



# CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

610-997-7649  
eevans@bethlehem-pa.gov  
www.bethlehem-pa.gov

To: Dr. Wandalyn J. Enix, Chairwoman, Finance Committee  
From: Eric R. Evans, Business Administrator  
RE: Finance Committee – General Fund Adjustments  
Date: May 26, 2022

The following are adjustments requested to the General Fund. Memos explaining the adjustments are attached for review. The adjustments will amend the total General Fund budget from \$95,143,649 to \$95,629,142.

## REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30402	City Health	\$2,574,922	\$2,814,112	\$239,190
001A-30481	Northampton County LEPC	\$0	\$36,303	\$36,303
001A-30103	Deed Transfer Tax	\$1,565,000	\$1,765,000	\$200,000
001A-30904	Escrow - Ice House Repairs	\$15,000	\$25,000	\$10,000

## APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0302-42197	Health - Healthy Homes Production	\$0	\$232,190	\$232,190
0302-42172E	MCH Initiative	\$7,000	\$14,000	\$7,000
0701-43099	Fire - Equipment	\$35,500	\$71,803	\$36,303
0601-42047	Police - Department Contracts	\$242,610	\$442,610	\$200,000
0507-42065	Facilities - Plant Maintenance	\$72,000	\$82,000	\$10,000

# CITY OF BETHLEHEM

## Department of Community and Economic Development Interoffice Memo

**To:** Eric Evans  
**From:** Kristen Wenrich, Health Director  
**Date:** May 27, 2022  
**Re:** Health Budget Amendments

---

Please have City Council's Finance Committee consider the following amendments:

1. Increase expenditure account 0302-42197, Healthy Homes Production, by \$ 232,190 from \$ 0.00 to \$ 232,190 to reflect receipt for funding for a new Healthy Homes grant.
  - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 232,190 from \$ 2,574,922 to \$ 2,807,112.
2. Increase expenditure account 0302-42172E, MCH Escrow, by \$ 7,000 from \$ 7,000 to \$ 14,000 for Partner's for a Healthy Baby program incentive items.
  - a. Increase revenue account 001-30402, Grants and Gifts City Health, by \$ 7,000 from \$ 2,807,112 to \$ 2,814,112.

Please contact me if you have any questions.

KW/slp

ec:Laura Collins/K. Wenrich/file

\*Revised\*

CITY OF BETHLEHEM

---

DEPARTMENT OF FIRE  
INTEROFFICE MEMORANDUM

**TO:** Mark Sivak, Director of Budget and Finance  
**FROM:** Warren Achey, Fire Chief  
**RE:** Request to Add to Finance Committee's Agenda  
**DATE:** April 8, 2022

---

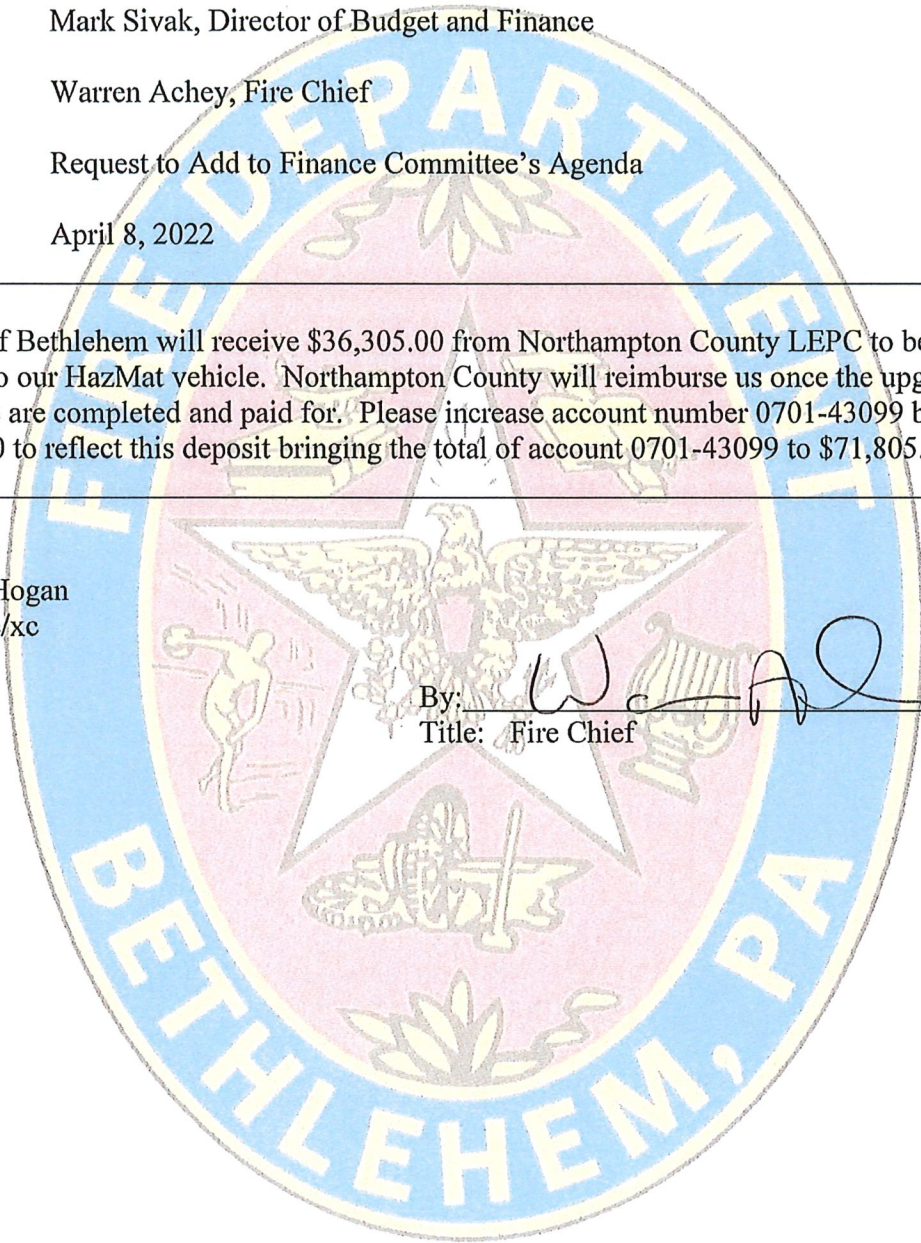
The City of Bethlehem will receive \$36,305.00 from Northampton County LEPC to be used for upgrades to our HazMat vehicle. Northampton County will reimburse us once the upgrades from the vehicle are completed and paid for. Please increase account number 0701-43099 by \$36,305.00 to reflect this deposit bringing the total of account 0701-43099 to \$71,805.00

---

WA/mob  
cc: J. Hogan  
file/xc

By:   
Title: Fire Chief

---





# CITY OF BETHLEHEM

10 East Church Street, Bethlehem, Pennsylvania 18018-6025

610-997-7649  
eevans@bethlehem-pa.gov  
www.bethlehem-pa.gov

To: Dr. Wandalyn J. Enix, Chairwoman, Finance Committee  
From: Eric R. Evans, Business Administrator  
RE: Police – Department Contracts – Body Cameras  
Date: May 26, 2022

The following adjustment will complete a contract with Motorola Solutions, Inc. for the purchase and support/maintenance subscription for our 120 police body cameras. The cameras are approaching end of life and the Police Department is investigating options for the next generation of cameras that will be introduced in 2023 or 2024. Chief Kott will be present at the Committee meeting to discuss the importance of, and future investment plans, of body cameras.

## REVENUE

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
001A-30103	Deed Transfer Tax	\$1,565,000	\$1,765,000	\$200,000

## APPROPRIATION

<u>Account #</u>	<u>Account Title</u>	<u>From</u>	<u>To</u>	<u>Change</u>
0601-42047	Police – Department Contracts	\$242,610	\$442,610	\$200,000

# CITY OF BETHLEHEM

---

## DEPARTMENT OF PUBLIC WORKS INTEROFFICE MEMORANDUM

**TO:** Eric Evans, Business Administrator  
**FROM:** Michael Alkhal, P.E., Director of Public Works/City Engineer  
**RE:** Request for Transfer of Funds  
**DATE:** May 12, 2022

---

This is to request a transfer of funds from the below Escrow Account to below Public Works Facilities Plant Maintenance account.

**Change Amount:** \$10,000

**From:** General Fund Escrow Account No. 001A-30904.

**To:** Account No. 0507-42065 Plant Maintenance- Increase item from \$72,000 to \$82,000.

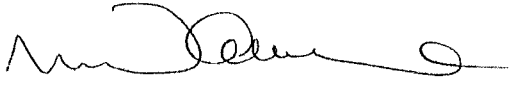
**Reason:** This transfer is needed to utilize the funds in the escrow account to complete Ice House repairs and improvements at Sand Island for which the funds were raised and conveyed to the City by the Rotary Club. Renovations and improvements include the installation of a shed style awning, and painting.

If you have any questions, please let me know. Thank you.

---

MA/glb

cc: B. Yandem  
G. Bullard  
M. Dorner  
File

By:   
Title: Public Works Director/City Engineer