

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2024 33 East Market St Geophysical Survey

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, PE, Director of Water and Sewer Resources

DATE: May 28, 2024

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 ✓ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? ✓ yes ___no

Water general expenses - Professional Services

- Identify contract funding sources (general fund, grants, loans, etc.....):

Water General Expenses 2006-42055

- The name and address of the recommended Contractor/Professional Service Provider:

Pennoni Associates, Inc.
81 Highland Avenue Suite 203, Bethlehem, PA 18107

- Term of contract or estimated completion date, subject to standard extensions:
Estimated Completion – August 31, 2024
- Description of project or scope of services to be provided:

East Market Street between N New St and Center St has experienced multiple sinkholes over the years with the most recent occurrence in December 2023 which caused a lateral to a fire hydrant to break. In order to have a better understanding of these occurrences, a geophysics study will be conducted to explore underlying anomalies on this section of E Market St. The geophysical exploration methods to be used on this study include Ground Penetrating Radar (GPR) and measuring the Terrain Conductivity (EM).

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

\$10,000.00

- Number of renewal term options and duration of each renewal, if any:

N/A

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

The department received two bids from Engineering consulting firms ranging from \$10,000 to \$54,421. Pennoni Associates Inc was the most competitive and responsible bidder who will provide the requested services. Pennoni has the experience and has conducted similar successful study for the City in the past.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.



By: _____
Director of Water & Sewer Resources

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau

Controller
Project Manager
Attachment: proposed resolution

RESOLUTION NO. 2024-_____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Pennoni Associates, Inc.
2. Project or Contract Reference: 2024 33 East Market St Geophysical Survey

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2024.

President of Council

ATTEST:

City Clerk