



CITY OF BETHLEHEM

10 E. Church Street, Bethlehem, PA 18018-6025

To: Grace Crampsie Smith, Chair of Finance Committee
From: Kristen Wenrich, Health Director
Date: March 24, 2025
Subject: Return of Expense

Action Requested: Budget Adjustment (Ordinance)

Proposed Transaction:

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30800	Return & Allowances	\$311,500	\$313,300	\$1,800
			Total	\$1,800

EXPENSE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0302-42060	Other Expenses	\$7,020	\$8,820	\$1,800
			Total	\$1,800

Reason for Proposal:

The Bethlehem Health Bureau is currently working with Hanover Engineering to assist with on-site sewage systems until a new sewage enforcement officer is certified. The City covered the total cost of these services. The property owner has reimbursed the Bethlehem Health Bureau for work that exceeded the standard services provided by the City.

This transaction will amend the total General Fund budget from \$113,008,137 to \$113,009,937.

Thank you for your consideration.

BILL NO. 22-2025

ORDINANCE NO. 2025-_____

AN ORDINANCE OF THE CITY OF BETHLEHEM,
COUNTIES OF LEHIGH AND NORTHAMPTON,
COMMONWEALTH OF PENNSYLVANIA, AMENDING
THE GENERAL FUND BUDGET FOR 2025.

THE COUNCIL OF THE CITY OF BETHLEHEM HEREBY ORDAINS:

SECTION 1. That total appropriations in the 2025 General Fund Budget be increased from One Hundred Thirteen Million, Eight Thousand, One Hundred Thirty-Seven (\$113,008,137) Dollars to One Hundred Thirteen Million, Nine Thousand, Nine Hundred Thirty-Seven (\$113,009,937) Dollars.

SECTION 2. That the following allocations be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
0302-42060	Other Expenses	\$7,020	\$8,820
Total Adj.			\$1,800

SECTION 3. That the following source of revenue be changed:

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>
001A-30800	Return & Allowances	\$311,500	\$313,300
Total Adj.			\$1,800

SECTION 4. All Ordinances and parts of Ordinances inconsistent herewith be, and the same are hereby repealed.

Sponsored by: _____

Sponsored by: _____

PASSED finally in Council this _____ day of _____, 2025.

President of Council

ATTEST:

City Clerk

This Ordinance approved this _____ day of _____, 2025.

Mayor