RESOLUTION NO. 2023-

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2010-6, adopted January 4, 2010, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Department of Police

See Exhibit A

Sponsored by /s/______

/s/____

ADOPTED by Council this ______ day of ______, 2023.

/s/_____

President of Council

ATTEST:

EXHIBIT A

DEPARTMENT OF POLICE Records to be approved for Destruction

DESCRIPTION OF RECORDS	YEAR(S)	BOX SIZE L x W x H	# OF BOXES	RECORD S
			BOXES	MANUAL
				SECTION
Case File	1988-1991	15 x 12 x 10	1	PO-8
Offense Report Forms	9/18 – 12/18	15 x 12 x 10	1	PS-6
Vehicle Sheets	8/18 - 12/18	15 x 12 x 10	1	PO-10
Pawn Logs		15 x 12 x 10	1	PO-6
Juvenile Records (Filed by Last Name)				
R-V	Individuals now	15 x 12 x 10	1	PO-8
	over 18			
Status Sheets	7/19 – 10/19	15 x 12 x 10	1	PO-10
Surveys	2007 - 2008	15 x 12 x 10	1	PO-5
Faulty Notice Slips	2007	15 x 12 x 10	1	PO-10
Faulty Notice Slips	2008	15 x 12 x 10	1	PO-10
Crime Scene Unit Daily Log	2006 - 2007	15 x 12 x 10	1	PO-10
Crime Scene Unit Daily Log	2005	15 x 12 x 10	1	PO-10
Crime Scene Monthly Logs	2006 - 2007	15 x 12 x 10	1	PO-10
Crime Prevention Logs	2005	15 x 12 x 10	1	PO-5
Crime Scene Unit Daily Log	2002	15x12x10	1	PO-10
Crime Scene Unit Daily Log	2000	15x12x10	1	PO-10