

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2025 11 Linden Street Two Way Conversion

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works & City Engineer

DATE: January 28, 2025

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

 The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

 X The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? X yes no
- Identify contract funding sources (general fund, grants, loans, etc.....):

FEDERAL/STATE 69999-662035

- The name and address of the recommended Contractor/Professional Service Provider:

Pennoni Associates, Inc (Pennoni)
81 Highland Avenue, Suite 230
Bethlehem, PA 18017

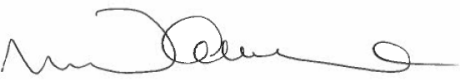
- Term of contract or estimated completion date, subject to standard extensions: To be completed within 365 days upon issuance of NTP.
- Description of project or scope of services to be provided:

The consultant will provide the preliminary engineering design for the Linden Street Two-Way Conversion project from Fairview Street to Church Street. The conversion improvements will include the required pavement markings, ADA ramps upgrades, signage, and traffic signals upgrade or retiming. This two-way conversion will lead to a more accessible and safer corridor as well as provide traffic calming benefits. Final Design and Construction Services agreements will be negotiated and awarded after completion of the preliminary design.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable: \$196,575.53
- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

This project is funded on the local Metropolitan Planning Organization's (MPO) Transportation Improvement Plan (TIP) and supported/managed by the Pennsylvania Department of Transportation (PennDOT) in accordance with their standard procedures. The project was publicly posted and advertised through PennDOT's Engineering and Construction Management System (ECMS). Four (4) Statements of Interest were received and evaluated per the Consultant Selection Procedures approved by PennDOT. Pennoni has demonstrated to be the most experienced and knowledgeable consultant, by having extensive previous traffic and two-way conversion projects experience. Also, their proposal covered all the requested services at a cost that is within the allocated budget. Pennoni is very familiar with this project as they have completed the Linden Street Two-way conversion feasibility study. Therefore, it is recommended to award the PSA to Pennoni.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By: 
Title: Director of Public Works

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Project Manager
Attachment: Proposed resolution

RESOLUTION NO. 2025-_____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Pennoni Associates, Inc
2. Project or Contract Reference: 2025 11 Linden Street Two Way Conversion

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2025.

President of Council

ATTEST:

City Clerk