

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2025 10 Friendship Park Improvements

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works

**DATE:** March 26, 2025

---

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

  X   The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above-referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

       The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

       The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget?   X   yes      no
- Identify contract funding sources (general fund, grants, loans, etc.....):

FEDERAL	69999-662048
STATE	69999-662048
LOCAL	69999-662048
CDBG	009A-90123, 009A-90124

- The name and address of the recommended Contractor/Professional Service Provider:

Grace Industries, Inc.  
7171 Airport Road  
Bath, PA 18014

- Term of contract or estimated completion date, subject to standard extensions: December 31, 2025.
- Description of project or scope of services to be provided:

This project will enhance the current park conditions, creating a welcoming and safe space for all age groups and providing a positive atmosphere to the neighborhood. The improvements include installation of a new basketball court, splash pad, ADA compliant walkways, event plaza, upgraded playground, and shaded pavilion.

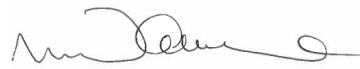
- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$965,952.73

- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

The Department of Public Works publicly advertised the project and solicited bids via PennBid. Two bids were received \$965,952.73 and \$1,102,292.25. It is recommended to award the project to Grace Industries, Inc. as they were the lowest and most responsive qualified bidder and have successfully completed multiple projects for the City in recent years.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By:   
 Title: Director of Public Works

Copies To: Mayor  
 Director of Administration  
 Director of Budget and Finance  
 Law Bureau  
 Purchasing Bureau  
 Controller  
 Chief of Engineering  
 Project Manager

Attachment: Proposed Resolution

## RESOLUTION NO. 2025-\_\_\_\_\_

### Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Grace Industries, Inc.
2. Project or Contract Reference: 2025 10 Friendship Park Improvements

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk