RESOLUTION NO. 2022-

BE IT RESOLVED by the Council of the City of Bethlehem, Northampton County, Pennsylvania, That

WHEREAS, by virtue of Resolution No. 2010-6, adopted January 4, 2010, the City of Bethlehem declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED that Council of the City of Bethlehem, Northampton County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Office: Department of Controller

See Exhibit A

Sponsored by /s/______
/s/____

ADOPTED by Council this day of , 2022.

/s/_____
President of Council

ATTEST:

EXHIBIT A

DEPARTMENT OF CONTROLLER Records to be Approved for Destruction

DESCRIPTION OF RECORDS	YEAR(S)	BOX SIZE L x W x H	# OF BOXES	RECORDS MANUAL SECTION
Accounts Payable Bank Checks	2011	24x15x10	12	FN-2
Accounts Payable Bank Checks	2012	24x15x10	11	FN-2
Accounts Payable Bank Checks	2013	24x15x10	11	FN-2
Accounts Payable Bank Checks	2014	24x15x10	11	FN-2
PNC P-Card Receipts	2011-2014	24x15x10	6	FN-2
Rehab Acc Bank Checks and Detail	1996-2007	24x15x10	11	FN-2