

**CITY OF BETHLEHEM, PENNSYLVANIA
DEPARTMENT OF POLICE**

	INTER-DEPARTMENTAL MEMORANDUM	
	TO:	Michael Colon, President City Council
	FROM:	Michelle L. Kott, Chief of Police
	DATE:	17 June 2024
	RE:	Purchase of Duty Handgun by Retiring Officers

Bethlehem Police Sergeant Jeffrey Lutte retired honorably after serving the City of Bethlehem for the past 20 years.

As in many police departments across the country, and as in the past, retiring Police Officers were able to purchase their used duty weapon upon retiring honorably. Officers purchase their duty firearm at a fair market value and according to Third Class City Code regulations.

The attached Resolution and Agreement cover the necessary paperwork the City needs to complete this purchase. The purchase price of the weapon is \$300.00.

Respectfully,



Michelle L. Kott
Chief of Police

RESOLUTION NO. 2024-_____

Authorization to Sell Handgun to Retired Police Officer

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute an Agreement and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, to effectuate the transfer of the City-issued handgun assigned to the below-named retiring City Police Officer on the terms more particularly-described in the supporting Inter-Departmental Memorandum of the Chief of Police dated June 14, 2022, which this Council finds to be the best, reasonably obtainable price pursuant to 11 PaCS §12402.1(c)(3):

1. Name of Officer: Jeffrey Lutte
2. Handgun Serial Number: YGX842
3. Price: \$300.00

Sponsored by: _____

ADOPTED by Council this _____ day of _____, 2024.

President of Council

ATTEST:

City Clerk