



City of Bethlehem Memorandum

TO: Dr. Wandalyn J. Enix, Chairwoman, Finance Committee

FROM: Linnea Lazarchak, Director of Budget and Finance

DATE: June 26, 2023

SUBJECT: Budget Adjustments - General Fund

The following proposed adjustments will amend the total general fund budget from \$102,954,198 to \$106,911,698.

REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30496	Wawa Gateway Sculpture	\$0	\$ 20,000	\$ 20,000
001A-30497	SGO Grant	\$0	\$1,000,000	\$1,000,000
001A-30498	Community Project Co-Op	\$0	\$2,900,000	\$2,900,000
001A-30402	City Health	\$3,904,267	\$3,941,767	<u>\$37,500</u>
Adjustment				\$3,957,500

APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0305-42047	Department Contracts	\$58,100	\$ 78,100	\$ 20,000
0308-42047	Department Contracts	\$94,749	\$1,094,749	\$1,000,000
0304-42047	Department Contracts	\$90,000	\$2,990,000	\$2,900,000
0302-42213	Workforce Development	\$0	\$ 37,500	<u>\$37,500</u>
Adjustment				\$3,957,500

Thank you for your consideration.

CITY OF BETHLEHEM

Department of Community and Economic Development

Interoffice Memo

SUBJECT: Wawa Sculpture

TO: Eric Evans, Business Administrator

FROM: Tiffany Wismer-DCED Business Manager

DATE: 6/14/2023

The developer of the Wawa site on Hellertown Road has made a contribution of \$20,000 to the city to allow for the installation of a “Welcome to Bethlehem” type of gateway sign to be designed by a local artist. The art sign will be located on the southern end of the Wawa site that is currently under construction on Hellertown Road. The funds will be used for payment to the artist following an RFP process and the review of designs.

Projected revenue and expenses associated with this grant were not included in the 2023 budget. It is our recommendation that the following budget adjustments be considered for approval.

Revenue

001A-30496 – Wawa Gateway Sculpture

\$20,000

Expense

0305-42047 – Department Contracts

\$20,000

Let me know if you need any additional information to process this request.

CC: L. Collins
D. Heller

CITY OF BETHLEHEM

Department of Community and Economic Development

Interoffice Memo

SUBJECT: American Rescue Plan-SGO (Steel General Office Building)

TO: Eric Evans, Business Administrator

FROM: Tiffany Wismer-DCED Business Manager

DATE: June 14, 2023

Bethlehem received a federal American Rescue Plan grant to support the redevelopment of the Steel General Office (SGO) building. For decades there has been a divide between merchants and visitors on 3rd & 4th street and the events and amenities offered at the SteelStacks campus. These funds would help to bridge that divide. Development of the Steel General Office, SGO Annex and SGO Annex Plaza would be instrumental in terms of economic and community development not only in terms of bridging the two locations, but it will also help combat blight and breathe life into these underutilized parcels in the middle of our City. The development of this campus will infuse new office users and employees with disposable income that will add foot traffic, help to support our local merchants, and bolster the economy of the City and the Commonwealth.

Projected revenue and expenses associated with this grant was not included in the 2023 budget. It is our recommendation that the following budget adjustments be considered for approval.

Revenue

001A-30497 – SGO Grant (ARP Funds)

\$1,000,000

Expense

0308-42047 - Department Contracts

\$1,000,000

Let me know if you need any additional information to process this request.

CC: L. Collins
A. Karner

CITY OF BETHLEHEM

Department of Community and Economic Development

Interoffice Memo

SUBJECT: Community Project Funding-Bethlehem Food Co-Op

TO: Eric Evans, Business Administrator

FROM: Tiffany Wismer-DCED Business Manager

DATE: 6/14/2023

The City of Bethlehem received a federal Community Project Funding (CPF) grant to support the Bethlehem Food Co-Op in the amount of \$2,900,000. The CPF grant will fund costs of establishing and operating a cooperative-owned and community-centred grocery to be located at 250 East Broad Street. The grocery will expand access to fresh food in the Northside HUD-designated Neighborhood Revitalization Strategy Area, in a USDA-defined food desert with a high poverty rate.

Projected revenue and expenses associated with this grant were not included in the 2023 budget. It is our recommendation that the following budget adjustments be considered for approval.

Revenue

001A-30498-Community Project Co-Op

\$2,900,000

Expense

0304-42047 – Department Contracts

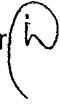
\$2,900,000

Let me know if you need any additional information to process this request.

CC: L. Collins
R. Vidoni

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memo

To: Linnea Lazarchak
From: Kristen Wenrich, Health Director 
Date: June 27, 2023
Re: Health Budget Amendments

Please have City Council's Finance Committee consider the following amendments:

1. Create a new account, Workforce Development, in the amount of \$ 37,500 for funding for liability insurance, workforce retention programs, strategic planning and performance management initiatives.
 - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 37,500 from \$ 3,904,267 to \$ 3,941,767.

Please contact me if you have any questions.

KW/slp

ec:Laura Collins/K. Wenrich/file