

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2023 17 Johnston Dr Detention Basin Repair

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works & City Engineer

**DATE:** January 19, 2024

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

\_\_\_\_ The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

\_X\_ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

\_\_\_\_ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget? \_X\_yes \_\_\_\_no
- Identify contract funding sources (general fund, grants, loans, etc.....):  
Stormwater Fund: 012A- 43201
- The name and address of the recommended Professional Service Provider are:  
  
Western Lehigh Services, INC.  
7127 Ruppsville Road  
Allentown, PA 18106
- Term of contract or estimated completion date, subject to standard extensions:  
Construction to be completed by 6/30/2024.

- Description of project or scope of services to be provided:

Provide materials and labor to re-grade, remove sedimentation, and repair the existing basin in order to restore/improve storm water management and water quality control functions.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

|                          |              |
|--------------------------|--------------|
| Original Contract Price  | \$89,457.90  |
| Sum of all Change Orders | \$51,807.00  |
| Updated Total            | \$141,264.90 |

- Number of renewal term options and duration of each renewal, if any:

N/A


- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

A change order is needed to cover the cost of additional mobilization, traffic control, hammering and excavation needed for exploratory digging in response to sinkholes and to achieve grades for placing a clay liner, removal of flow fill, and installing a trash rack. A time extension to complete the additional work was also needed.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

By:   
 Title: Director of Public Works

Copies To: Mayor  
 Director of Administration  
 Director of Budget and Finance  
 Chief of Engineering  
 Law Bureau  
 Purchasing Bureau  
 Controller  
 Project Manager  
 Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated

1. Name of Contractor:
2. Project or Contract Reference:

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk