



# CITY OF BETHLEHEM

10 E. Church Street, Bethlehem, PA 18018-6025

To: Michael G. Colon, Chair of Finance Committee  
From: Edward Boscola, Director of Water & Sewer Resources  
Date: 1/26/2026  
Subject: Transfer of Staffing Levels in WSR

## Action Requested: Budget Adjustment (Ordinance)

### Proposed Transaction:

#### REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
002A-31001A	Sales of Water - Residential	\$13,875,326	\$13,955,326	\$80,000
			Total	\$80,000

#### EXPENSE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
20011-40001	Salaries	\$482,080	\$562,080	\$80,000
			Total	\$80,000

### Reason for Proposal:

Eliminate Account Clerk II position (6C) from the wastewater treatment plant and create new Utility Maintenance Mechanic I position (12M) at the water treatment plant. This will be head count neutral for the WSR Department but will involve eliminating a sewer fund union position and creating a water fund union position.

This transaction will amend the total Water Fund budget from \$26,346,074 to \$26,426,074.

Thank you for your consideration.

**BILL NO. 10-2026**

**ORDINANCE NO. 2026-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BETHLEHEM,  
COUNTIES OF LEHIGH AND NORTHAMPTON,  
COMMONWEALTH OF PENNSYLVANIA, AMENDING  
THE WATER FUND BUDGET FOR 2026.

THE COUNCIL OF THE CITY OF BETHLEHEM HEREBY ORDAINS:

SECTION 1. That total appropriations in the 2026 Water Fund be increased from Twenty-Six Million, Three Hundred Forty-Six Thousand, Seventy-Four (\$26,346,074) Dollars to Twenty-Six Million, Four Hundred Twenty-Six Thousand, Seventy-Four (\$26,426,074) Dollars.

SECTION 2. That the following allocations be changed:

<b><u>Account #</u></b>	<b><u>Account Title</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
20011-40001	Salaries	\$482,080	\$562,080
<b>Total Adj.</b>			<b>\$80,000</b>

SECTION 3. That the following source of revenue be changed:

<b><u>Account #</u></b>	<b><u>Account Title</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
002A-31001A	Sales of Water - Residential	\$13,875,326	\$13,955,326
<b>Total Adj.</b>			<b>\$80,000</b>

SECTION 4. All Ordinances and parts of Ordinances inconsistent herewith be, and the same are hereby repealed.

Sponsored by: /s/ \_\_\_\_\_

Sponsored by: /s/ \_\_\_\_\_

PASSED finally in Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk

This Ordinance approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

/s/ \_\_\_\_\_  
Mayor