


**CITY OF BETHLEHEM, PENNSYLVANIA
DEPARTMENT OF POLICE**

	INTER-DEPARTMENTAL MEMORANDUM	
	TO:	Grace Crampsie Smith, Chairperson, Finance Committee
	FROM:	Chief Michelle L. Kott
	DATE:	02 February 2024
	RE:	Police DCED Grant

The Bethlehem Police Department was notified that there is still \$674 left in a Pennsylvania DCED grant. Therefore, the revenue and the expense line items need to be adjusted by this amount.

The following are adjustments requested to be made to the General Fund budget. The adjustments will amend the total General Fund budget from \$113,324,221 to \$113,324,895.

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30493	Police DCED	\$0	\$674	\$674

APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0601-42060F	Police DCED Grant	\$0	\$674	\$674

Thank you for your consideration.