



# CITY OF BETHLEHEM

10 E. Church Street, Bethlehem, PA 18018-6025

To: Michael G. Colon, President of Council  
From: Sara Satullo, Deputy Director, Community Development  
Date: 12/22/2025  
Subject: BHA Contribution for Grant Prep

## Action Requested: Budget Adjustment (Ordinance)

### Proposed Transaction:

#### REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-304923	BHA-Grant Prep	\$0	\$20,000	\$20,000
			Total	\$20,000

#### EXPENSE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0304-42047	Department Contracts	\$870,158	\$890,158	\$20,000
			Total	\$20,000

### Reason for Proposal:

The City of Bethlehem (City) and Bethlehem Housing Authority (BHA) intend to jointly apply for a Fiscal Year 2025 Choice Neighborhood Implementation Grant. The City and BHA have solicited professional service proposals for a grant writer to draft the complex grant application and agreed to split the cost of this professional service contract. Therefore, the City budget must be updated to reflect this reimbursement revenue from BHA and the new expenditure. The City's financial contribution to this contract will be deduced from 0901-95042 Affordable Housing.

This transaction will amend the total General Fund budget from \$112,792,300 to \$112,812,300.

Thank you for your consideration.

BILL NO. 1-2026  
**ORDINANCE NO. 2026-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BETHLEHEM,  
COUNTIES OF LEHIGH AND NORTHAMPTON,  
COMMONWEALTH OF PENNSYLVANIA, AMENDING  
THE GENERAL FUND BUDGET FOR 2026.

THE COUNCIL OF THE CITY OF BETHLEHEM HEREBY ORDAINS:

SECTION 1. That total appropriations in the 2026 General Fund Budget be increased from One Hundred Twelve Million, Seven Hundred Ninety-Two Thousand, Three Hundred (\$112,792,300) Dollars to One Hundred Twelve Million, Eight Hundred Twelve Thousand, Three Hundred (\$112,812,300) Dollars.

SECTION 2. That the following allocations be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
0304-42047	Department Contracts	\$870,158	\$890,158
<b>Total Adj.</b>			<b>\$20,000</b>

SECTION 3. That the following source of revenue be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
001A-304923	BHA-Grant Prep	\$0	\$20,000
<b>Total Adj.</b>			<b>\$20,000</b>

SECTION 4. All Ordinances and parts of Ordinances inconsistent herewith be, and the same are hereby repealed.

Sponsored by: /s/ \_\_\_\_\_

Sponsored by: /s/ \_\_\_\_\_

Bill No. 1-2026  
Ordinance No. 2026-\_\_\_\_

PASSED finally in Council this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk

This Ordinance approved this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

/s/ \_\_\_\_\_  
Mayor