

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2023 56 City Hall Asbestos Tile Removal Phase 2

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works & City Engineer

**DATE:** September 26, 2023

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

\_\_\_\_\_ The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

\_\_\_\_\_ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

\_\_\_✓\_\_\_ The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project.

- Is the contract appropriation or price increase included in this year's budget? \_\_\_✓\_\_\_yes \_\_\_no
- Identify contract funding sources (general fund, grants, loans, etc.....): 69000-66065
- The name and address of the recommended Contractor/Professional Service Provider:

ACM Associates, Inc.  
1431S. Fourth Street  
Allentown, PA 18103

- Term of contract or estimated completion date, subject to standard extensions:

12/31/2024

- Description of project or scope of services to be provided:

Final phase of the City Hall floor replacement project to provide professional services to remove and dispose of approximately 20,000 square feet of Vinyl Asbestos Tiles (VAT) and perform post abatement air monitoring testing in various rooms and offices on the 4<sup>th</sup> floor of building B and 2<sup>nd</sup> and 3<sup>rd</sup> floors in building A (Fire and Health Departments).

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Vinyl asbestos tiles removal and disposal is \$80,000.00

Air testing post abatement is fifteen visits @ \$650 per visit totaling \$9,750.00


Total professional services contract is \$89,750.00

- Number of renewal term options and duration of each renewal, if any: N/A
- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:  
N/A
- Reasons for recommendation of Administration and Council approval of contract:

The Bureaus of Engineering and Facilities Maintenance reviewed one bid from ACM Associates, Inc. Based on the quality of similar work performed for the city by this firm, the qualifications/experience submitted, references, and pricing, ACM Associated Inc. was found to be responsive and qualified.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By:   
Title: Director of Public Works

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager  
Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract.

1. Name of Contractor: ACM Associates, INC.
2. Project or Contract Reference: 2023 56 City Hall Asbestos Tiles Removal Phase 2

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk