

# CITY OF BETHLEHEM

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## Department of Community and Economic Development Interoffice Memo

**SUBJECT:** CDBG/HOME Budget Adjustments

**TO:** Dr Wandalyn J Enix, Chairwoman, Finance Committee

**FROM:** Tiffany Wismer, Business Manager

**DATE:** August 22, 2023

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After reviewing the revenue and expenditures of the CDBG/HOME budget, we have come to the conclusion that there are a few adjustments that need to be made. Each account has been matched to an IDIS (Integrated Disbursement and Information System) activity number and has been reconciled according to the federal grant funds that the City of Bethlehem has received.

Please see the attached excel spreadsheet that identifies which accounts are in need of adjustments.

The adjustments will not change the Community Development Block Grant Fund budget in total. It remains to be \$7,442,605.37.

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**CC:** Robert Vidoni  
Laura Collins

CITY OF BETHLEHEM  
Community Development Block Grant and HOME  
2023 ADJUSTMENTS

EXPENDITURES:

Account #	Description	2023 Budget	Adjustments	2023 Adjusted Budget
950618	FUTURE GRANTS	4,395.00	(4,395.00)	-
950318	HABITAT FOR HUMANITY	59,668.12	4,395.00	64,063.12
950819	HOME BUYER ASSIST PROGRAM	98,615.00	(97,093.00)	1,522.00
950219	HABITAT FOR HUMANITY	-	97,093.00	97,093.00
950820	FUTURE GRANTS	150,000.00	(150,000.00)	-
950220	HABITAT FOR HUMANITY	-	150,000.00	150,000.00
950621	FUTURE GRANTS	99,995.00	(53,105.00)	46,890.00
950721	HABITAT FOR HUMANITY	-	53,105.00	53,105.00
<b>HOME Total</b>		<b>412,673.12</b>	<b>-</b>	<b>412,673.12</b>