



CITY OF BETHLEHEM

10 E. Church Street, Bethlehem, PA 18018-6025

To: Michael G. Colon, Chair of Finance Committee
From: Matthew Griffin, Fire Chief
Date: 3/9/2026
Subject: Fire: Temporary Help

Action Requested: Budget Transfer (Resolution)

Proposed Transaction:

		EXPENSE		
<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0701-40001	Fire - Salaries	\$9,052,690	\$9,047,690	-\$5,000
0701-40004	Fire - Temporary Help	\$0	\$5,000	\$5,000
			Total \$	<u>-</u>

Reason for Proposal:

This will create a Temporary Help account in the Fire Department. The Fire Department is evaluating the opportunity to create a part-time position for a limited period to support the ongoing conversion of the records management system.

Thank you for your consideration.

