

# CITY OF BETHLEHEM

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## DEPARTMENT OF WATER AND SEWER RESOURCES INTEROFFICE MEMORANDUM

**TO:** Grace Crampsie Smith, Chairperson, Finance Committee

**FROM:** Edward J. Boscola, PE, Director of Water and Sewer Resources

**RE:** Budget Adjustments – Sewer Capital Fund

**DATE:** January 27, 2025

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The Water and Sewer Resources Department requests the following budget adjustments to the Sewer Capital Fund for the Finance Committee's consideration at the February 4, 2025 meeting.

Included are revenue and expense adjustments that reflect end of year 2024 account balances. Revenue adjustments include the capital fund cash line item. Expenditure adjustments reflect capital project funding status as of January 1, 2025. These adjustments will amend the total Sewer Capital Fund budget from \$10,041,407 to \$9,935,278.

### SEWER CAPITAL FUND REVENUE

| ACCOUNT           | TITLE        | FROM        | TO          | CHANGE             |
|-------------------|--------------|-------------|-------------|--------------------|
| 008A-308901       | Cash Balance | \$6,235,867 | \$6,129,738 | \$(106,129)        |
| <b>Total Adj.</b> |              |             |             | <b>\$(106,129)</b> |

### SEWER CAPITAL FUND EXPENDITURE

| ACCOUNT           | TITLE                               | FROM        | TO          | CHANGE             |
|-------------------|-------------------------------------|-------------|-------------|--------------------|
| 008A-880034       | Security Enhancements               | \$200,000   | \$100,000   | \$(100,000)        |
| 008A-88012        | WWTP Electrical Sub-Stations        | \$350,000   | \$200,000   | \$(150,000)        |
| 008A-88019        | Fixed Asset Repair                  | \$300,000   | \$400,000   | \$100,000          |
| 008A-88127        | WWTP Control Building Renovations   | \$700,000   | \$500,000   | \$(200,000)        |
| 008A-88157        | Easton Road Lift Station Force Main | \$1,000,000 | \$600,000   | \$(400,000)        |
| 008A-88159        | WWTP Process Improvements           | \$350,000   | \$500,000   | \$150,000          |
| 008A-881000       | Future Capital Needs                | \$2,219,402 | \$2,713,273 | \$493,871          |
| <b>Total Adj.</b> |                                     |             |             | <b>\$(106,129)</b> |

Thank you.

*Edward J. Basola*

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cc: L. Lazarchak  
File

BILL NO. 02-2025

**ORDINANCE NO. 2025-\_\_\_\_\_**

AN ORDINANCE OF THE CITY OF BETHLEHEM,  
COUNTIES OF LEHIGH AND NORTHAMPTON,  
COMMONWEALTH OF PENNSYLVANIA, AMENDING  
THE 2025 CAPITAL BUDGET FOR SEWER UTILITIES.

THE COUNCIL OF THE CITY OF BETHLEHEM HEREBY ORDAINS:

SECTION 1. That total appropriations in the 2025 Capital Budget for Sewer Utilities be decreased from Ten Million, Forty-One Thousand, Four Hundred Seven (\$10,041,407) Dollars to Nine Million, Nine Hundred Thirty-Five Thousand, Two Hundred Seventy-Eight (\$9,935,278) Dollars.

SECTION 2. That the following allocations be changed:

| <u>Account #</u>  | <u>Account Title</u>                | <u>From</u> | <u>To</u>          |
|-------------------|-------------------------------------|-------------|--------------------|
| 008A-880034       | Security Enhancements               | \$200,000   | \$100,000          |
| 008A-88012        | WWTP Electrical Sub-Stations        | \$350,000   | \$200,000          |
| 008A-88019        | Fixed Asset Repair                  | \$300,000   | \$400,000          |
| 008A-88127        | WWTP Control Building Renovations   | \$700,000   | \$500,000          |
| 008A-88157        | Easton Road Lift Station Force Main | \$1,000,000 | \$600,000          |
| 008A-88159        | WWTP Process Improvements           | \$350,000   | \$500,000          |
| 008A-881000       | Future Capital Needs                | \$2,219,402 | \$2,713,273        |
| <b>Total Adj.</b> |                                     |             | <b>\$(106,129)</b> |

SECTION 3. That the following source of revenue be changed:

| <u>Account #</u>  | <u>Account Title</u> | <u>From</u> | <u>To</u>          |
|-------------------|----------------------|-------------|--------------------|
| 008A-308901       | Cash Balance         | \$6,235,867 | \$6,129,738        |
| <b>Total Adj.</b> |                      |             | <b>\$(106,129)</b> |

SECTION 4. All Ordinances and parts of Ordinances inconsistent herewith be, and the same are hereby repealed.

Sponsored by \_\_\_\_\_

Sponsored by \_\_\_\_\_

2.

B/02/2025  
ORD. No. 2025-\_\_\_\_

PASSED finally in Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

This Ordinance approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Mayor