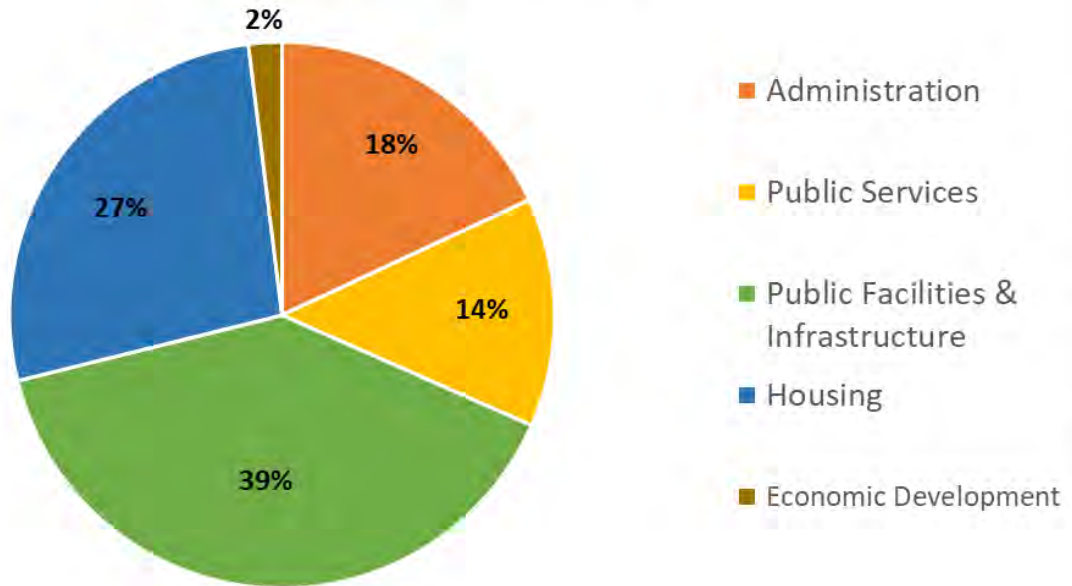
To: Bethlehem City Council
From: Alicia Miller Karner
CC: Mayor Robert Donchez
Date: March 4, 2021
Re: CDBG HOME 2021 Annual Action Plan

Attached please find the FY 2021 CDBG and HOME requests received by the City. An internal committee has reviewed all applications and made funding recommendations. These recommendations were presented to the Mayor for approval in February. In addition to the quality of the application, we took into account conformance with our 2020-2024 Consolidated Plan, past compliance history of the grantee and the number of city residents impacted by the program.

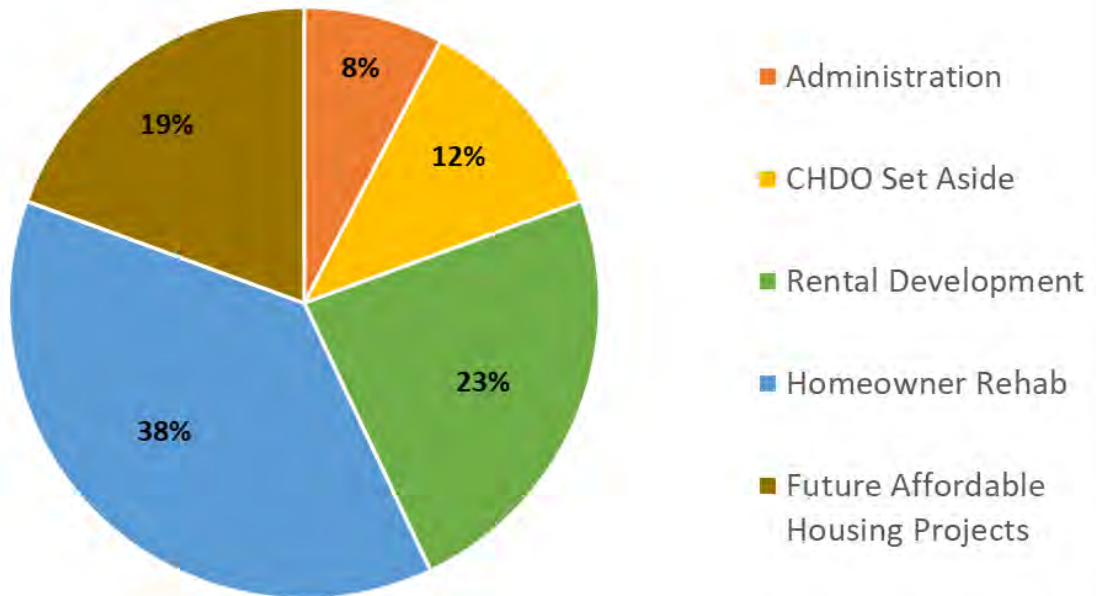
We anticipated similar CDBG and HOME award as received in 2020. Our CDBG award was increased 1% to \$1,371,454 and a decrease of 1% in our HOME awards \$388,033. The recommended funding allocations and recipients provide the following breakdown in public services, facilities, housing, and administration for CDBG and HOME funds. The vast majority of requests are for public service funds and we tried to allocate as much funding as possible given the negative effects caused by the pandemic.

The FY 2021 CDBG/HOME Action Plan and associated budget will be presented to the Community Development Committee scheduled for March 23, 2021 to review the plan and hold a public hearing to receive public comments. At this time DCED requests Council recommend a public hearing be scheduled at Community Development Committee meeting. Please feel free to contact me with any questions you may have.

2021 CDBG Allocations



2021 HOME Funding



CDBG 2021 Award	\$1,371,454		Administration Cap (20%) - \$274,291
Prior Year Funds	\$146,445		Public Services Cap (15%) - \$205,718
Total CDBG Funds	\$1,517,899		
Organization	Request	Funding Recommendation	Program
Administration/Planning		\$274,291	DCED Costs
North Penn Legal Service	\$20,000	\$15,500	LV Fair Housing Project
Center for Humanistic Change	\$19,000	\$19,000	Project SUCCESS
Lehigh Valley Center for Independent Living	\$35,000	\$35,000	PLACE
New Bethany Ministries	\$35,000	\$35,000	Rep Payee Program
New Bethany Ministries	\$20,000	\$20,000	Rental Assistance Program
ShareCare	\$10,000	\$10,000	Faith In Action
YWCA	\$10,000	\$10,000	TechGYRLS
Hispanic Center Lehigh Valley	\$10,000	\$10,000	Empowerment Program
Hogar CREA	\$75,000	\$36,000	Substance abuse counseling
Recreation Projects	\$15,000	\$15,000	Recreation projects in the city
CADCB	\$30,000	\$30,000	SouthSide Residential Facades
Housing Rehab	\$245,000	\$228,108	Rehab of owner occupied housing
Housing Rehab Delivery	\$130,000	\$130,000	Program delivery salary support
RDA-Blight Remediation Program Delivery	\$20,000	\$20,000	Acquisition of blighted properties
CADCB	\$30,000	\$30,000	NS2027 Commercial Facades
City DPW		\$300,000	Curb and ramp reconstruction
YMCA	\$300,000	\$300,000	Child Care Wing Renovations - II
Total 2021 CDBG Projects	\$804,000	\$1,517,899	

HOME 2021 Award	\$388,033		CHDO Set Aside Minimum (15%) - \$58,215
Total HOME Funds	\$388,033		Administration Cap (10%) - \$38,803
Organization	Request	Funding Recommendation	Program
CACLV		\$59,700	CHDO Set Aside
Housing Rehab	\$200,000	\$191,030	Rehab of owner occupied housing
Unallocated Funds for Affordable Housing Requests		\$98,500	Future Affordable Housing Projects
Administration	\$38,803	\$38,803	DCED Costs
Total HOME Projects	\$238,803	\$388,033	

VIDEO NOTE: *This meeting is video recorded and can be viewed on the City's website at www.bethlehem-pa.gov
For the video, go to: City Government/ City Council Meetings/ View Live Stream Council Meeting.
Please turn off mobile phones during the meeting.*

**BETHLEHEM CITY COUNCIL MEETING AGENDA
TUESDAY, MARCH 16, 2021 – 7:00 PM
TOWN HALL – 10 EAST CHURCH STREET – BETHLEHEM, PA**

Invocation

Pledge to the Flag.

1. Roll Call.

CITATIONS HONORING: Judith Shemanski
Chris Hutchinson
Kristopher Shirk

2. Approval of Minutes – February 16, 2021

3. Public Comment. (on any subject not being voted on this evening – 5 Minute Time Limit)

4. Public Comment. (on Ordinances and Resolutions to be voted on this evening – 5 Minute Time Limit)

5. Old Business.

- 5 A. Old Business – Members of Council
- 5 B. Tabled Items
- 5 C. Unfinished Business

6. Communications.

- 6 A. City Solicitor – Second Amendment to Communications Site Lease Agreement – MetroPCS Pennsylvania, LLC – 248 East Garrison Street Tower Site
- 6 B. Director of Community and Economic Development – CDBG /HOME 2021 Annual Action Plan
- 6 C. Director of Water and Sewer Resources – Recommendation of Award – Phillips Brothers Electrical Contractors, Inc. – WWTP Electrical Feeder and Equipment Testing
- 6 D. Business Administrator – Art of Flight Lease – Golf Practicing Facility – Municipal Golf Course
- 6 E. Director of Community and Economic Development – Recommendation of Award – Traffic Planning and Design, Inc. – East & West Broad St. Alternative Transportation Infrastructure
- 6 F. Director of Recreation Bureau – Amendment to Use Permit Agreement – St. Luke's Delong Sports Camp at Earl E. Schaffer Ice Rink
- 6 G. Police Chief - Firearm Purchase – Benton

7. Reports.

- 7 A. President of Council

(over)

- 7 B. Mayor
 - 7B1. Administrative Order – Grace Crampsie Smith – Appropriate Mental Health Services Appeals Board
 - 7B2. Administrative Order – Linda K. Bahner – Appropriate Mental Health Services Appeals Board
 - 7B3. Administrative Order – Joseph F. Leeson III – Civil Service Board
- 7 C. Public Works Committee (Ms. Crampsie Smith)
- 8. Ordinances for Final Passage.
 - None.
- 9. New Ordinances
 - 9 A. Bill No. 09-2021 – Adopting Policies and Regulations for the Determination of Stormwater User Fee Credits and for Appealing Stormwater Use Fee Determinations
- 10. Resolutions.
 - 10 A. Approve Amendment to Site Lease Agreement – MetroPCS Pennsylvania, LLC – 248 Garrison Street Tower Site
 - 10 B. Approve Contract – Phillips Brothers Electrical Contractors, Inc. – WWTP Electrical Feeder and Equipment Testing
 - 10 C. Approve Acceptance of Gift of Real Estate from Lehigh Valley Industrial Park
 - 10 D. Approve Art of Flight Lease
 - 10 E. Approve Contract – Traffic Planning and Design, Inc. – East & West Broad St. Alternative Transportation Infrastructure
 - 10 F. Approve Use Permit Agreement Amendment – St. Luke’s Delong Sports Camps at Earl E. Schaffer Ice Rink
 - 10 G. Approve Firearm Purchase – Benton
 - 10 H. Certificate of Appropriateness – 62 East Market Street
 - 10 I. Certificate of Appropriateness – 29 East Church Street
 - 10 J. Certificate of Appropriateness – 76 West Market Street
 - 10 K. Certificate of Appropriateness – 91-97 West Broad Street
- 11. New Business.
- 12. Adjournment.

Fuller, Shawn

From: Roseberry, Christina
Sent: Tuesday, March 16, 2021 10:23 AM
To: Roseberry, Christina
Cc: Fuller, Shawn; Karner, Alicia
Subject: 2021 CDBG Annual Action Plan Hearing
Attachments: 2021 Hearing 2-CouncilAgenda 03162021.pdf

Good Morning

The Bethlehem Community Development Committee will be holding a virtual public hearing on March 23rd at 6:00 PM to take public comment for the 2021 CDBG Annual Action Plan (AAP). The City's website contains hearing information and a draft copy of the AAP. Click here...

<https://www.bethlehem-pa.gov/Community-Economic-Development/Community-Development/CDBG-Home>

There is a 30-day Public Review and Comment Period (March 8 - April 6, 2021), any comments can be emailed to croseberry@bethlehem-pa.gov.

PUBLIC HEARING - PHONE COMMENT AND STREAMING INFORMATION

Participants may watch the 2021 CDBG/HOME Action Plan Hearing live-streamed on YouTube at "City of Bethlehem Council" YouTube channel at the following website address:

<https://www.youtube.com/channel/UCRLFG5Y9Ui0jADKaRE1W3xw>. You can also view the hearing by doing a YouTube search for "City of Bethlehem Council" during the hearing.

CDBG/HOME PUBLIC HEARING PHONE INSTRUCTIONS. The 2021 CDBG/HOME Action Plan Hearing noted above will be held in the Town Hall Rotunda Building, 10 East Church Street, Bethlehem, PA 18018. **However**, due to COVID-19, public access to Town Hall is closed.

Public comments will be taken only by telephone.

Public Comment Instructions: You are welcome to speak about your organization and projects at the hearing if you so choose. Please note, you are not required to speak. If you decide to speak, there is a five minute time limit for public comments. Giving comment can happen two different ways:

- You can sign up to speak by phone by emailing the City Clerk's office (cityclerk@bethlehem-pa.gov) no later than 2:00 PM on the hearing date (March 23, 2021)
- You can call (610) 997-7963 during the meeting when the Community Development Committee Chair announces she will take public comment calls. **Calls will only be accepted during the public comment period of the hearing.**

Best Regards,

Tina Roseberry, AICP
Housing & Community Development Administrator
City of Bethlehem
Office: (610) 997-5731
croseberry@bethlehem-pa.gov

Applicant	Contact name	Contact Phone	Contact Email
North Penn Legal	Sean Morrow, Grants & Communicatio	610.317.5314	smorrow@nplspa.org
CADCB	Emily Folenta	484.893.1043	planner-CADCB@caclv.org
Center for Humanistic Change	Kris Hettrick, Executive Director	610.433.1595 Ext. #14	khетtrick@thehc.org
Hispanic Center of the LV	Victoria Montero, MPH Executive Direc	610.868.7800 x221	vmontero@hclv.org
Hogar Crea	Michelle Ramirez	407.808.7750	michellepeace@gmail.com
LV Center for Independent Living	Debbie Rozear	610.770.9781 x124	debbierozear@lvcil.org
New Bethany Ministries	J. Marc Rittle	610.691.5602 x205	jmrittle@newbethanyministries.org
ShareCare Faith in Action	Lynn Heiney, Executive Director	610.867.2177	sharecare8@aol.com
YWCA	Dawn Pierson-Balik	610.867.4669 x104	developmentdirector@ywcabethlehem.org
YMCA	Kate Cohen, Chief Development Office	610.438.6065 x103	katecohen@gv-ymca.org
Moravian Development Corporation	Michael Garganta, Senior Manager	610.691.8409 ext 122	mgarganta@moraviandevelopment.org
CACLV	Chuck Weiss, AED for Housing	484.893.1041	cweiss@caclv.org
Bethlehem Emergency Shelter	Robert Rapp	610-865-6565	masherrapp@gmail.com

CITY OF BETHLEHEM

Inter-Departmental Correspondence

SUBJECT: Community Development Committee Agenda

FROM: Robert G. Vidoni, Esq., City Clerk

TO: Paige Van Wirt – J. William Reynolds – Grace Crampsie Smith

DATE: March 19, 2021

The Community Development Committee will meet on **Tuesday, March 23, 2021 at 6:00 PM in Town Hall**. The Committee will consider the following:

1. 2021 CDBG/HOME Action Plan Public Hearing
2. Affordable Housing

Robert G. Vidoni, Esq., City Clerk

cc: B. Callahan M. Liberto D. Heller E. Boscola
M. Colón A. Karner T. Samuelson M. Kott
O. Negrón W. Leeson, Esq. C. Peiffer J. Evans
A. Waldron E. Evans M. Simonson
C. Jones M. Sivak T. Roseberry
J. Spirk, Jr., Esq. G. Yasso W. Achey
Mayor T. Hanna M. Alkhal



Public Hearing

AGENDA

1 Introductions

2 Planning Timeline

3 Allocations & Goals

4 Recommended Activities

INTRODUCTIONS

Council Members

Subrecipients

City Staff

TIMELINE

2021 ANNUAL ACTION PLAN

APPLICATIONS:
September-November

OUTREACH:
September-December

**APPLICATIONS,
EVALUATION, PLAN
PREPARATION**
November-January

**PUBLIC HEARING,
FINAL PLAN,
HUD SUBMISSION**
March-April

2021 ALLOCATIONS

The City Received:

- 1% increase in CDBG funds
- 1% decrease in HOME funds

1

CDBG \$1,371,454

2

HOME \$388,033

3

**PREVIOUS YEARS ALLOCATION/PI
\$146,445**

GOALS



- Create and preserve affordable rental housing
- Preserve and enhance owner-occupied housing
- Address impediments to fair housing choice
- Support high quality public services
- Support homeless housing and services
- Improve public facilities and infrastructure
- Create and preserve jobs



Northside 2027 - NRSA

GOALS

- **Create and preserve affordable rental housing**
 - **New Bethany Ministries**
- **Preserve and enhance owner-occupied housing**
 - **City-BHAP and Housing Rehab, CADCB Housing & Facade Rehab**
- **Address impediments to fair housing choice**
 - **North Penn Legal**

GOALS

- **Support high quality public services**
 - **CHC - Project Success, at risk-youth**
 - **LVCIL - PLACE Program, disabilities improvements**
 - **ShareCare - Faith in Action, elderly caregiving assistance**
 - **Hispanic Center LV - Empowerment Program**
 - **Hogar CREA - Substance Abuse Program**
 - **New Bethany Ministries - Rep. Payee Program**

GOALS

- **Support homeless housing and services**
 - **New Bethany Ministries - rental subsidies,**
 - **Bethlehem Emergency Shelter**
- **Improve public facilities and infrastructure**
 - **YMCA - childcare wing improvements**
 - **City Public Works - Road/curb/ramps**
 - **CADCB - Recreation on the Greenway**
- **Create and preserve jobs**
 - **CADCB - Commercial façade improvements NS2027**

2021 CDBG ALLOCATION

CDBG 2021 Award \$1,371,454
Prior Year Funds \$146,445
Total CDBG Funds \$1,517,899

Administration Cap (20%) - \$274,291
Public Services Cap (15%) - \$205,718

Organization	Funding Recommendation	Program
<u>Public Services</u>		
North Penn Legal Service	\$15,500	LV Fair Housing Project
Center for Humanistic Change	\$19,000	Project SUCCESS
Lehigh Valley CIL	\$35,000	PLACE
New Bethany Ministries	\$35,000	Rep Payee Program
New Bethany Ministries	\$20,000	Rental Assistance Program
ShareCare	\$10,000	Faith In Action
YWCA	\$10,000	TechGYRLS
Hispanic Center Lehigh Valley	\$10,000	Empowerment Program
Hogar CREA	\$36,000	Substance abuse counseling
Recreation Programs/Projects	\$15,000	Recreation programs in the city

2021 CDBG ALLOCATION

CDBG 2021 Award \$1,371,454
Prior Year Funds \$146,445
Total CDBG Funds \$1,517,899

Administration Cap (20%) - \$274,291
Public Services Cap (15%) - \$205,718

Organization	Funding Recommendation	Program
<u>Housing</u>		
CADCB	\$30,000	Southside residential facades
Housing Rehab	\$228,108	Rehab of owner-occupied housing
Housing Rehab Delivery	\$130,000	Program delivery support
RDA-Blight Remed. Prog.Del.	\$20,000	Program delivery support
<u>Public Facilities</u>		
CADCB	\$30,000	NS2027 commercial facade
City-DPW	\$300,000	Curb and ramp reconstruction
YMCA	\$300,000	Childcare wing improvements
<u>Planning</u>		
Administration/Planning	\$274,291	City-DCED Costs

2021 HOME ALLOCATION

HOME 2021 Award \$ 388,033 CHDO Set Aside Minimum (15%) - \$58,215
 Total HOME Funds \$ 388,033 Administration Cap (10%) - \$38,803

<u>Organization</u>	<u>Funding Recommendation</u>	<u>Program</u>
CACLV	\$59,700	CHDO Set Aside
Housing Rehab	\$191,030	Rehab of owner occupied housing
Unallocated Funds for Affordable Housing Requests	\$98,500	Future Affordable Housing Projects
<u>Administration/Planning</u>	<u>\$38,803</u>	<u>DCED Costs</u>
Total HOME Projects	\$388,033	

NEXT STEPS

COUNCIL
APPROVAL

HUD
SUBMISSION

HUD
APPROVAL
& GRANT
CONTRACT



- March 23, 2021 Hearing & Comments
- April 6, 2021 Council Approval
- April 9, 2021 HUD Submission
- May 30, 2021 HUD Acceptance
- June 30, 2021 HUD Contract Execution
- August 1, 2021 2022 Applications!

PUBLIC COMMENT

WE'RE DONE!

**THANK YOU FOR
PARTICIPATING**

**CONTACT:
TINA ROSEBERRY
CROSEBERRY@BETHLEHEM-PA.GOV**



VIDEO NOTE: This meeting is video recorded and can be viewed on the City's website at www.bethlehem-pa.gov
For the video, go to: City Government/ City Council Meetings/ View Live Stream Council Meeting.
Please turn off mobile phones during the meeting.

BETHLEHEM CITY COUNCIL MEETING AGENDA
TUESDAY, APRIL 6, 2021 – 7:00 PM
TOWN HALL – 10 EAST CHURCH STREET – BETHLEHEM, PA

Invocation

Pledge to the Flag.

1. Roll Call.

PUBLIC HEARING

Prior to the consideration of the regular Agenda items, City Council will conduct a Public Hearing to accept public comment on a request for a proposed Zoning Ordinance amendment amending the Zoning Ordinance Section 1322.03 (II) to amend provisions for Multi-Family Dwellings in the CB and CL Zoning Districts.

Communication 6A – City Planning Commission – Zoning Ordinance amendment amending the Zoning Ordinance Section 1322.03 (II) to amend provisions for Multi-Family Dwellings in the CB and CL Zoning Districts.

2. Approval of Minutes – March 2, 2021

3. Public Comment. (on any subject not being voted on this evening – 5 Minute Time Limit)

4. Public Comment. (on Ordinances and Resolutions to be voted on this evening – 5 Minute Time Limit)

5. Old Business.

5 A. Old Business – Members of Council

5 B. Tabled Items

5 C. Unfinished Business

6. Communications.

6 B. Director of Purchasing – 2021 Vehicle Auction

6 C. Health Director – Recommendation of Award – Lehigh Valley Health Network – Electronic Health Record System from NextGen to EPIC

6 D. Director of Water and Sewer Resources – Recommendation of Award – AECOM Technical Services, Inc. – WWTP Process Improvements

6 E. Director of Community and Economic Development – Resolution – PY 2021 CDBG/HOME Annual Action Plan

6 F. Councilman Callahan – Proposed Ordinance – Bid Preferences

6 G. Councilwoman Crampsie Smith – Fireworks Law – House Bill 988 Support Resolution

6 H. Director of Community and Economic Development – Recommendation of Award – Artefact Inc. – To Provide required HUD historic reviews

7. Reports.
 - 7 A. President of Council
 - 7 B. Mayor
 - 7B1. Administrative Order – Earl Bethel – Redevelopment Authority
 - 7B2. Administrative Order – Earl Bethel – Blighted Property Review Committee
 - 7B3. Administrative Order – Rosalee Sabo – Civil Service Board
 - 7B4. Administrative Order – Shirley Morganelli – Civil Service Board
 - 7B5. Administrative Order – Ronald R. Heckman – Redevelopment Authority
 - 7 C. Community Development Committee (Dr. Van Wirt)
 - 7 D. Finance Committee (Mr. Reynolds)
8. Ordinances for Final Passage.
 - 8 A. Bill No. 09-2021 – Adopting Policies and Regulations for the Determination of Stormwater User Fee Credits and for Appealing Stormwater User Fee Determinations
9. New Ordinances
 - 9 A. Bill No. 10-2021 – Amending 2021 General Fund – General Fund Adjustments
 - 9 B. Bill No. 11-2021 – Amending 2021 Capital Budget for Water Utilities
 - 9 C. Bill No. 12-2021 – Amending 2021 Capital Budget for Sewer Utilities
 - 9 D. Bill No. 13-2021 – Amending 2021 Community Development Block Grant Budget
10. Resolutions.
 - 10 A. Approve Contract-Lehigh Valley Health Network-Electronic Health Record System from NextGen to EPIC
 - 10 B. Approve Contract- AECOM Technical Services, Inc. – WWTP Process Improvements
 - 10 C. Approve Resolution – Approval of PY 2021 CDBG/HOME Annual Action Plan
 - 10 D. Approve Resolution – Fireworks Law – House Bill 988 Support Resolution
 - 10 E. Approve Resolution – Artefact Inc. – To provide required HUD historic reviews
11. New Business.
12. Adjournment.

RESOLUTION NO. 2021-073

WHEREAS, Federal regulations allow the City of Bethlehem, Pennsylvania, as a U.S. Department of Housing and Urban Development (HUD) entitlement community, to prepare the 2021 Community Development Block Grant Program Annual Action Plan; and

WHEREAS, the City of Bethlehem held a public hearing on March 23, 2021 and made the documents available for public display for the required 30-day comment period from March 8, 2021, to April 6, 2021, and made the Plan available to the public online at www.bethlehem-pa.gov.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Annual Action Plan for PY 2021 for the City of Bethlehem for the period from January 1, 2021 to December 31, 2021, is hereby approved.
2. That the Mayor of the City of Bethlehem is authorized to submit the PY 2021 Annual Action Plan and the necessary assurances and certifications for HUD approval.

Sponsored by: /s/ Michael G. Colón

/s/ Adam R. Waldron

ADOPTED by Council this 6th day of April, 2021.

/s/ Adam R. Waldron
President of Council

ATTEST:

/s/ Robert G. Vidoni, Esq.
City Clerk