

# CITY OF BETHLEHEM

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## Department of Community and Economic Development Interoffice Memo

**SUBJECT:** CDBG/HOME Budget Adjustments

**TO:** Dr Wandalyn J Enix, Chairwoman, Finance Committee

**FROM:** Tiffany Wismer, Business Manager

**DATE:** August 22, 2023

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After reviewing the revenue and expenditures of the CDBG/HOME budget, we have come to the conclusion that there are a few adjustments that need to be made. Each account has been matched to an IDIS (Integrated Disbursement and Information System) activity number and has been reconciled according to the federal grant funds that the City of Bethlehem has received.

Please see the attached excel spreadsheet that identifies which accounts are in need of adjustments.

The adjustments will not change the Community Development Block Grant Fund budget in total. It remains to be \$7,442,605.37.

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**CC:** Robert Vidoni  
Laura Collins

## RESOLUTION NO. 2023-

BE IT RESOLVED by the Council of the City of Bethlehem that \$304,593 in the CDBG/HOME Budget be transferred from the following:

<u>Amount</u>	<u>Account No.</u>
\$ 4,395	009A-950618 – Future Grants
97,093	009A-950819 – Homebuyer Assist Program
150,000	009A-950820 – Future Grants
53,105	009A-950621 – Future Grants

to the following:

\$4,395	009A-950318 – Habitat for Humanity
97,093	009A-950219 – Habitat for Humanity
150,000	009A-950220 – Habitat for Humanity
53,105	009A-950721 – Habitat for Humanity

Accounts have been compared to IDIS (Integrated Disbursement and Information System) and the adjustments are required to be made so that the City of Bethlehem's accounts are reconciled to IDIS.

Sponsored by: /s/ \_\_\_\_\_

/s/ \_\_\_\_\_

ADOPTED by this Council the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk