RESOLUTION NO. 2022-_____

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2010-6, adopted January 4, 2010, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Law Bureau

See Exhibit A

Sponsored by _____

_____

ADOPTED by Council this day of , 2022.

_____
President of Council

ATTEST:

_____
City Clerk

**EXHIBIT A**

**Law Bureau**
**Records to be Approved for Destruction**

| **DESCRIPTION OF RECORDS** | **YEAR(S)** | **BOX SIZE L x W x H** | **# OF BOXES** | **RECORDS MANUAL SECTION** |
|---|---|---|---|---|
| Administrative and Subject Files<br>- Right to Know Requests | 2019 | 24”x12”x10” | 3 Boxes | AL-46 |
| Contracts | 2003-2011 | 24”x15”x10” | 1 Box | AL-8(2) |
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