



CITY OF BETHLEHEM

10 E. Church Street, Bethlehem, PA 18018-6025

To: Michael G. Colon, President of Council
From: Sara Satullo, Deputy Director, Community Development
Date: 12/22/2025
Subject: BHA Contribution for Grant Prep

Action Requested: Budget Adjustment (Ordinance)

Proposed Transaction:

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-304923	BHA-Grant Prep	\$0	\$20,000	\$20,000
			Total	\$20,000

EXPENSE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0304-42047	Department Contracts	\$870,158	\$890,158	\$20,000
			Total	\$20,000

Reason for Proposal:

The City of Bethlehem (City) and Bethlehem Housing Authority (BHA) intend to jointly apply for a Fiscal Year 2025 Choice Neighborhood Implementation Grant. The City and BHA have solicited professional service proposals for a grant writer to draft the complex grant application and agreed to split the cost of this professional service contract. Therefore, the City budget must be updated to reflect this reimbursement revenue from BHA and the new expenditure. The City's financial contribution to this contract will be deduced from 0901-95042 Affordable Housing.

This transaction will amend the total General Fund budget from \$112,792,300 to \$112,812,300.

Thank you for your consideration.

BILL NO. 1-2026

ORDINANCE NO. 2026-_____

AN ORDINANCE OF THE CITY OF BETHLEHEM,
COUNTIES OF LEHIGH AND NORTHAMPTON,
COMMONWEALTH OF PENNSYLVANIA, AMENDING
THE GENERAL FUND BUDGET FOR 2026.

THE COUNCIL OF THE CITY OF BETHLEHEM HEREBY ORDAINS:

SECTION 1. That total appropriations in the 2026 General Fund Budget be increased from One Hundred Twelve Million, Seven Hundred Ninety-Two Thousand, Three Hundred (\$112,792,300) Dollars to One Hundred Twelve Million, Eight Hundred Twelve Thousand, Three Hundred (\$112,812,300) Dollars.

SECTION 2. That the following allocations be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
0304-42047	Department Contracts	\$870,158	\$890,158
Total Adj.			\$20,000

SECTION 3. That the following source of revenue be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
001A-304923	BHA-Grant Prep	\$0	\$20,000
Total Adj.			\$20,000

SECTION 4. All Ordinances and parts of Ordinances inconsistent herewith be, and the same are hereby repealed.

Sponsored by: /s/ _____

Sponsored by: /s/ _____

PASSED finally in Council this _____ day of _____, 2026.

/s/ _____
President of Council

ATTEST:

/s/ _____
City Clerk

This Ordinance approved this _____ day of _____, 2026.

/s/ _____
Mayor