

**RESOLUTION NO. 2024-\_\_\_\_**

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. \_\_\_\_\_, adopted \_\_\_\_\_, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on \_\_\_\_\_, 2024, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Office of Community and Economic Development

See Exhibit A

Sponsored by: \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this      day of                      2024.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

**EXHIBIT A**

**DEPARTMENT OF Community & Economic Development/ Code Enforcement  
Records to be Approved for Destruction**

<b><u>DESCRIPTION OF RECORDS</u></b>	<b><u>YEAR (S)</u></b>	<b><u>BOX SIZE LxWxH</u></b>	<b><u># OF BOXES</u></b>	<b><u>RECORDS MANUAL SECTION</u></b>
CDBG/HOME Payment Vouchers & Revolving Loan Fund Bank Statements	2016	15X12X10	2	FN-25