

5

CITY OF BETHLEHEM

Department of Community and Economic Development Interoffice Memo

SUBJECT: CDBG/HOME Budget Adjustments

TO: Dr. Wandalyn J. Enix, Chairwoman, Finance Committee

FROM: Tiffany Wismer, Business Manager

DATE: January 11, 2023

After reviewing the revenue and expenditures of the CDBG/HOME budget we have come to the conclusion that there are a few adjustments that need to be made. Each account has been matched to an IDIS (Integrated Disbursement and Information System) activity number and has been reconciled according to the federal grant funds that the City of Bethlehem has received.

Please see the attached excel spreadsheet that identifies which accounts are in need of adjustments.

The adjustments will amend the total Community Development Block Grant Fund from \$5,699,416 to \$5,517,540.

CC: Robert Vidoni
Laura Collins

CITY OF BETHLEHEM
Community Development Block Grant and HOME
2023 ADJUSTMENTS

REVENUES:

Account #	Description	2023 Adjusted Budget	Adjustments	2023 Adjusted Budget
36020	2020 CDBG	679,984	(52,682)	627,302
36021	2021 CDBG	1,052,169	(74,159)	978,010
36601	CARES COVID-19 CDB	646,564	(47,056)	599,508
36022	2022 CDBG	1,391,666	-	1,391,666
CDBG Total		\$ 3,770,383	\$ (173,897)	3,596,486
36416	2016 HOME	52,354	(7,979)	44,375
		\$ 52,354	\$ (7,979)	\$ 44,375
			(181,876)	

EXPENDITURES:

Account #	Description	2023 Budget	Adjustments	2023 Adjusted Budget
90720	POLICE OVERTIME	12,996	(1,057)	11,939
90920	PROGRAM ADMINISTRATION	34,910	(1,424)	33,486
91120	HOUSING REHAB-STAFF DELI	59,515	(48,111)	11,404
92420	NORTH PENN LEGAL SERVICE	1,740	(1,740)	-
92220	HOUSING REHAB-GRANTS/LOA	15,060	(350)	14,710
94003	CARES COVID-19 CDBG-CV	434,302	(47,056)	387,246
90121	PROGRAM ADMINISTRATION	240,478	(15,543)	224,935
90221	NORTH PENN LEGAL SERVICE	15,500	(212)	15,288
90321	CENTER FOR HUMANISTIC CH	11,730	(7,653)	4,077
90421	LVCIL	28,867	(2,899)	25,968
93122	CADCB-NS 2027 ORGANIZER	30,000	(30,000)	-
NEW	CATHOLIC SENIOR HOUSING	-	30,000	30,000
91321	HOUSING REHAB-GRANTS/LOA	182,499	(47,852)	134,647
CDBG Total		\$ 1,067,597	\$ (173,897)	\$ 893,700
950516	HABITAT FOR HUMANITY	41,122	(7,979)	33,143
		\$ 41,122	\$ (7,979)	\$ 33,143
			(181,876)	