

# CITY OF BETHLEHEM

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## DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

**TO:** Grace Crampsie Smith, Chairperson, Finance Committee  
**FROM:** Michael Alkhal, P.E., Director of Public Works & City Engineer  
**RE:** Request for Budget Adjustment  
**DATE:** January 29, 2024

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This is to request the following transfer in the Department of Public Works' Electrical Maintenance Budget.

The adjustments will amend the total General Fund budget from \$113,257,767 to \$113,324,221.

**Amount:** \$66,454

### REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30800	Returns & Allowances	\$350,000	\$416,454	\$66,454

### APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0505-42041B	Street Lights Repair/Replace	\$200,000	\$266,454	\$66,454

This is to utilize funding from insurance proceeds to replace three traffic signals that were damaged by vehicle accidents.

If you have any questions, please let me know. Thank you.

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MA/glb

cc: B. Yandem  
G. Bullard  
File

  
By: \_\_\_\_\_

Title: Public Works Director/City Engineer