

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2024 37 Sewer Model Updates Engineering Services – Amendment #1

**TO:** City Council, all members, and Council Solicitor

**FROM:** Edward J. Boscola, P.E., Director of Water and Sewer Resources  
Michael Alkhal, P.E., Director of Public Works

**DATE:** March 26, 2025

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

\_\_\_\_\_ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

\_\_\_\_\_ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

  ✓   The contract is for the engagement of professional services. We have received a proposal to amend the contract with additional professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget?   X   yes    \_\_\_no
- Identify contract funding sources (general fund, grants, loans, etc.....):

Sewer Capital Fund Account 3003-42055  
Stormwater - 012A-42047

- The name and address of the recommended Contractor/Professional Service Provider:

Remington & Vernick Engineers II, Inc.  
600 W. Hamilton St, Suite 320, Allentown, PA 18101

- Term of contract or estimated completion date, subject to standard extensions: Estimated Completion – July 31, 2025

- Description of project or scope of services to be provided:

This amendment is for the consultant to provide professional engineering services to assist the City with programming and buildout of a computer model of the City's stormwater infrastructure utilizing the Bentley SewerGEMS software package. The model developed will include City provided GIS information as a base and develop the construction of a stormwater model including all stormwater pipes, inlets, outfalls, as well as existing stormwater basins. The goal of this model is to allow the City to utilize the program to evaluate storm scenarios through training and development of the system.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Original Contract - \$60,012.00

Proposed Cost Increase - \$22,500.00

**New Contract Value** - \$82,512.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Remington & Vernick Engineers (RVE) previously provided a competitive proposal for the sanitary sewer modelling services which make up the scope of their existing Professional Services contract. RVE is effectively collaborating with City staff on existing elements of this project and has provided a price proposal commensurate with the additional scope of work.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By: \_\_\_\_\_  
Title: Director of Water & Sewer Resources



By: \_\_\_\_\_  
Title: Director of Public Works

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager  
Attachment: proposed resolution

**RESOLUTION NO. 2025-\_\_\_\_\_**

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Remington & Vernick Engineers II, Inc.
2. Project or Contract Reference: 2024 37 Sewer Model Updates  
Engineering Services – Amendment #1

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk