

# CITY OF BETHLEHEM

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## Department of Community and Economic Development Interoffice Memo

**TO:** Michael G. Colón, City Council President

**FROM:** Laura Collins, Director of Community and Economic Development

**RE:** Resolution for DCED Grant for Commercial Façades

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Attached is a revised resolution in support of our grant application to the Pennsylvania Department of Community and Economic Development (DCED). The revisions for this resolution come at the request of the Pennsylvania Department of Community and Economic Development asking that the requested amount of funding and name of grant program be added to the resolution. The resolution is for a grant requesting funds for commercial façade improvements in Bethlehem's Historic District and to further strengthen the City's World Heritage goals. The funds awarded from this grant will help fund new façade projects that align with our existing façade program and will adhere to the current guidelines of the program. The objective of the façade program is to strengthen the City of Bethlehem's position in the Lehigh Valley region as a prime location and destination and to keep the City's business districts vibrant through the stabilization and enhancement of the City's building stock. While our current façade program does allow businesses in the Historic District to apply for funding, the funding from the Keystone Community Program will specifically serve the façade needs of that area. We are requesting a grant in the amount of \$50,000. To keep in alignment with our current façade program, the match funding required by PA DCED will come from the businesses approved for the façade grant.

Please place this resolution on the October 17 City Council agenda for review and consideration. DCED requires that two original copies of each of the attached resolutions be signed in blue ink and returned with the application.

Feel free to contact me prior to the meeting if you need additional information.

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**CC:** Mayor Reynolds  
City Council members

**DATE:** 10/12/2023



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Laura Collins  
Director of Community and Economic Development

**RESOLUTION NO. 2023-\_\_\_\_\_**

WHEREAS, the City of Bethlehem (“Applicant”) desires to undertake the project, Bethlehem Commercial Façade Program (“Project”).

WHEREAS, the Applicant desires to receive from the Pennsylvania Department of Community and Economic Development (“Department”) Keystone Communities Program a grant for the purpose of carrying out the Project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant”; and

WHEREAS, the Applicant understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the Applicant and the Department if the Applicant is awarded a grant; and

NOW THEREFORE, be it resolved by the Council of the City of Bethlehem that:

1. The appropriate City personnel are authorized to apply to the Pennsylvania Department of Community and Economic Development Keystone Communities Program for a grant in the amount of \$50,000 for the purpose of carrying out the Project.
2. If the appropriate City personnel submitted the grant application prior to the passage of this Resolution, this grant of authority applies retroactively to the date of submission.
3. The “Grant Agreement Signature Page” may be signed on behalf of the Applicant by the Officials who, at the time of signing, have the TITLES of Mayor and Controller.
4. If the Applicant is awarded a grant, the “Grant Agreement Signature Page”, signed by the above Officials, will become the Applicant/grantee’s executed signature page for the Grant Agreement, and the Applicant/grantee will be bound by the Grant Agreement.
5. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Officials who, at the time of signing of the amendment, have the TITLES specified in paragraph 1 and the grantee will be bound by the amendment.

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk