

# CITY OF BETHLEHEM

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## Department of Community and Economic Development Interoffice Memo

**TO:** Michael G. Colón, City Council President  
**FROM:** Laura Collins, Director of Community and Economic Development  
**RE:** Resolution for DCED Greenways, Trails, and Recreation Grant Application

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Attached is a resolution in support of a grant application to the Pennsylvania Department of Community and Economic Development (DCED). The resolution is for the creation of a City-wide Parks and Recreation Master Plan. We are requesting a grant in the amount of \$120,000 to be used to contract a consultant agency that will carry out the creation of this master plan.

We respectfully request that you place these resolutions on the May 17 City Council agenda for review and consideration. DCED requires that two original copies of each of the attached resolutions be signed in blue ink and returned with the application.

Feel free to contact me prior to the meeting if you need additional information.

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CC: file

DATE: 5/11/2023



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Laura Collins  
Director of Community and Economic Development

**RESOLUTION NO. \_\_\_\_\_**

WHEREAS, the City of Bethlehem (“Applicant”) desires to undertake the project, Bethlehem Parks and Recreation Master Plan.

WHEREAS, the applicant desires to receive from the Pennsylvania Department of Community and Economic Development (“Department”) a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled “Terms and Conditions of Grant” and

WHEREAS, the applicant understands that the contents of the document entitled “Terms and Conditions of Grant,” including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

NOW THEREFORE, it is resolved that:

1. The “Grant Agreement Signature Page” may be signed on behalf of the applicant by the Official who, at the time of signing, has TITLE of Mayor.
2. If this Official signed the “Grant Agreement Signature Page” prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the “Grant Agreement Signature Page”, signed by the above Official, will become the applicant/grantee’s executed signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the TITLE specified in paragraph 1 and the grantee will be bound by the amendment.

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk