

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2025 17 Environmental Regulatory Counsel

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, P.E., Director of Water & Sewer Resources
John F. Spirk, Jr., Esq., City Solicitor

DATE: February 12, 2025

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 X The contract is for the engagement of professional legal services. We have received and reviewed a proposal or proposals for professional services in connection with above referenced project or requirement for professional services. We recommend award of the contract.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

See Budget Line Item 3003-42055

- The name and address of the recommended attorney and firm is:

Steven Miano, Esquire
Hangley Aronchick Segal Pudlin & Schiller
One Logan Square
18th & Cherry Streets, 27th Floor
Philadelphia, PA 19103-6933

- Term of contract or estimated completion date, subject to standard extensions:

Initial contract term of approximately 10 months from 02/24/25 to 12/31/25

- Description of project or scope of services to be provided:

Representation and advice to the Client in all matters assigned by Client involving environmental laws and regulations and representation before the Pennsylvania Department of Environmental Protection, the United States Environmental Protection Agency, or similar agencies, including but not limited to, services necessary and incidental to negotiating National Pollutant Discharge Elimination System (NPDES) Permit renewal, compliance, and related enforcement matters.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Not to exceed \$25,000 to be paid on a time and expense basis

- Number of renewal term options and duration of each renewal, if any:

Automatic renewal for up to three (3) renewal terms of twelve months each, running from January 1 through December 31 for the calendar years 2026, 2027, and 2028, subject to 30-day termination by either party without cause

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

\$75,000 over three (3) renewal terms, with annual limit and hourly rates to be determined by the parties

- Reasons for recommendation of Administration and Council approval of contract:

Determined as the most favorable option for the City after a review and interview of two firms with relevant experience and comparable fees.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: Edward J. Boscola
Department Head

By: John F. Spirk, Jr.
City Solicitor

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Purchasing Bureau
Controller

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated February 12, 2025:

1. Name of Contractor: Hangley Aronchick Segal Pudlin & Schiller
2. Project or Contract Reference: 2025 17 Environmental Regulatory Counsel

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2025.

President of Council

ATTEST:

City Clerk