

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2026 09 Licensed Software Support for SCADA Systems at Water Treatment Plant, Water Distribution Control, Wastewater Treatment Plant

**TO:** City Council, all members, and Council Solicitor

**FROM:** Edward J. Boscola, P.E., Director of Water and Sewer Resources

**DATE:** January 6, 2026

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

       The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above-referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

       The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

  X   The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget?   X   yes           no
- Identify contract funding sources (general fund, grants, loans, etc.....):

Water Fund 20016-42047 Department Contracts  
Sewer Fund 3001-42047 Department Contracts

- The name and address of the recommended Contractor/Professional Service Provider:

Emerson Power & Water Solutions  
1000 Westinghouse Drive, Suite 500  
Cranberry Township, PA 16066

- Term of contract or estimated completion date, subject to standard extensions:

January 1 2026 through December 31 2026

- Description of project or scope of services to be provided:

1. Licensed Software Support for SCADA Systems at the Water Treatment Plant, Water Distribution Control and Wastewater Treatment Plant. Provide copies of new releases, upgrades and patches to the SCADA System proprietary Emerson Open Enterprise and OpenBSI software released during the period covered by this Agreement. Provide assistance in the use and operation of the Licensed Software and/or review and resolution of any Licensed Software problems.
2. On-site Support Services for Licensed Firmware and Software On An As Needed Basis – Services can include on-site installation of all licensed firmware and software releases, upgrades and patches, etc.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$66,225.38 split 50/50 between water and sewer fund accounts

- Number of renewal term options and duration of each renewal, if any:

3 annual renewals

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$200,000

- Reasons for recommendation of Administration and Council approval of contract:  
Previous performance and familiarity with the system

Emerson Process Management and their predecessor firms, Bristol Babcock and Remote Automation Solutions have provided these services annually to the City since 1994 at the Water Treatment Plant, since 2002 for Water Distribution Control, and since 2013 at the Wastewater Treatment Plant.

The Licensed Software is proprietary to Emerson and only Emerson can provide copies of new releases, upgrades and patches to the SCADA Systems' proprietary Open Enterprise and OpenBSI software released during the period covered by this Agreement.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: Edward J. Boscola  
Department Head

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager

Attachment: Proposed Resolution

## RESOLUTION NO. 2026-\_\_\_\_\_

### Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Emerson Power & Water Solutions
2. Project or Contract Reference: 2026 09 Emerson Licensed Software Support

Sponsored by: /s/ \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk