

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2023 P01 Emergency Utility Services

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, P.E. – Director of Water and Sewer Resources

DATE: March 14, 2023

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

 X The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

 The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

 The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget? X yes no

Water and Sewer Capital Funds

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account Numbers: 007A – 77005
 008A – 88002

- The name and address of the recommended Professional Service Provider are:

Michael F. Ronca & Sons, Inc.
179 Mikron Road
Bethlehem, PA 18020

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run from notice to proceed to December 31, 2023.

- Description of project or scope of services to be provided:

Contracted emergency on-call service for repair of water distribution and wastewater collection system infrastructure and any related facilities on an as-needed basis. These services may be required when City personnel are unable to complete repair tasks due to the unavailability of personnel, insufficient equipment, and/or the need for specialty services.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

Unit prices for labor and equipment were submitted with each bid which will offer a degree of certainty and control on expenses for the contract year. Once an event occurs that warrants the services of the contractor, a quote will be solicited using their unit pricing. Total cost for each job will depend on the nature and extent of the service to be provided. Cost for each emergency response can range from \$20,000 to \$100,000+.

- Number of renewal term options and duration of each renewal, if any:

Three (3) additional one-year terms


- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

Emergency utility services were publicly bid. The Water and Sewer Resources Department desires to have multiple contractors on stand-by for emergency services in case one is unavailable or incapable of providing the needed service. Awarded contractors are reputable and have successfully provided emergency water and sewer repair services for the City.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.


By: _____
Edward J. Boscola – Director of Water and Sewer Resources

Copies To: Mayor
Director of Administration
Director of Budget and Finance
Law Bureau
Purchasing Bureau
Controller

Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated: March 14, 2023.

1. Name of Contractor: Michael F. Ronca & Sons, Inc
2. Project or Contract Reference: 2023 P01 Emergency Utility Services

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk