


**CITY OF BETHLEHEM, PENNSYLVANIA
DEPARTMENT OF POLICE**

	INTER-DEPARTMENTAL MEMORANDUM	
	TO:	City Clerks
	FROM:	Michelle L. Kott, Chief of Police
	DATE:	22 September 2023
	RE:	Local Share Account Northampton & Lehigh Counties

The Bethlehem Police Department is applying for \$100,412.00 through the 2023 Local Share Account Northampton & Lehigh Counties grant. The funding will be utilized to purchase a ICOR mini-caliber robot with accessories, which will replace our current robot which is over 12 years old and at its end of life.

The ICOR mini-caliber robot will be utilized by trained personnel in emergency situations. For example, the ICOR mini-caliber robot can assist police negotiators in communicating with a barricaded subject or help officers safely search a room, stairwell, or confined space. This invaluable equipment will aid our department in the preservation of life, as well as expand our ability to provide quality police services to our community.

In order to receive and use these funds, the purpose and use of the funds must be made available for review by City Council. Therefore, please include the attached resolution on the next City Council agenda for consideration. Finally, per grant requirements two city officials need to be designated to execute all grant related documents. For the purpose of this grant, Mayor Reynolds and Chief Kott have been selected as the designees.

Please do not hesitate to contact me if you have any questions!

Respectfully,

Michelle L. Kott

RESOLUTION 2023-_____

Be it RESOLVED, that the City of Bethlehem Police Department hereby requests \$100,412 from the 2023 Local Share Account Northampton & Lehigh Counties grant for the purchase of an ICOR mini-caliber robot with accessories.

Be it FURTHER RESOLVED, that the Applicant does hereby designate J. William Reynolds, Mayor, and Michelle L. Kott, Chief of Police, as the officials to execute all documents and agreements between the City of Bethlehem and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, the duly qualified Clerk of Council of the City of Bethlehem of Lehigh and Northampton Counties, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Council of the City of Bethlehem at a regular meeting held on _____, 2023, and said Resolution has been recorded in the Minutes of the Council of the City of Bethlehem and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the City of Bethlehem, this _____ day of _____, 2023.

Sponsored by _____

ADOPTED by Council this _____ day of _____, 2023.

President of Council

ATTEST:

City Clerk