

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2023 49 Stormwater JOC Program

TO: City Council, all members, and Council Solicitor

FROM: Michael Alkhal, P.E., Director of Public Works & City Engineer

DATE: 11/29/2023

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

☒ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

☐ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

☐ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? ☒ yes ☐ no
- Identify contract funding sources (general fund, grants, loans, etc.....): N/A
- The name and address of the recommended Contractor/Professional Service Provider:

Grace Industries, Inc
7171 Airport Road
Bath, PA 18014

- Term of contract or estimated completion date, subject to standard extensions: 12/31/2024
- Description of project or scope of services to be provided:

The City will be using the JOC program for Stormwater repairs and improvements projects that are identified in the future where it is feasible, efficient, cost effective, and beneficial.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

The contractor will price each project based on the Gordian Catalogue and multiply each item unit price by the fixed adjustment factor that was bid. The cost of projects may vary but is based on the already bid unit prices.


- Number of renewal term options and duration of each renewal, if any:

Two (2) additional one-year terms

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

The Bureau of Engineering received four bids for adjustment factor/unit prices for these types of projects. Grace Industries, Inc is the lowest apparent bidder. Based on the quality of work previously performed for the city, the qualifications, experience submitted, references, and pricing, Grace Industries, Inc was found to be the most responsive and qualified bidder.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.



By: _____
Director of Public Works & City Engineer

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller
Project Manager
Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: Grace Industries, Inc.
2. Project or Contract Reference: 2023 49 Stormwater JOC Program

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk