

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memo

SUBJECT: CDBG/HOME Budget Adjustments

TO: Dr Wandalyn J Enix, Chairwoman, Finance Committee

FROM: Tiffany Wismer, Business Manager

DATE: April 11, 2023

After reviewing the revenue and expenditures of the CDBG/HOME budget we have come to the conclusion that there are a few adjustments that need to be made. Each account has been matched to an IDIS (Integrated Disbursement and Information System) activity number and has been reconciled according to the federal grant funds that the City of Bethlehem has received.

Please see the attached excel spreadsheet that identifies which accounts are in need of adjustments.

The adjustments will amend the total Community Development Block Grant Fund from \$ to \$5,614,576.26 to \$5,553,448.85

CC: Robert Vidoni
Laura Collins

CITY OF BETHLEHEM
Community Development Block Grant and HOME
2023 ADJUSTMENTS

REVENUES:

Account #	Description	2023 Budget	Adjustments	2023 Adjusted Budget
36020	2020 CDBG	151,341.91	19,544.58	170,886.49
36021	2021 CDBG	563,795.01	(72,250.25)	491,544.76
36601	CARES COVID-19 CDB	395,667.74	(8,421.74)	387,246.00
CDBG Total		<u>\$1,110,804.66</u>	<u>\$ (61,127.41)</u>	<u>\$ 1,049,677.25</u>

EXPENDITURES:

Account #	Description	2023 Budget	Adjustments	2023 Adjusted Budget
009A 94003	CARES COVID-19 CDBG-CV	395,667.74	(8,421.74)	387,246.00
009A 90920	PROGRAM ADMINISTRATION	33,512.96	(202.42)	33,310.54
009A 91120	HOUSING REHAB-STAFF DELI	56,520.68	(670.00)	55,850.68
009A 91520	YMCA	10,009.10	20,417.00	30,426.10
009A 90221	NORTH PENN LEGAL SERVICE	15,288.27	(8,360.61)	6,927.66
009A 90421	LVCIL	32,131.90	(6,163.64)	25,968.26
009A 91321	HOUSING REHAB-GRANTS/LOA	192,373.00	(57,726.00)	134,647.00
009A 91621	CADCB-NS 2027 COMM FACAD	30,000.00	(30,000.00)	-
009A 92621	FUTURE GRANTS	-	30,000.00	30,000.00
CDBG Total		<u>765,503.65</u>	<u>(61,127.41)</u>	<u>704,376.24</u>