

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memorandum

Date: June 12, 2024
To: Michael G. Colón, President of City Council
From: Laura Collins, Director of Community and Economic Development
Re: June 18, 2024 CDBG/HOME **Hearing 1:** Proposed Annual Action Plan Allocations

The Administration submits the attached materials to Council for the June 18, 2024 Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) public hearing on the Administration's proposed program year (PY) 2024 CDBG and HOME allocations.

The United States Department of Housing and Urban Development (HUD) has announced the City's 2024 CDBG and HOME allocations. For PY 2024, the City will receive \$1,415,213 in CDBG funds and \$391,294 in HOME funds. See Attachment A (Hearing 1 Documents) for a summary of the Administration's proposed PY 2024 CDBG and HOME allocations. The Department of Community and Economic Development (DCED) convened an internal committee to review PY 2024 funding applications and prepare recommended allocations for the PY 2024 Annual Action Plan ("Action Plan"). The committee generated recommended allocations after reviewing, evaluating, and scoring external applications, using a standardized system, and assessing application quality, prior funding, Consolidated Plan goals, risk and compliance history, beneficiary numbers, and other factors. CDBG grants are particularly competitive and it is impossible to fund every applicant, especially for public service projects which are subject to a HUD cap equal to 15% of the annual CDBG allocation. The PY 2024 public service allocation cap is \$212,282. DCED generally encourages unfunded applicants to re-apply during the next funding cycle and to investigate eligibility for Community Recovery Fund grants. At the July 2, 2024 Council Meeting, the Administration will submit a resolution for Council consideration requesting authorization to submit the Action Plan to HUD.

Thank you and please let me know if you have any questions or desire additional information.



Laura Collins, Esq.
Director of the Department of Community and
Economic Development

ATTACHMENT A

HEARING 1 - PUBLIC HEARING DOCUMENTS

June 18, 2024 City Council Meeting

Summary of Proposed Program Year 2024

CDBG and HOME Allocations for PY 2024 Annual Action Plan

Hearing 1 is requested by the City Department of Community and Economic Development (DCED) on the Administration's recommended program year (PY) 2024 CDBG and HOME allocations and submission of the City's PY 2024 Annual Action Plan to the United States Department of Housing and Urban Development

CDBG/HOME FUNDING RECOMMENDATIONS (PY2024 ANNUAL ACTION PLAN ALLOCATIONS)

City of Bethlehem, PA - Program Year 2024

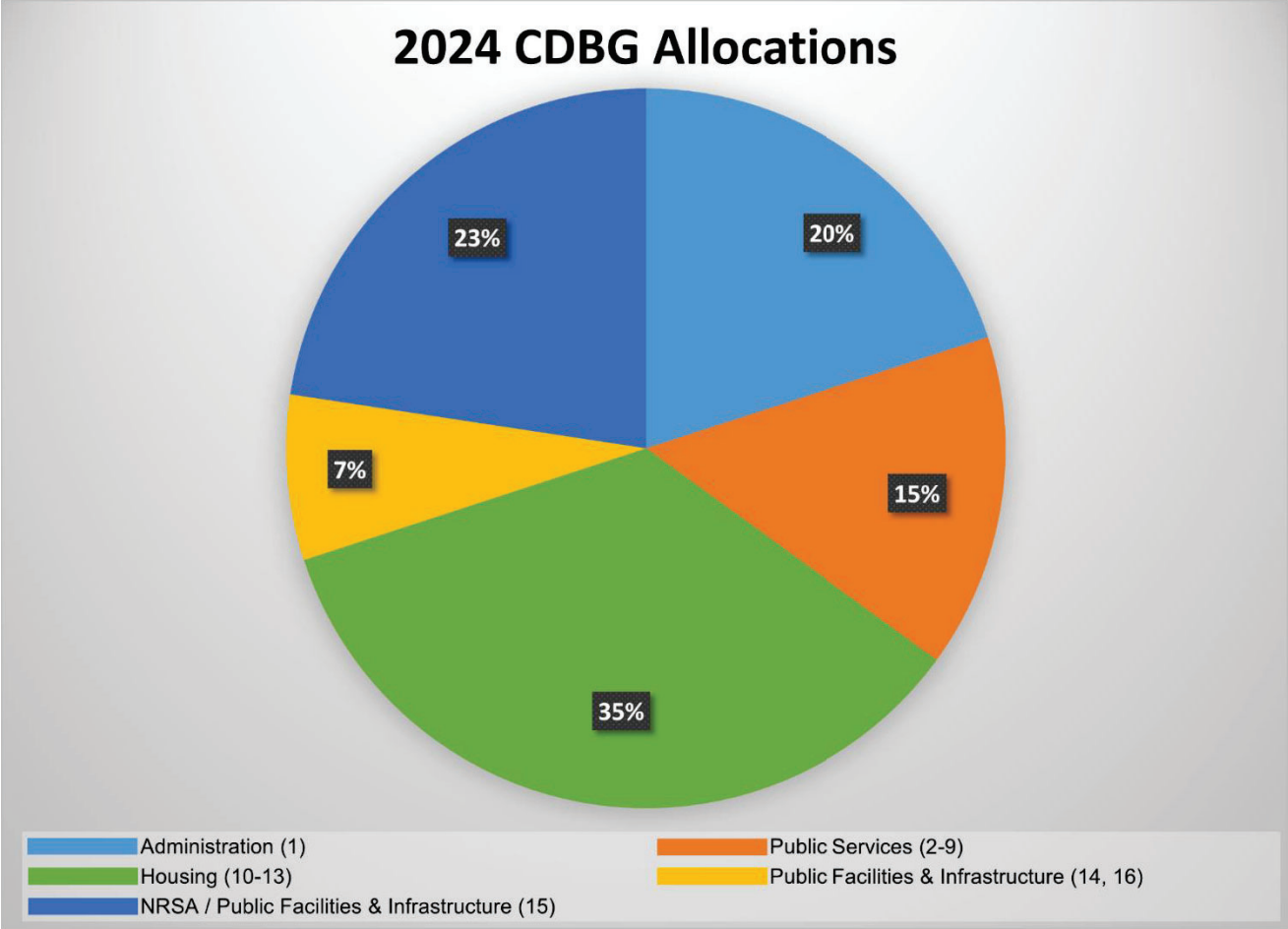
SUMMARY

2024 CDBG Award to City:				\$1,415,213	
Ref.	Type	Organization/Project	Program	CDBG Funding	CDBG-CV Funding
1	A	City Program Administration and Planning	CDBG Program Administration and Planning Costs	283,043	
2	PS	Community Action Development Lehigh Valley	Community Organizer and Tenant Advocate (tenant education and engagement; landlord-tenant mediation; housing referrals)	50,000	70,000
3	PS	Bethlehem Emergency Sheltering, Inc.	Emergency homeless shelter and services running November - April		
4	PS	Hogar CREA International of Pennsylvania, Inc.	Substance abuse counseling and treatment services (in-patient treatment for women)	30,000	
5	PS	ShareCare Faith in Action	Volunteer caregiving and other services to elderly and disabled individuals and their caregivers	10,000	
6	PS	Hispanic Center Lehigh Valley (HCLV)	Food pantry services (culturally-appropriate emergency food services to individuals and families)	20,000	
7	PS	New Bethany Ministries	Food pantry services (culturally-appropriate emergency food services for disabled individuals)	61,280	
8	PS	YWCA Bethlehem	Representative Payee Program (fiduciary/banking payment services for disabled individuals)	15,000	
9	PS	Center for Humanistic Change (CHC)	TeachTALS Program (After-school Science Technology Engineering Math (STEM) program for girls)	26,000	
10	H	Community Action Development Lehigh Valley	Project SUCCESS/crossroads Mentoring (Mentoring of at-risk youth in Bethlehem schools)	25,000	
11	H	Community Action Development Lehigh Valley	BHAP Financial Counseling for Bethlehem Homebuyer Assistance Program - down payment and closing costs assistance	66,000	
12	H	Housing Rehab Grants and Loans	Exterior Rehabilitation and Weatherization Program	274,000	
13	H	Housing Rehab Program Delivery	Rehabilitation, including emergency repairs, of owner-occupied, LMI, households in the City	130,000	
14	F	City DCED Homeless Shelter (HOME-ARP) Acquisition	Program delivery salary and delivery costs for City Housing Rehabilitation program	100,000	
15	F/NSA	City DCED Friendship Park Improvements	Acquisition and rehabilitation of a homeless shelter in the City	319,890	
16	F	City Tree Installations w/ or w/o other improvements	Friendship Park Renovations (Construction: infrastructure removal; road work; fencing work; ancillary work)	5,000	
Total 2024 CDBG Allocations:				\$1,415,213	\$70,000

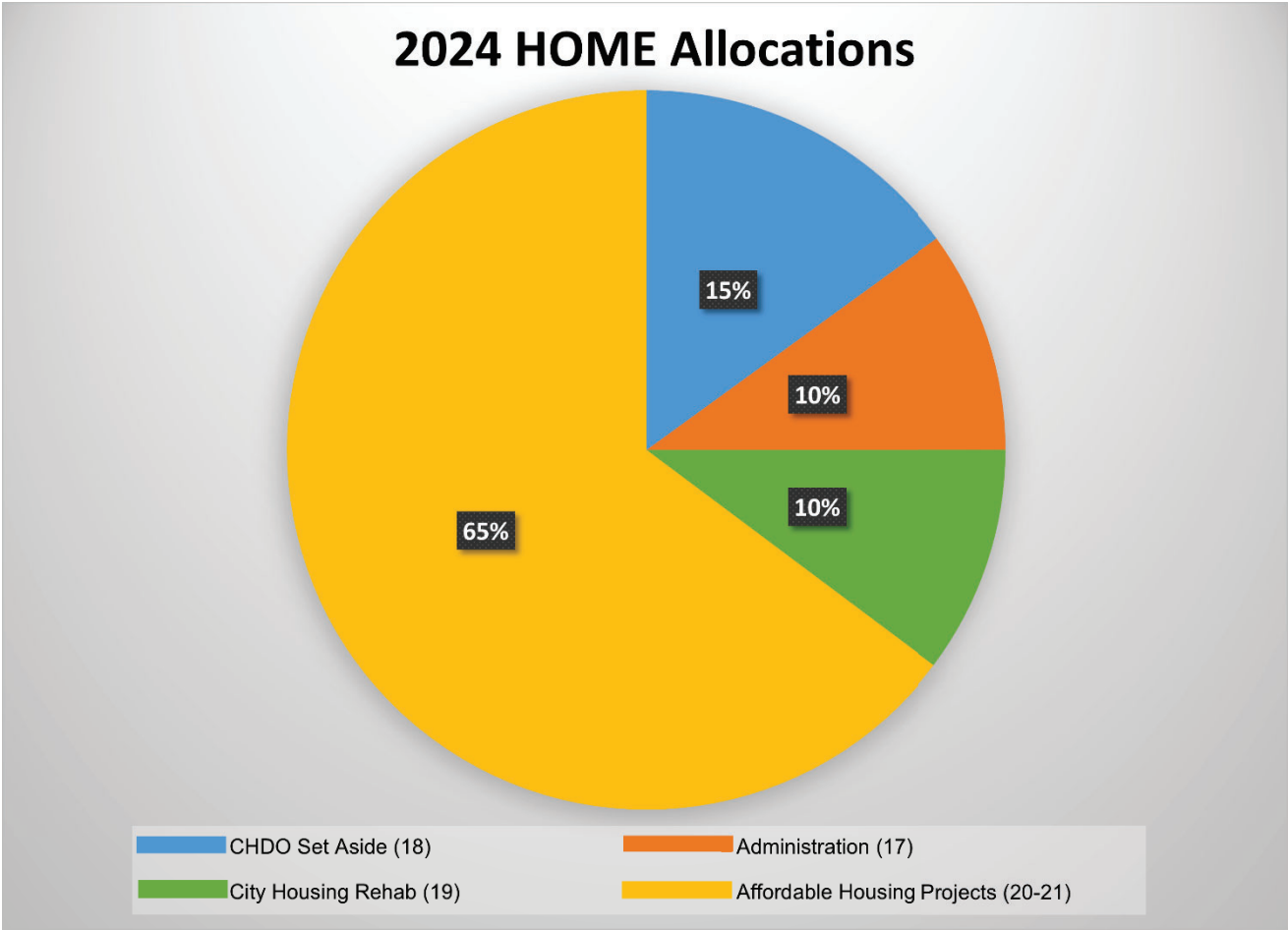
2024 HOME Award to City:				\$391,294	
Ref.	Type	Organization	Program	HOME Funding	
17	A	City HOME Program Administration and Planning	HOME Investment Partnership Program (HOME) Administration and Planning Costs	39,129	
18	CHDO	Community Action Lehigh Valley	Community Housing Development Organization (CHDO) Set Aside (affordable housing development and eligible CHDO activities)	58,694	
19	H	Housing Rehabilitation (acquisition/rehab/resale)	Rehabilitation of owner-occupied or rental housing in the City	40,000	
20	H	City of Bethlehem	Affordable Housing (AH) Project Opportunities: rehab/rental assistance/development/other	153,471	
21	H	Community Action Lehigh Valley	Bethlehem Homebuyer Assistance Program (BHAP) [Down payment and closing cost assistance]	100,000	
Total 2024 HOME Allocations:				\$391,294	

Note: CDBG-CV allocated through prior substantial amendment
Community Development Block Grant (CDBG) - United States Department of Housing and Urban Development (HUD) funding
HOME Investment Partnership Program (HOME) - HUD funding directed toward housing projects

Project Type/Codes	
A	Administration
CHDO	CHDO Set-Aside
H	Housing
NSA	NSA / Other - Northside 2027
PS	Public Service
F	Public Facilities & Infrastructure



Note - reference numbers in parentheses correspond to activity reference numbers in the proposed allocation spreadsheet



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