

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2024 14 Street Overlay

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works & City Engineer

**DATE:** April 25, 2024

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

  ✓   The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

       The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

       The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget?   ✓  yes   no
- Identify contract funding sources (general fund, grants, loans, etc.....):

LRR 2024            69024-66058

- The name and address of the recommended Contractor/Professional Service Provider:

H&K Group, Inc.  
P.O. Box 196  
Skippack, PA 19474

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run for 45 days from Notice to Proceed.

- Description of project or scope of services to be provided:

Provide labor and materials to upgrade ADA ramps and mill & overlay various streets in the City.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:


\$783,298.78

- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

This contract covers the base bid to mill and overlays Westgate Drive from Schoenersville Road to Catasauqua Road, and Stefko Blvd from E Washington Ave to Bayard Street, including various road base repairs, manhole adjustments, and the upgrading of 11 ADA curb ramps on those streets within the paving areas. H&K Group, Inc was the lowest responsible/qualified bidder of 4 bids received ranging from \$783,298.78 to \$929,069.20

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By:   
Title: Director of Public Works

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Chief of Engineering  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager  
Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: H&K Group, Inc.
2. Project or Contract Reference: 2024 14 Street Overlay

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk