



CITY OF BETHLEHEM  
OFFICE OF THE CITY SOLICITOR

---

INTEROFFICE MEMORANDUM

To: Tad J. Miller, City Clerk

From: John F. Spirk, Jr., Esq., City Solicitor

Re: Amendment to Use Permit Agreement for Public Property  
Permittee Name: Bradbury Sullivan LGBT Community Center  
SubPermittee Name: ArtsQuest  
Purpose: 2023 Lehigh Valley Pride  
Additional Location: Sand Island East (for Fireworks only)

Date: August 10, 2023

---

Attached is a proposed Resolution and associated Amendment to Use Permit Agreement for Council's consideration.

Please place this matter on City Council's agenda for review and appropriate action.

John F. Spirk, Jr.

John F. Spirk, Jr., Esq., Solicitor

Cc: J. William Reynolds, Mayor  
Michael Alkhal, Director of Public Works  
Christian Orr, Bradbury Sullivan LGBT Community Center  
Eric Bauder, ArtsQuest

RESOLUTION NO. 2023-\_\_\_\_\_

Authorization For Amendment to Use Permit Agreement

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute an Amendment to Use Permit Agreement and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, according to the terms and conditions indicated therein and made a part hereof, with the following named permittee, for the uses and purposes indicated below:

1. Name of Permittee: Bradbury Sullivan LGBT Community Center
2. Name of SubPermittee: ArtsQuest
3. Additional Premises: Sand Island East (for Fireworks only)
4. Purpose: 2023 Lehigh Valley Pride
5. Duration for Additional Premises: August 20, 2023 with dates and time to be agreed to by the parties to accommodate installation of the fireworks, the fireworks display, and any fireworks tear down and cleanup that may be required
6. Additional Event Dates: August 20, 2023 at 8:15 pm (projected fireworks time)

Sponsored by \_\_\_\_\_  
\_\_\_\_\_

ADOPTED by Council this        day of        , 2023.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk

CITY OF BETHLEHEM  
Bethlehem, Pennsylvania

**AMENDMENT TO USE PERMIT AGREEMENT FOR PUBLIC PROPERTY**

THIS AMENDMENT TO USE PERMIT AGREEMENT is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2023, by and between BRADBURY SULLIVAN LGBT COMMUNITY CENTER, with its mailing address at 522 W. Maple Street, located in Allentown, Pennsylvania 18101 (hereinafter referred to as the "Permittee");

- AND -

ARTSQUEST, with its mailing address at 25 W. 3rd Street, Suite 300, located in the City of Bethlehem, Pennsylvania 18015 (hereinafter referred to as the "SubPermittee");

- AND -

The CITY OF BETHLEHEM, a municipal corporation organized and existing under the laws of the Commonwealth of Pennsylvania, with its offices and principal place of business situate at 10 East Church Street, Bethlehem, Northampton County, Pennsylvania, 18018 (hereinafter referred to as the "City").

WITNESSETH:

WHEREAS, the parties desire to amend the Use Permit Agreement dated June 30, 2023 (hereinafter referred to as the "Agreement"), for the 2023 Lehigh Valley Pride event, as more fully set forth below.

NOW THEREFORE, intending to be legally bound hereby, the parties agree as follows:

1. The Premises section of the Agreement is amended to add Sand Island East (for Fireworks only).
2. The Duration section of the Agreement is amended to set forth the duration for the additional Premises as August 20, 2023 with dates and times to be agreed to by the parties to accommodate installation of the fireworks, the fireworks display, and any fireworks tear down and cleanup that may be required.
3. Paragraph A.2., Event Dates and Times, is amended to add the event date and times applicable to the additional Premises, which shall be August 20, 2023 at 8:15 pm (projected fireworks time).
4. All other terms and conditions contained in the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the Permittee, Subpermittee and the City, have caused this Amendment to Use Permit Agreement to be duly executed the day and year first above written.

ATTEST:

PERMITTEE:

BRADBURY SULLIVAN LGBT COMMUNITY  
CENTER

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_ (SEAL)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

SUBPERMITTEES:

ARTSQUEST

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_ (SEAL)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

CITY:

CITY OF BETHLEHEM

\_\_\_\_\_  
City Controller

By: \_\_\_\_\_ (SEAL)

J. William Reynolds

Mayor

The within Amendment to Use Permit Agreement  
is certified to be needed, necessary and appropriate.

By: \_\_\_\_\_

City of Bethlehem Department Head

Print Name: Michael Alkhal