

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memo

SUBJECT: CDBG/HOME Budget Adjustments

TO: Dr Wandalyn J Enix, Chairwoman, Finance Committee

FROM: Tiffany Wismer, Business Manager

DATE: February 14, 2023

After reviewing the revenue and expenditures of the CDBG/HOME budget we have come to the conclusion that there are a few adjustments that need to be made. Each account has been matched to an IDIS (Integrated Disbursement and Information System) activity number and has been reconciled according to the federal grant funds that the City of Bethlehem has received.

Please see the attached excel spreadsheet that identifies which accounts are in need of adjustments.

The adjustments will amend the total Community Development Block Grant Fund from \$5,517,540 to \$5,614,576.26.

CC: Robert Vidoni
Laura Collins

CITY OF BETHLEHEM
Community Development Block Grant and HOME
2023 ADJUSTMENTS

REVENUES:

Account #	Description	2023 Budget	Adjustments	2023 Adjusted Budget
36018	2018 CDBG	9,648.00	(0.18)	9,647.82
36019	2019 CDBG	1,601.00	(0.33)	1,600.67
36020	2020 CDBG	126,616.00	24,725.91	151,341.91
36021	2021 CDBG	499,905.00	63,890.01	563,795.01
36601	CARES COVID-19 CDB	387,246.00	8,421.74	395,667.74
CDBG Total		1,025,016.00	97,037.15	1,122,053.15
36416	2016 HOME	33,143.00	(0.01)	33,142.99
36418	2018 HOME	94,064.00	(0.88)	94,063.12
HOME Total		127,207.00	(0.89)	127,206.11

EXPENDITURES:

Account #	Description	2023 Budget	Adjustments	Adjusted Budget
92218	Housing Rehab Grants/Loans	9,648.00	(0.18)	9,647.82
92219	Housing Rehab Grants/Loans	1,601.00	(0.33)	1,600.67
94003	Cares Covid-19 CDBG-CV	387,246.00	8,421.74	395,667.74
90720	Police Overtime	11,939.00	0.17	11,939.17
90920	Program Administration	33,513.00	(0.04)	33,512.96
91120	Housing Rehab-Staff Delivery	25,774.00	30,746.68	56,520.68
91520	YMCA	10,010.00	(0.90)	10,009.10
92220	Housing Rehab-Grants/Loans	20,730.00	(6,020.00)	14,710.00
90121	Program Administration	224,935.00	(0.05)	224,934.95
90221	North Penn Legal Services	15,288.00	0.27	15,288.27
90321	Center for Humanistic Change	4,077.00	0.14	4,077.14
90421	LVCII	25,968.00	6,163.90	32,131.90
91321	Housing Rehab Grants/Loans	134,647.00	57,726.00	192,373.00
91821	YMCA	14,990.00	(0.25)	14,989.75
CDBG Total		920,366.00	97,037.15	1,017,403.15
950516		33,143.00	(0.01)	33,142.99
950318		59,669.00	(0.88)	59,668.12
HOME Total		92,812.00	(0.89)	92,811.11