

# CITY OF BETHLEHEM

---

## Department of Community and Economic Development Interoffice Memorandum

**Date:** March 2, 2023  
**To:** Michael G. Colón, President of City Council  
**From:** Laura Collins, Director of Community and Economic Development  
**Re:** HOME-ARP Allocation Plan Resolutions

---

We respectfully request placement of the two attached resolutions on the March 7, 2023 Council agenda for consideration. These resolutions are necessary for the submission of the City of Bethlehem's HOME Investment Partnerships Program - American Rescue Plan Program ("HOME-ARP") allocation plan to the U.S. Department of Housing and Urban Development ("HUD").

As you know, HUD granted the City of Bethlehem \$1,404,987 in HOME-ARP funding that may be used for the acquisition and development of a non-congregate shelter. The City is required to submit to HUD a plan for its proposed future use of the HOME-ARP Grant ("Allocation Plan"). As detailed in the City's Allocation Plan, Bethlehem will utilize the HOME-ARP Grant to support one component of our larger vision for strengthening the pipeline of homeless services: the acquisition, construction, or rehab of a non-congregate shelter facility.

A public hearing on a draft Allocation Plan was held at the Bethlehem City Council meeting on November 1, 2022. The public had additional opportunity to comment on draft plans at hearings held on February 9 and February 16. The draft Allocation Plan has also been available for review on the City's website.

The first attached resolution authorizes submission of the actual Allocation Plan to HUD. The second resolution authorizes a procedural amendment to the City's 2021 CDBG HOME Annual Action Plan to recognize the program year of the HOME-ARP Grant, which originated through enactment of federal legislation in 2021.

Thank you and please let me know if you have any questions or would like additional information.

---



---

Laura Collins, Esq.  
Director of the Department of Community and  
Economic Development

**RESOLUTION NO. 2023-\_\_\_\_\_**

**HOME-ARP Allocation Plan**

WHEREAS, the U.S. Department of Housing and Urban Development (“HUD”) granted the City of Bethlehem, Pennsylvania (“City”) \$1,404,987 in American Rescue Plan Program funding (“HOME-ARP Grant”) that may be used for the acquisition and development of a non-congregate shelter and the City Administration prepared a HOME-ARP allocation plan (“Allocation Plan”) to fund such activity and wishes to submit the plan to HUD for their consideration and approval; and

WHEREAS, the City held public hearings on the Allocation Plan on November 1, 2022, and February 16, 2023, and made the Allocation Plan available for public display and comment, including without limitation at [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov), during the following public comment periods: October 27, 2022, through November 11, 2022, and February 16, 2023, through March 3, 2023.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the City’s proposed Allocation Plan is hereby approved and authorized for submission to HUD; and
2. That the Mayor is hereby authorized to provide the necessary assurances and certifications to submit the Allocation Plan to HUD.

Sponsored by: /s/ \_\_\_\_\_

/s/ \_\_\_\_\_

ADOPTED by Council this \_\_\_\_ day of March, 2023

/s/ \_\_\_\_\_  
President of Council

ATTEST:  
/s/ \_\_\_\_\_  
City Clerk

**RESOLUTION NO. 2023-\_\_\_\_\_**

**HOME-ARP Allocation Plan - 2021 Action Plan Substantial Amendment**

WHEREAS, the U.S. Department of Housing and Urban Development (“HUD”) granted the City of Bethlehem, Pennsylvania (“City”) \$1,404,987 in American Rescue Plan Program funding (“HOME-ARP Grant”) that may be used for the acquisition and development of a non-congregate shelter;

WHEREAS, on behalf of the City Administration, the Department of Community and Economic Development (“Administration”) prepared a HOME-ARP Grant allocation plan (“Allocation Plan”) that would allocate the grant funds to costs related to the future acquisition and development of a non-congregate shelter and wishes to submit such plan to HUD;

WHEREAS, in order for the Administration to submit the Allocation Plan to HUD, it must also submit a procedural Substantial Amendment (“Amendment”) to the City’s program year 2021 Community Development Block Grant and HOME Investment Partnerships Program Annual Action Plan (“2021 Action Plan”) to assign the federal grant funds to a program year based on the legislative origin year of the funding; and

WHEREAS, the Administration prepared an Amendment to its 2021 Action Plan to enable the submission of its Allocation Plan to HUD and held a public hearing on the Amendment on February 9, 2023, and made the Amendment available for public display and comment, including without limitation at [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov), during the following comment period: December 30, 2022, through January 29, 2023.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BETHLEHEM:

1. That the Amendment, amending the City’s 2021 Action Plan for the period from January 1, 2021 to December 31, 2021, and enabling submission of the HOME-ARP Allocation Plan to HUD, is hereby approved and authorized for submission.
2. That the Mayor is hereby authorized to provide the necessary assurances and certifications to submit the Amendment to HUD.

Sponsored by: /s/ \_\_\_\_\_

/s/ \_\_\_\_\_

ADOPTED by Council this \_\_\_ day of March, 2023

/s/ \_\_\_\_\_  
President of Council

ATTEST:

/s/ \_\_\_\_\_  
City Clerk