

CITY OF BETHLEHEM

Inter-Departmental Correspondence

SUBJECT: Finance Committee Agenda – April 29, 2025

FROM: Tad J. Miller, City Clerk

TO: Grace Crampsie Smith – Hillary Kwiatek – Rachel Leon

DATE: April 25, 2025

The Finance Committee will meet on **Tuesday, April 29, 2025**, at **6:00 PM** in Town Hall. The Committee will consider the following proposals:

1. Memo – Director of Public Works – PennDOT Allocation Check 2025 – Liquid Fuels Budget
2. Memo – Chief of Police – Police Vehicle Insurance Reimbursement – Non-Utility Capital Fund
3. Memo – DCED Business Manager – Reconciled HUD System CDBG/HOME Adjustments – Community Development Block Grant Fund
4. Memo – City Solicitor – Full-Time Paralegal Position – General Fund
5. Memo – Director of Health – LVHN Portable Cribs – General Fund
6. Memo – DCED Business Manager – Chamber of Commerce Foundation Northside 2027 Planter Project – General Fund
7. Memo – DCED Business Manager – Recycling-PA DEP 902 Grant – General Fund
8. Discussion – Accounts Payable – Policy and Procedures
9. Discussion – Electronic Bill Payment – Policy and Procedures

cc:	M. Colon	Mayor	G. Yasso	T. Wismer
	B. Callahan	E. Evans	M. Liberto	M. Halbfoerster
	C. Laird	L. Lazarchak	L. Collins	B. Yandem
	K. Wilhelm	J. Spirk, Jr., Esq.	K. Wenrich	R. Vidoni
	S. Steward, Esq.	C. Bartera	S. Meixell	J. Vlossak
	G. Bullard	K. Fox	M. Kott	M. Alkhal