

# CITY OF BETHLEHEM

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## Department of Community and Economic Development

### Interoffice Memo

**TO:** Rachel Leon, City Council President

**FROM:** Lori Gilio, Grants Administrator, Community and Economic Development

**DATE:** April 15, 2026

**RE:** Resolution for Department of Conservation and Natural Resources (DCNR) Community Conservation Partnerships Program (C2P2) Grant – Sand Island, Saucon Park, and Monocacy Park Planning

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Attached is a resolution in support of our application for the Community Conservation Partnerships Program (C2P2) grant through the Department of Conservation and Natural Resources (DCNR). The grant request, for up to \$250,000, will be used for the development of three plans for Sand Island, Saucon Park, and Monocacy Park.

Please place this resolution on the April 21, 2026 City Council agenda for review and consideration.

Feel free to contact me prior to the meeting if you need additional information.

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**CC:** Mayor Reynolds  
City Council members



**DATE:** April 15, 2026

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Lori Gilio  
Grants Administrator, Community and Economic  
Development

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, the City of Bethlehem (“Applicant”) desires to undertake the project, Sand Island, Saucon Park, and Monocacy Park planning.

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources (“Department”) a grant of up to \$250,000 for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant” and

WHEREAS, the applicant understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The “Grant Agreement Signature Page” may be signed on behalf of the applicant by the Official who, at the time of signing, has TITLE of Mayor.
2. If this Official signed the “Grant Agreement Signature Page” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the “Grant Agreement Signature Page”, signed by the above Official, will become the applicant/grantee’s executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the TITLE specified in paragraph 1 and the grantee will be bound by the amendment.

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk