

CITY OF BETHLEHEM
INTER-DEPARTMENTAL CORRESPONDENCE

SUBJECT: Request for Approval by City Council of Contract Award or Contract Price Increase Pursuant to City Ordinance, Article 121.05 (a)

Project or Contract Reference: 2022 23 Risk Management Plan Compliance Audits for Bethlehem Water Filtration Plant and Bethlehem Wastewater Treatment Plant

TO: City Council, all members, and Council Solicitor

FROM: Edward J. Boscola, PE, Director of Water and Sewer Resources

DATE: March, 2 2022

On behalf of the Administration, pursuant to City Ordinances, Article 121.05, I request City Council's approval of the following recommendation of the referenced contract award or price increase.

- Check Type of Contract or Change:

_____ The contract is for over \$50,000 and required to be bid under the Third Class City Code. We have advertised the above referenced project and received qualified bids. We recommend award of the contract to the bidder identified and for the reasons stated below.

_____ The recommendation is for a price increase of 10% or more for an existing contract over \$50,000 that was previously bid and awarded under the Third Class City Code.

___✓___ The contract is for the engagement of professional services.

- Is the contract appropriation or price increase included in this year's budget? ___✓___yes ___no

2022 Water Fund Operating Budget and 2022 Sewer Fund Operating Budget.

- Identify contract funding sources (general fund, grants, loans, etc.....):

Account #2006-42055 – Water General Expenses – Professional Services
Account #3003-42055 – Sewer General Expenses – Professional Services

- The name and address of the recommended Professional Service Provider are:

AECOM
1700 Market Street
Suite 1600
Philadelphia, PA 19103

- Term of contract or estimated completion date, subject to standard extensions:

The contract shall run from the Notice to Proceed until December 31, 2022.

- Description of project or scope of services to be provided:

Gaseous Chlorine Risk Management Plan Compliance Audits for Bethlehem Water Filtration Plant and Bethlehem Wastewater Treatment Plant. Mandated by the USEPA to be conducted every three (3) years. Includes site visits, plan review, personnel interviews and on-site audits of each plant's gaseous chlorine Risk Management Plan, providing draft Compliance Audit Reports and recommendations, review of City personnel comments and provision of Final Compliance Audit Reports.

- State the actual or estimated price to the City or the proposed Department budget allowance for the initial term; and state payment rate per unit of service if applicable:

TASK	MAN-HOURS	FEE
Site Visits and On-Site Audits	47	\$ 6,600
Draft Compliance Audit Reports	55	\$ 6,800
<u>Final Compliance Audit Reports</u>	<u>26</u>	<u>\$ 3,500</u>
Total:	230	\$16,900

- Number of renewal term options and duration of each renewal, if any:

None.

- Maximum dollar value of all renewals provided for beyond the original term as if all renewals were exercised:

N/A

- Reasons for recommendation of Administration and Council approval of contract:

- AECOM and their predecessor firm prepared Bethlehem's original RMPs for both the Water Treatment Plant and the Wastewater Treatment Plant in 1999 and has prepared several 5-year RMP updates and 3-year compliance audits since for the City to remain in compliance. This long standing relationship with the City provides AECOM with a complete understanding of the compliance audit process and the compliance needs of the City.

Please approve this recommendation by passing the accompanying resolution. A vote of final approval is requested at the first City Council agenda listing of this matter.


 By: _____
 Department Head

Copies To: Mayor
 Director of Administration
 Director of Budget and Finance
 Law Bureau
 Purchasing Bureau
 Controller
 Attachment: proposed resolution

RESOLUTION NO. _____

Authorization for Contract or Amendment under Article 121.05(a)

BE IT RESOLVED by the Council of the City of Bethlehem that the Mayor and the Controller and/or such other City officials as deemed appropriate by the City Solicitor, are hereby authorized to execute a Contract or Amendment and such other agreements and documents as are deemed by the City Solicitor to be necessary and/or related thereto, with the following named contractor, for the uses and purposes indicated in the supporting Recommendation of Award of Bid or Contract dated March 2, 2022:

1. Name of Contractor: AECOM
2. Project or Contract Reference: 2022 23 Risk Management Plan Compliance Audits for Bethlehem Water Filtration Plant and Bethlehem Wastewater Treatment Plant.

Sponsored by _____

ADOPTED by Council this _____ day of _____, 20____.

President of Council

ATTEST:

City Clerk