

**CITY OF BETHLEHEM**  
**INTER-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2022 55 Disposal of City Waste

**TO:** City Council, all members, and Council Solicitor

**FROM:** Michael Alkhal, P.E., Director of Public Works & City Engineer

**DATE:** January 26, 2023

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On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

  X   The contract is for over \$50,000 and required to be bid under the Third-Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

       The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third-Class City Code.

       The contract is for the engagement of professional services. We have received a proposal for professional services in connection with above referenced project. We recommend award of the contract to:

- Is the contract appropriation or price increase included in this year's budget?   X  yes    no
- Identify contract funding sources (general fund, grants, loans, etc.....):

0503-42047 and 0508-42047

- The name and address of the recommended Professional Service Provider are:

Bethlehem Landfill Company  
2335 Applebutter Road  
Bethlehem, PA 18015

- Term of contract or estimated completion date, subject to standard extensions: The contract shall run from the Notice to Proceed until December 31, 2025.

- Description of project or scope of services to be provided:

This is a goods and services contract for the disposal of municipal solid waste and unscreened street sweepings generated by the Bureau of Grounds Maintenance and Bureau of Streets Maintenance through-out the year.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

DESCRIPTION	QTY		UNIT COST	TOTAL
<b>2023 Disposal Fees</b>				
Municipal Solid Waste	458	TN	\$63.60	\$29,150
Unscreened Street Sweepings	322	TN	\$63.60	\$20,352
			<b>TOTAL</b>	<b>\$49,502</b>
<b>2024 Disposal Fees</b>				
Municipal Solid Waste	460	TN	\$67.42	\$31,013
Unscreened Street Sweepings	325	TN	\$67.42	\$21,912
			<b>TOTAL</b>	<b>\$52,925</b>
<b>2025 Disposal Fees</b>				
Municipal Solid Waste	460	TN	\$69.44	\$31,943
Unscreened Street Sweepings	325	TN	\$69.44	\$22,568
			<b>TOTAL</b>	<b>\$54,511</b>
			<b>Three Years TOTAL</b>	<b>\$156,938</b>

- Number of renewal term options and duration of each renewal, if any:


Initial contract term will cover calendar years 2023, 2024, and 2025. The City has the option to renew the contract for three (3) additional two-year terms with mutual consent of both parties.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised: N/A
- Reasons for recommendation of Administration and Council approval of contract:

Two proposals were received, Bethlehem Landfill Company is the lowest responsible bidder. The City recommends award of the contract to Bethlehem Landfill Company.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.

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By:   
Title: Director of Public Works

Copies To: Mayor  
Director of Administration  
Director of Budget and Finance  
Law Bureau  
Purchasing Bureau  
Controller  
Project Manager

Attachment: proposed resolution

RESOLUTION NO. \_\_\_\_\_

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated

1. Name of Contractor: Bethlehem Landfill Company
2. Project or Contract Reference: 2022 55 Disposal of City Waste

Sponsored by \_\_\_\_\_

\_\_\_\_\_

ADOPTED by Council this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
President of Council

ATTEST:

\_\_\_\_\_  
City Clerk